



**CENTRAL VIRGINIA
METROPOLITAN
PLANNING
ORGANIZATION**

Region 2000 Local Government Council
Large Conference Room
828 Main Street, 12th Floor
August 16, 2012 at 5:00 p.m.

Agenda

1. Call to Order..... Will Mays, Chair
2. Approval of the April 19, 2012 Meeting Minutes..... Will Mays, Chair
3. Public Hearing: Amendment to the Central Virginia Transportation Program Fiscal Years 2012-20115 (CVTIP FY12-15)..... Bob White, Deputy Director
4. Discussion with Mark Peake, Commonwealth Transportation Board (CTB) Member.....
..... Mark Peake, CTB Member
5. Initial Discussion of the Development of the Central Virginia Metropolitan Planning Organization's (CVMPO) Title VI Plan and related Public Participation Plan for the Central Virginia Metropolitan Planning Organization Amendment.....
..... Bob White, Deputy Director
6. Update on 'Moving Ahead for Progress in the 21st Century (MAP-21) - the New Federal Transportation Bill..... Bob White, Deputy Director
7. Discussion of Presentations to the Commonwealth Transportation Board (CTB).....
..... Bob White, Deputy Director
8. Opportunity for Public Comment..... Will Mays, Chair
9. Election of Chair and Vice Chair..... Bob White, Deputy Director
10. Matters from the Members..... All
11. Adjournment- the next meeting is October 18, 2013..... Chair
12. Information Items

Central Virginia Metropolitan Planning Organization (CVMPO)

August 16, 2012

Executive Director's Report

1. Call to Order
2. Approval of the April 16, 2012 CVMPO Meeting Minutes

See attachment 2.

The minutes of the April 16, 2012 meeting of the Central Virginia Metropolitan Planning Organization (CVMPO) are attached for your review and approval.

Recommendation: The staff recommends the CVMPO approve the attached minutes of its April 16, 2012 meeting.

3. Public Hearing for the Amendment to the Central Virginia Transportation Improvement Program Fiscal Years 2012-2015 (CVTIP FY12-15)

See attachments 3a and 3b.

The CVMPO will hold the public hearing for the Amendment to the CVTIP FY 12-15 to receive comments prior to its consideration by the members.

The Virginia Department of Rail and Public Transportation (VDRPT) requests the CVMPO amend the CVTIP FY12-15. This action is requested to ensure its updated budget estimates for the Commonwealth's Six Year Improvement Plan are reflected in the CVTIP. See attachment for a summary of the requested changes.

A public comment period was held prior to this meeting. Any comments received will be provided to the members at its meeting. The Transportation Technical Committee has reviewed this matter and recommends approval. A resolution amending the CVTIP FY12-15 is attached for consideration.

Recommendation: The staff recommends the CVMPO amend the CVTIP FY12-15 to reflect the changes suggested by VDRPT.

4. Discussion with Mark Peake, Commonwealth Transportation Board (CTB) Member Mark Peake, CTB Member, Lynchburg District, will join the CVMPO to discuss the current and future outlook for transportation in the Commonwealth and our region, as

well as the status of the US 29 Bypass around Charlottesville. This is also a good opportunity to discuss any items of interest you may have.

Recommendation: Participate in the discussion.

5. Initial Discussion of the Development of the Central Virginia Metropolitan Planning Organization's (CVMPO) Title VI Plan and related Public Participation Plan for the Central Virginia Metropolitan Planning Organization Amendment.

See attachments 5a and 5b.

The VDRPT is requesting all metropolitan planning organizations develop and approve a Title VI Plan. This request is the result of a recent discussion the Federal Transit Administration had with VDRPT to ensure compliance with the federal transportation requirements relating to anti-discrimination. As part of the effort to develop the Title VI Plan, the CVMPO will also need to amend its Public Participation Plan. A summary of the suggested Title VI Plan with a link to the draft document is attached. Additionally, a summary of the Public Participation Plan amendment with its link is also attached. The CVMPO is not asked to act on this matter at this time. Formal consideration of this matter will occur at the October meeting.

Recommendation: Receive the report and discuss as appropriate.

6. Update on 'Moving Ahead for Progress in the 21st Century (MAP-21)'-the New Federal Transportation Bill

On July 6 the President signed the Moving Ahead for Progress in the 21st Century Act (MAP-21). This new transportation bill replaces the previous Transportation Equity Act for the Twenty-first Century (TEA-21). Staff will provide an overview of key provisions of this new legislation.

Recommendation: Receive the report.

7. Discussion of a Presentation to the Commonwealth Transportation Board (CTB)

The CTB has invited the CVMPO to present its key issues, concerns, and opportunities at an upcoming CTB meeting. The staff would like to discuss this opportunity.

Recommendation: Participate in the discussion.

8. Opportunity for Public Comment
9. Election of Chair and Vice Chair

The CVMPO needs to elect a new Chair and Vice Chair for the 2012-2013 fiscal year.

Recommendation: Staff recommends the CVMPO elect the Chair and Vice Chair.

10. Matters from the Committee
11. Adjournment-Next meeting is October 18, 2012
12. Information Items

A. The CVMPO will be meeting on the following dates and times, unless otherwise notified:

- a. October 18, 2012 at 4:00 p.m.
- b. January 17, 2013 at 4:00 p.m.
- c. April 18, 2013 at 4:00 p.m.
- d. July 18, 2013 at 4:00 p.m.

B. *See attachment 12.*

The attached list identifies Central Virginia Transportation Improvement Program (CVTIP) amendments and adjustments accomplished. The amendments have been approved by the CVMPO. The adjustments have been approved by the staff in accordance with the MPO Adjustment Agreement, dated July 21, 2005. These adjustments do not require CVMPO approval since they are not new projects, but rather are projects that have adjustments made primarily to their funding stream or schedule.



Central Virginia Metropolitan Planning Organization

Central Virginia Metropolitan Planning Organization

Center for Advanced Research and Engineering

1173 Research Way, Forest, VA

April 19, 2012

4:00 p.m.

MEMBERS PRESENT

Joan Foster.....Lynchburg City
 Jack Hobbs.....Town of Amherst
 William Mays.....Amherst County
 Kim Payne.....Lynchburg City
 Hugh Pendleton.....Campbell County
 Frank Rogers.....Bedford County
 Rick Youngblood representing Rob CaryLynchburg VDOT District

MEMBERS ABSENT

Ken Bumgarner.....Town of Amherst
 Steve Crosby.....Amherst County
 David Laurrell.....Campbell County
 John Sharp.....Bedford County
 Russell Thurston.....Town of Brookneal

OTHERS PRESENT

Gary Christie.....Local Government Council
 David Cook.....Lynchburg VDOT District
 Philipp Gabathuler.....Local Government Council
 Marjorie Graham.....Local Government Council
 Richard Metz.....Campbell County
 Bob White.....Local Government Council

DRAFT MINUTES

1. Call to Order

Will Mays called the meeting to order at 4:05 pm.

2. Approval of the January 19, 2012 Meeting Minutes

Upon a motion by Mr. Hugh Pendleton, seconded by Mr. Kim Payne, the minutes of the January 19, 2012 meeting were approved as presented.

3. Consideration and approval of an Amendment to the Central Virginia Metropolitan Planning Organization's Unified Planning Work Program, Fiscal Year 2012

Bob White requested on behalf of staff that the current UPWP FY 12 be amended to allow for the reprogramming of project funding. Specifically, the request allows for the carryover of \$16,000 to next year's UPWP to allow for the completion of the Region 2000 On-Road Bike Facilities Project.

The Transportation Technical Committee (TTC) has reviewed and recommends the UPWP FY 12 be amended. The amended UPWP and is attached along with a resolution supporting this request

Upon a motion by Mr. Kim Payne, seconded by Mr. Jack Hobbs a recommendation was made to approve the amendment to the Central Virginia Metropolitan Planning Organization's Unified Planning Work Program, Fiscal Year 2012 as presented.

4. Consideration and approval of the Central Virginia Metropolitan Planning Organizations Unified Work Program (UPWP), Fiscal Year 2013

Bob White requested consideration and approval of the CVMPO's UPWP FY 13. He stated that the UPWP is the document that will guide staff activities for the coming fiscal year.

Projects of note in the UPWP include undertaking the Wards Ferry Road Corridor Study within the City of Lynchburg, developing the transportation element of the Amherst County Comprehensive Plan, continuing our efforts to promote alternative transportation options (i.e. bicycle and pedestrian opportunities) within Region 2000, and undertaking a congestion survey to support our future update to the Central Virginia Long Range Transportation Plan.

Additionally, planning assistance is provided to GLTC, including assistance with the fixed route realignment process in anticipation of a new transfer station location, supporting Google transit mapping efforts, maintaining a current bus stop database, an analysis of GLTC's Para transit support efforts to determine if streamlining this service is necessary, and maintaining the Transit Development Plan developed in 2010.

The TTC has reviewed and recommends the UPWP be adopted.

Mr. Hugh Pendleton stated that Harvard Boulevard near Central Virginia Community College was dangerous. Mr. Bob White stated he would relay Mr. Pendleton's comment to the Lynchburg City traffic engineers.

Upon a motion by Mr. Hugh Pendleton, seconded by Mr. Kim Payne a recommendation was made to approve the two resolutions of support that are needed for approval of this document: a resolution for the Virginia Department of Transportation (VDOT) and the Federal Highway Administration (FHWA); and the second resolution for the Virginia Department of Rails and Public Transportation (VDRPT) and the Federal Transit Administration (FTA).

5. Consideration of Support for the Central Virginia Area Agency on Aging and Central Virginia Community Services Federal Transit Administration Funding requests

Bob White stated that once again the Central Virginia Area Agency on Aging (CVAAA) is requesting CVMPO support for two grant applications through the FTA.

The first request is through the FTA 5310 program for capital assistance. The requested funding will be used to purchase three handicap accessible mini-vans and two 9-passenger vans with lifts. This grant will allow for increases and replacement of rolling stock that currently provide demand responsive transportation for elderly and disabled clients within the region. Total grant request: \$200,000; eighty percent federal funds; twenty percent Agency funds.

The second grant request is through the FTA 5317 program for operating expenses for CVAAA's New Freedom program. Funding will be used to supplement operating expenses for the transportation of disabled individuals to necessary appointments, such as medical appointments, grocery stores, and other locations. Total cost: \$89,000; ninety-five percent federal funds; five percent Agency funds.

Central Virginia Community Services (CVCS) is requesting CVMPO support for its application for FTA 5310 grant funds. The request is for capital assistance to purchase six mini-vans with lifts. These vehicles will be used to transport individuals with intellectual disabilities to and from home, medical appointments, work, and other community integration activities. Total cost: \$240,000; eighty percent federal share; twenty percent agency CVCS share.

The TTC has reviewed and recommends approval of these requests.

Upon a motion by Mayor Joan Foster, seconded by Mr. Kim Payne a recommendation was made to approve a resolution of Support for the Central Virginia's Area Agency on Aging and the Central Virginia Community Services Funding Requests.

6. Discussion regarding participation in the Commonwealth Transportation Board's Fiscal Years 2013-2018 Six Year Improvement Program Public Hearing

Bob White stated that Thursday, April 28 the Commonwealth Transportation Board would be taking suggestions related to the six-year Improvement Program. He encouraged anyone with interest to attend the meeting.

7. Update to the Federal Transportation Bill Reauthorization

Gary Christie gave a brief update on the Federal Transportation Bill Reauthorization.

Mr. Christie stated that the population threshold for new Metropolitan Planning Organizations (MPOs) at 100,000, rather than the current requirement of 50,000 within an urbanized area. The approximately MPOs with populations between 50,000 – 200,000 would be grandfathered in under the House plan and can retain their MPO designation. The general consensus is that no bill will pass until after the election.

8. Opportunity for Public Comment

Mr. Rick Youngblood introduced David Cook the new transportation planner that took his place.

9. Matters from the Committee

There were no matters from the committee.

10. Adjournment-Next meeting of the CVMPO is July 19 at 4:00 p.m.

Will Mays adjourned the meeting at 4:28 p.m.

Narrative of Changes to the Central Virginia Transportation Improvement Program (CVTIP)

The CVTIP is proposed to be amended by the CVMPO at its August 16, 2012 meeting.

The VA Department of Rail and Public Transportation contacted the Central Virginia Metropolitan Planning Organization in June of this year with updated estimates proposed for the Lynchburg portion of the FY13 Six Year Improvement Program. CVMPO staff reviewed these changes and added them to the Central Virginia Transportation Improvement Program FY12-15 that is proposed today. DRPT needs the CVMPO to formally adopt this updated TIP in order to submit the Statewide Transportation Improvement Program to the Federal Transit Agency. The following summary shows the changes proposed:

Greater Lynchburg Transit Company:

- Operating Assistance: Increased FY13 funding by \$256K
 - \$171K decrease in Local funds
 - \$2K increase in 5307 funds
 - \$282K increase in State funds
 - \$163K increase in Revenue funds
- Spare Parts, ACM Items: Decreased FY13 funding by \$42K
 - \$34K decrease in Flexible STP funds
 - \$3K decrease in State funds
 - \$5K decrease in Local funds
- Bus Engineering and Design of Adm: Increased FY13 by \$238K
 - \$191 increase in Flexible STP funds
 - \$26K increase in State funds
 - \$21K increase in Local funds
- Bus Real Estate Acquisition: Increased FY13 funding by \$500K
 - \$400K increase in Flexible STP funds
 - \$55K increase in State funds
 - \$45K increase in Local funds
- Passenger Shelters: Increased FY13 by \$30K
 - \$24K increase in Flexible STP funds
 - \$4K increase in State funds
 - \$2K increase in Local funds
- Shop Equipment: Decreased FY13 by \$75K
 - \$60K decrease in Flexible STP funds
 - \$7K decrease in State funds
 - \$8K decrease in Local funds
- Support Vehicles: Increased FY13 by \$70K
 - \$56K increase in Flexible STP funds
 - \$8K increase in State funds
 - \$6K increase in Local funds
- Rehabilitate/Rebuild buses: Increased FY13 by \$70K
 - \$56K increase in Flexible STP funds
 - \$8K increase in State funds
 - \$6K increase in Local funds
- ADP Software: Decreased FY13 by \$130K
 - \$104K increase in Flexible STP funds
 - \$12K increase in State funds
 - \$14K increase in Local funds
- Fare Collection Equipment/Security Equipment: Decreased FY13 by \$881K
 - \$705K decrease in Flexible STP funds
 - \$87K decrease in State funds
 - \$89K decrease in Local funds
- NEW PROJECT: Purchase Surveillance/Security Equipment: \$70K

- \$56K from Flexible STP funds
- \$8K from State funds
- \$6K from Local funds
- \$3K from Local funds

Central Virginia Area Agency on Aging:

- New Freedom: Add FY funding in the amount of \$89K
 - \$44K from 5317 funds
 - \$42K State funds
- Paratransit Vehicles: Increased FY 13 funding by \$26K
 - \$21K increase in 5303 funds
 - \$5K increase in Local funds

Central VA Community Service:

- NEW PROJECT: Paratransit Vehicles: \$40K
 - \$32K from 5310 funds
 - \$8K from Local funds

The proposed changes to the CVTIP are shown in Section 4 of the Central Virginia Transportation Improvement Program FY2012-2015 (pp 25-31) which can be found here:

http://www.region2000.org/assets/files/Transportation/TIP%20FY2012-2015%20TIP_7_31_12.pdf.



**CENTRAL VIRGINIA
METROPOLITAN
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**RESOLUTION OF THE CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION TO AMEND THE
CENTRAL VIRGINIA TRANSPORTATION IMPROVEMENT PROGRAM FISCAL YEARS 2012 – 2015**

WHEREAS, the Central Virginia Transportation Improvement Program (CVTIP) is required to be submitted to the Virginia Department of Transportation for inclusion in the State Transportation Improvement Program; and

WHEREAS, inclusion of transportation projects in the CVTIP is a condition of federal participation in the funding of projects and programs; and

WHEREAS, this amendment of the CVTIP includes a change in funds for Section 4 to reflect funding for rail and public transportation as put forward in the Commonwealth Transportation Board’s (CTB) most recent Six Year Improvement Program (SYIP). This amendment also includes the addition of two new projects to Section 4 of the CVTIP entitled “Purchase Surveillance/Security Equipment” for the Greater Lynchburg Transit Company and “Paratransit Vehicles” for the Central VA Community Service;.

WHEREAS, public input has been sought in amending the CVTIP as required.

NOW, THEREFORE, BE IT RESOLVED THAT the Central Virginia Metropolitan Planning Organization does hereby approve the Central Virginia Transportation Improvement Program Fiscal Years 2012-2015, as amended and dated August 16, 2012.

Upon motion by Member _____ duly seconded by Member _____, adopted this ____ day of _____ 2012.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Central Virginia Metropolitan
Planning Organization

Will Mays, Chair
Central Virginia Metropolitan
Planning Organization

Proposed adoption of the Central Virginia Metropolitan Planning Organization's Title VI Plan

In April of this year, DRPT contacted all Metropolitan Planning Organizations to discuss the FTA's findings from their recent Title VI Compliance Review. It was determined that all Metropolitan Planning Organizations must have a formal Title VI plan in place that meets certain requirements set forth by DRPT. **A checklist of these requirements can be provided upon request.

The purpose of the Title VI Plan is to certify to the Federal Transit Administration that all Metropolitan Planning Organizations are in compliance with Title VI of the Civil Rights Act of 1964. Title VI states:

"No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

A large portion of drafting a Title VI plan for the Central Virginia MPO consisted of reviewing current public outreach policies from the Public Participation Plan and formalizing the compliance procedures in a format suggested by DRPT. The following bullet points outline what the Title VI plan consists of:

- Policies in the Title VI plan addressing communication with the public and environmental justice populations were already being addressed in the Public Participation Plan.
- Policies on how the CVMPO seeks out viewpoints of minority, low-income, and Limited English Proficiency (LEP)* populations were reviewed in the Public Participation Plan and added to the Title VI plan accordingly.

*The LEP policy was recently added to the Public Participation Plan in accordance with DRPT's suggestion.

- Policies suggested by DRPT on training staff on Title VI compliance procedures, contractual language ensuring nondiscrimination, and formal nondiscrimination complaint procedures were reviewed by CVMPO staff and proposed in the pending Title VI plan.

The complete plan can be viewed here:

[http://www.region2000.org/assets/files/Transportation/Central%20Virginia%20MPO%20Title%20VI%20Plan Draft 7 31 2012.pdf](http://www.region2000.org/assets/files/Transportation/Central%20Virginia%20MPO%20Title%20VI%20Plan%20Draft%207%2031%202012.pdf)

Proposed amendment to the CVMPO Public Participation Plan

The following changes are proposed for the CVMPO's Public Participation Plan in order to support the implementation of the CVMPO's Title VI Plan.

An additional Goal and Objective will be added to address Limited English Proficiency in the CVMPO planning area.

Goal 9: Comply with Executive Order 13166: Improving Access to Services for Persons with Limited English Proficiency.

Objective 9.1 Maps provided by DRPT for the CVMPO Title VI plan show high areas with LEP populations that exceed 5% of the entire area population. This percentage is based on a federal standard. The CVMPO will use these maps to ensure that initiatives and outreach efforts are adequately targeted to these areas.

The entire Public Participation Plan including the additional Goal and Objective can be found here: http://www.region2000.org/assets/files/Transportation/Proposed%20Amended%20Public%20Participation%20Plan%20July%2031_2012.pdf. The changes are on page 5 of the document.

CVTIP Adjustment / Amendment Requests**FY 2012-2015**

Date	Type of Change	UPC	Description	Resolution #
10/23/2008	Amendment	87145	Greenview Drive Project	08-092
4/21/2009	Amendment	92766	Addition of ARRA Funds to the Construction: Bridge Rehabilitation/Replacement/Reconstruction Grouping Table	09-007
7/16/2009	Amendment	NA	2009-2013 Financial Table from DRPT detailing funding for GLTC and the Central Virginia Area Agency on Aging	09-008
10/1/2009	Amendment	NA	Addition of FTA Funds (going to the Family Alliance) for a JARC Program	09-011
11/2/2009	Administrative Adjustment	NA	Funding change for Construction: Bridge Rehabilitation/Replacement/Reconstruction	NA
12/1/2009	Amendment	NA	Changes to the DRPT funding tables including second round ARRA allocations and the addition of Family Alliance funds	10-001
7/10/2010	Amendment/Adjustment	NA	Changes to the DRPT funding tables for fiscal year 2011 to properly reflect the actual amount of funding allocated, as shown in the STIP	not yet assigned
3/8/2011	Administrative Adjustment	64773	Regrouping the route 29 and 460 corridor improvements as a Primary Project.	not yet assigned
8/16/2012	Amendment	NA	2009-2013 Financial Table from DRPT detailing funding for GLTC, the Central Virginia Area Agency on Aging, and Central VA Community Service	not yet assigned