



Bank of the James Building, 828 Main Street, 12<sup>th</sup> Floor  
 Lynchburg, VA 24504

**January 21, 2016 at 4:30 p.m.**

*(Please note change in meeting time)*

**Agenda**

1. Call to Order.....Stan Goldsmith, Chair
2. Approval of Minutes – October 15, 2015.....Stan Goldsmith, Chair
3. Approval Consideration of the Central Virginia Metropolitan Planning Organization’s Title VI Plan, Dated January 21, 2016.....Bob White, Deputy Director
4. Staff Updates of Various Projects..... Bob White, Deputy Director
5. Opportunity for Public Comment.....Stan Goldsmith, Chair
6. Matters from the Members.....Stan Goldsmith, Chair
7. Adjournment.....Stan Goldsmith, Chair  
 Next Meeting: April 21(*tentatively*)
8. Information Items

*The CVMPO ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you have questions or concerns about your civil rights in regards to this project or need special assistance for persons with disabilities or limited English proficiency, please contact the CVMPO. Sign language or non-English language interpreters will be provided if needed and requested in advance of this meeting. Please contact the CVMPO at 434-845-5678 to request an interpreter.*

# Central Virginia Metropolitan Planning Organization (CVMPO)

January 21, 2016

## Executive Director's Report

1. **Call to Order**
2. **Approval of Minutes – October 15, 2015 Meeting**  
*(See Attachment 2)*

The minutes of the October 15, 2015 meeting of the CVMPO are attached for your review and approval.

**Recommendation:** Staff recommends approval.

3. **Approval Consideration of the Central Virginia Metropolitan Planning Organization's Title VI Plan, Dated January 21, 2016**  
*(See Attachment 3)*

The Department of Rails and Public Transportation is requesting the CVMPO update its Title VI Plan in accordance with recently identified requirements. Staff has worked with DRPT staff to accomplish the update. At this time staff requests the CVMPO's approval of the update. Please find attached an approving resolution with the referenced narrative of changes.

The proposed fully updated Plan can be found at:  
<http://www.localgovernmentcouncil.org/ada-title-vi.html>

The Transportation Technical Committee recommends approval.

**Recommendation:** Staff recommends approval of the resolution.

4. **Staff Updates of Various Projects**
5. **Opportunity for Public Comment**
6. **Matters from the Members**
7. **Adjournment**

## **8. Information Items**

- a. The CVMPO will be meeting at 4:00 p.m. on the following dates, unless otherwise noted or notified.
  - April 21, 2016 (tentatively)
  - July 21, 2016
  - October 11, 2016
  - January 19, 2017
  
- b. The attached list (*See Attachment 8b*) identifies Central Virginia Transportation Improvement Program (CVTIP) amendments and adjustments accomplished. The amendments have been approved by the CVMPO. The adjustments have been approved by the staff in accordance with the MPO Adjustment Agreement, dated July 21, 2005. These adjustments do not require CVMPO approval since they are not new projects, but rather are projects that have adjustments made primarily to their funding stream or schedule.



**CENTRAL VIRGINIA  
METROPOLITAN  
PLANNING  
ORGANIZATION**

**Attachment 2**  
**pp 4 - 6**

**Central Virginia Metropolitan Planning Organization**

Elston Inn & Conference Center  
Sweet Briar, Virginia 24595  
October 15, 2015 at 4:00 pm

**MEMBERS PRESENT**

Ken Bumgarner.....Town of Amherst  
Jack Hobbs.....Town of Amherst  
William Mays.....Amherst County  
Turner Perrow, *Vice Chair*.....Lynchburg City  
Dean Rodgers.....Amherst County  
John Sharp.....Bedford County  
Rick Youngblood for Chris Winstead.....Lynchburg VDOT District

**MEMBERS ABSENT**

Lee Beaumont.....Liberty University  
Carl Boggess.....Bedford County  
Stan Goldsmith, *Chair*.....Campbell County  
Kim Payne.....Lynchburg City  
Frank Rogers.....Campbell County

**OTHERS PRESENT**

Gary Christie.....Region 2000  
June Driskill.....Town of Amherst Planning Commission  
Philipp Gabathuler.....Region 2000  
Bill Gillespie.....Town of Appomattox  
Paul Harvey.....Town of Appomattox  
Matt Perkins.....Local Government Council  
Bill Wuensch.....EPR

**MINUTES**

**1. Call to Order**

Turner Perrow, *Vice Chair*, called the meeting to order at 4:00 pm.

**2. Approval of Minutes – September 17, 2015 Meeting**

Upon a motion by Jack Hobbs to approve the minutes of September 17, 2015 as presented, duly seconded by Ken Bumgarner, this motion was approved with John Sharp abstaining.

### **3. Public Hearing and Consideration of the Plan 2040 Central Virginia Long Range Transportation Plan**

Bill Wuensch, EPR, PC, presented and overviewed the Plan 2040 which included providing an understanding of the policy context while summarizing MAP21 and HB2 relationships, defining and reviewing the CVLRTP process objectives such as accurately reflecting goal of public and local leaders, creating a transparent evaluation project, ensuring compatibility of the evaluation tool with HB2 scoring factors, and using transportation improvements to support economic development efforts. Additionally, Wuensch provided summary of the project evaluation and results namely creation of the constrained and vision project lists and provided a listing of the Plan 2040 outcomes.

Perrow opened the Public Hearing at 4:17 pm. There were no comments received written or oral. Perrow closed the Public Hearing at 4:18 pm.

Rick Youngblood noted that the CVMPO's Plan 2040 is one of the few in the State that has tied the Comprehensive Economic Development Strategy document to the LRTP and further noted that certain benefits have already been realized from the CVLRTP process, most notably that the top five projects were submitted to HB2 for project funding.

Jack Hobbs, noting that there were no public comments, that this process fully involved the public and was well participated in during the sixteen month plan update process.

Gary Christie addressed the process of maintaining a current and up-to-date constrained plan over the next few years until the next mandated plan update in five years and as the MPO and localities consider the scoring outcomes from the HB2 process. Rick Youngblood and Bill Wuensch noted that the evaluation tool that was utilized in the LRTP update is accessible and as new projects are identified the inputs can be applied to the evaluation tool and project outputs can be compared and evaluated against existing projects. Additionally, Youngblood noted that there should be no reason that a new listing cannot be generated each year as new projects are identified.

There were no comments received, oral or written, from the 30 day open public comment period.

Upon a motion by Jack Hobbs to approve the resolution adopting the Plan 2040 Central Virginia Long Range Transportation Plan, duly seconded by John Sharp, this motion carried unanimously.

### **4. Consideration of the Resolution in Support for the City of Lynchburg FY17 Transportation Alternatives Program Application**

Gary Christie provided a brief summary of the Transportation Alternatives Program (TAP) and presented an overview of the current request by the City of Lynchburg as it

seeks funds through VDOT's TAP for the Dearington Elementary Safe Routes to School Completion Project.

Turner Perrow provided additional information regarding the City's pending application and the benefits to the Dearington Elementary School neighborhood.

Upon a motion by Rick Youngblood to approve the Resolution in Support for the City of Lynchburg FY17 Transportation Alternatives Program Application, duly seconded by Ken Bumgarner, this motion carried unanimously.

**5. Opportunity for Public Comment**

Turner Perrow opened the meeting for public comment. No comments were received written or oral.

**6. Matters from the Members**

Rick Youngblood noted two separate VDOT projects are underway. Youngblood noted that start of the Candler's Mountain Rd Study which is an outcome of the RT29 Expressway Study and also stated that VDOT is finalizing the scope of work on the FHWA study on the RT29 corridor in Campbell County to develop a strategic action plan for the corridor. Both projects are expected to finish up around May/June of 2016.

Turner Perrow reported on the Jefferson's Assembly held in Bedford on Oct 14 and commented on the work of the Blue Ridge Economic Coalition (BREC). Members discussed the BREC's work and the benefits of working on transportation efforts together with various districts, namely Lynchburg, Roanoke and Danville. Rick Youngblood noted that it was an outgrowth of the Lynchburg Region Transportation Action Group and in recent conversation the concept was developed to answer questions of how to provide a stronger voice to transportation projects and the linkages to economic development in this region.

**7. Adjournment**

There being no further matters to discuss, Turner Perrow, *Vice Chair*, adjourned the meeting at 4:45 pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**RESOLUTION AMENDING THE CENTRAL VIRGINIA  
METROPOLITAN PLANNING ORGANIZATION'S  
TITLE VI POLICY STATEMENT AND PLAN**

**WHEREAS**, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

**WHEREAS**, the CVMPO commits to assure that no person shall, on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (PL 100.259), be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any CVMPO program or activity regardless of the funding source; and

**WHEREAS**, the CVMPO has the responsibility under the provisions of the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP 21) for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the Metropolitan Area; and

**WHEREAS**, the CVMPO receives Federal transportation funding; and

**WHEREAS**, the CVMPO receives Federal funding from other agencies that also have Title VI requirements; and

**WHEREAS**, the CVMPO desires to update the Title VI plan to meet additional FTA requirements as requested by DRPT and shown in the attached document "Narrative of Changes to the Central Virginia MPO Title VI Plan".

**NOW, THEREFORE, BE IT RESOLVED THAT** the Central Virginia Metropolitan Planning Organization does hereby approve the amended Central Virginia Metropolitan Planning Organization's Title VI Plan, dated January 21, 2016, in order to meet Title VI and attendant federal requirements.

Upon motion by Member \_\_\_\_\_duly seconded by Member \_\_\_\_\_, adopted this **21st** day of **January 2016**.

ATTESTED BY:

CERTIFIED BY:

\_\_\_\_\_  
**Gary F. Christie, Secretary**  
Central Virginia Metropolitan  
Planning Organization

\_\_\_\_\_  
**Stan Goldsmith, Chair**  
Central Virginia Metropolitan  
Planning Organization

## **Narrative of Changes to the Central Virginia MPO Title VI Plan**

As part of DRPT's Title VI Plan triennial documents update as required by the FTA, each MPO was asked to review their Title VI Plan and ensure they meet certain requirements.

Staff reviewed the CVMPO Title VI Plan and made the following changes/additions to ensure that it meets the requirements in the checklist:

- **Added section with the following heading and accompanying text (Page 8/Responsibilities of the CVMPO Title VI Coordinator)**

### **“List of Transit-Related Title VI Investigations, Complaints, and Lawsuits”**

Since the submission of the last Title VI Program to the Federal Transit Administration (FTA), there have been no Title VI investigations, complaints, or lawsuits received by the CVMPO Transportation Department or the CVMPO Agency related to transit.

- **Added language into Appendix regarding outreach efforts to the Limited English Proficiency population: (Page 32, Appendix VI)**

### **Introduction and Legal Basis**

LEP is a term that defines any individual not proficient in the use of the English language. The establishment and operation of an LEP program meets objectives set forth in Title VI of the Civil Rights Act and Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP). This Executive Order requires federal agencies receiving financial assistance to address the needs of non-English speaking persons. The Executive Order also establishes compliance standards to ensure that the programs and activities that are provided by a transportation provider in English are accessible to LEP communities. This includes providing meaningful access to individuals who are limited in their use of English. The following LEP language implementation plan, developed by CVMPO is based on FTA guidelines.

- **Updated data in Appendix VI. regarding Limited English Proficiency Population (Page 32/Page 37)**

Data from the U.S. Census Bureau's American Community Survey (ACS) were obtained through [www.census.gov](http://www.census.gov) by CVMPO's service area. The agency's service area includes a total of 3,107 persons (1.39%) with Limited English Proficiency (those persons who indicated that they spoke English “less than very well” in the 2009-2013 ACS Census).

Information from the 2009-2013 ACS also provides more detail on the specific languages that are spoken by those who report that they speak English less than very well. Languages spoken at home by those with LEP are presented below. These data indicate the extent to which translations into other language are needed to meet the needs of LEP persons.



• Spanish	1,222	0.55%
• Indo-European	580	0.26%
• Asian and Pacific Island Languages	1,228	0.55%
• Other Languages	77	0.03%

It is noted that there are relatively low number of LEP persons in the service area - no language is spoken by over 5% and only Spanish and Asian and Pacific Island Languages are above 1,000 persons in the LEP population (note: the largest Asian and Pacific Island Language where English is spoken less than “very well” is Korean where 679 people reported that, below the 1,000 threshold). The complete LEP table is found in Appendix 8.

CVMPO planning staff used this data to determine how best to disseminate information that is accessible to persons with LEP. Based on this relatively low percentage, the need to address the LEP population is somewhat limited. The discrimination complaint form is translated into Spanish in the appendix of this plan. Requests for document translations will be provided as needed. The CVMPO uses the same translator/interpreter services as the Lynchburg VDOT District Office.

- **Added a summary of outreach efforts made since the last Title VI Program submission: (Appendix VI, Page 35)**

These efforts are in addition to the federally required outreach efforts:

- The CVMPO continues to post public meeting notices in all fixed route buses serving the Greater Lynchburg Transit Company’s service area. The buses serve a high minority/low income population.
- The CVMPO continues to post public meeting notices in public libraries throughout the MPO service area.

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- Added a table showing membership (*broken down by race*) of the CVMPO Transportation Technical Committee and a description of the process the agency uses to encourage the participation of minorities on such committees. (Appendix VIII, Page 36)

Central Virginia MPO Transportation Technical Committee Membership		
Jeremy Bryant	Amherst County	White
Jack Hobbs	Amherst Town	White
Brad Robinson	Bedford County	Black
Doyle Allen	Bedford County	White
Paul Harvey	Campbell County	White
Richard Metz	Campbell County	White
Tom Martin	City of Lynchburg	White
Ivan Rucker	FHA	Black
Josh Baker	Greater Lynchburg Transit	White
Lee Beaumont	Liberty University	White
Mark Courtney	Lynchburg Regional Airport	White
Rick Youngblood	VDOT	White
Chris Arabia	VDRPT	White

TTC membership is comprised of staff-level officials of local, state, and federal agencies. In addition, the technical committee includes representatives of interest groups, various transportation modes, and local citizens. Members are appointed by the localities rather than by the MPO. Therefore, the role of the MPO is to encourage diversity of appointees to the localities served.

CVTIP 2015-2018 Amendment/Adjustments				
Date	Type of Change	UPC	Description	Resolution
5/15/2014	Adoption	NA	The Central Virginia Transportation Improvement Program (CVTIP) FY2015-2018 has been reformatted from the CVTIP FY2012-2015. Project descriptions and associated funding allocations in the CVTIP FY2015-2018 supercede those in the CVTIP FY2012-2015 as well as any associated adjustments and amendments.	NA
11/20/2014	Amendment	106533 106537	These amendments to the funding of the Odd Fellows Road Interchange and Greenview Drive Projects are related to Debt Service additions based upon the use of Grant Anticipation Revenue Vehicles (GARVEE) Bonds being used to fund the projects.	NA
4/16/2015	Amendment	105610 105609	GLTC requested an MPO amendment to Section 4 of the Central Virginia Metropolitan Organization's Transportation Improvement Program FY15-18 (CVTIP hereafter) in order to properly align funding with current capital needs. This amendment also proposes the addition of two rail projects. Currently there is no "Construction: Rail" grouping for Lynchburg in the STIP.	NA
7/16/2015	Amendment	NA	This amendment includes funding realignments in Section 4 of the CVTIP to meet current capital needs of GLTC.	NA