



Local Government Council Offices, 828 Main Street, 12th Floor, Lynchburg, VA 24504

Wednesday, February 21, 2018 at 4:00 p.m.

(rescheduled from 1/18/18 due to winter weather conditions)

Agenda

- 1. **Call to Order**.....Turner Perrow, *Chair*
- 2. **Approval of Minutes: October 19, 2017**
(Attachment #2).....Turner Perrow, *Chair*
- 3. **Opportunity for Public Comment**..... Turner Perrow, *Chair*
- 4. **Adoption of MAP 21 Targets for Highway Safety & Transit Rolling Stock Condition**.....Scott Smith, *Transportation Planning Director*
- 5. **Amendment of CVMPO Title VI Plan** (Attachment #5)
.....Scott Smith, *Transportation Planning Director*
- 6. **Amendment to FY 2017-18 CVMPO Unified Planning Work Program (UPWP)** (Attachment #6a & 6b).....Scott Smith, *Transportation Planning Director*
- 7. **Update on Graves Mill Road Corridor Study**
.....Scott Smith, *Transportation Planning Director*
- 8. **Update on Route & Schedule Changes to The Hopper (Downtown Circulator Bus)**
.....Brian Booth, *Greater Lynchburg Transit Company*
- 9. **Matters from the Members**..... Turner Perrow, *Chair*
- 10. **Adjournment**.....Turner Perrow, *Chair*

11. Informational Items

The next scheduled meeting of the CVMPO will be at 4:00 p.m. on Thursday, April 19, 2018 at the Region 2000 Local Government Council Offices, 828 Main Street, 12th Floor, Lynchburg, Virginia, 24504.

The CVMPO ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you have questions or concerns about your civil rights in regards to this project or need special assistance for persons with disabilities or limited English proficiency, please contact the CVMPO. Sign language or non-English language interpreters will be provided if needed and requested in advance of this meeting.

Please contact the CVMPO at 434-845-3491 to request an interpreter.



Central Virginia Metropolitan Planning Organization (CVMPO)

February 21, 2018

Staff Report

1. Call to Order

2. Approval of Minutes: October 19, 2017 Meeting

(See Attachment 2)

The minutes of the October 19, 2017 meeting of the CVMPO are attached for your review and approval.

Recommendation: Staff recommends approval.

3. Opportunity for Public Comment

4. Adoption of MAP 21 Targets for Highway Safety & Transit Rolling Stock Condition

MAP 21 (the current federal transportation funding bill) requires states and localities to set performance targets for a number of factors, including:

- Safety
- Transit Asset Management
- Pavement condition
- Bridge condition
- System performance
- Freight movements on Interstates

The 2040 Central Virginia Long-Range Plan (CVLRP) set in motion the concept of measuring the effectiveness of transportation solutions in our region, so it will be relatively easy for the CVMPO to adjust to the new federal requirements. These performance targets will serve as a baseline that will help us determine the success of certain projects and programs.

The two measures that are currently presented for adoption are Safety and Transit Asset Management (others will follow as VDOT develops the measures).

Transit providers (like GLTC) have set their own Transit Asset Management goals. In most cases, including GLTC, the providers have adopted the statewide goals. These goals for assets (rolling stock) are:

- Articulated bus - 80% of vehicles within Useful Life Benchmark

- 40-foot bus – 80% of vehicles within Useful Life Benchmark
- 35-foot bus – 80% of vehicles within Useful Life Benchmark
- 30-foot bus – 70% of vehicles within Useful Life Benchmark
- Under 30-foot – 80% of vehicles within Useful Life Benchmark
- Vans – 50% of vehicles within Useful Life Benchmark

Most MPOs in Virginia are choosing to adopt the statewide safety measures being developed by VDOT (the only known exceptions to this are the larger MPOs in Hampton Roads, Richmond, and Northern Virginia). These annual targets are:

- 2.0% -- Fatality Reduction
- 5.0% -- Serious Injury Reduction
- 4.0% -- Bike & Pedestrian Fatal & Serious Injury Reduction
- 1.5% -- Vehicle Miles Traveled (VMT) Increase

At its January 11, 2018 meeting, the CVMPO Transportation Technical Committee voted to recommend to the CVMPO Policy Board that it adopt the performance measures as listed above and authorize staff to notify the Virginia Department of Rail & Public Transit and Virginia Department of Transportation of the decision.

Staff will be on-hand during the meeting to provide additional detail into recent annual fatality and serious injury crash rates and quantities for the MPO area.

Recommendation: Staff recommends adoption of the targets.

5. Amendment of CVMPO Title VI Plan (Attachment #5)

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The CVMPO approved a plan for its compliance with Title VI on April 18, 2013. The plan was amended on January 11, 2016.

Since that amendment, there have been changes to the staff organizational structure within the CVMPO and the Region 2000 Local Government Council. Previously, the Deputy Director of Planning and Core Services had been appointed the organizations' Title VI Coordinator.

Because that position no longer exists, it is recommended that the organizations' Transportation Planning Director be designated as the Title VI Coordinator.

The current Title VI plan may be viewed here: <http://www.localgovernmentcouncil.org/ada-title-vi-2.html>

Changes to the text reflecting the newly-designated Title VI coordinator will occur as needed throughout the document, with particular attention to pages 7 and 8.

In keeping with the format of the 2016 amendment, a resolution affirming the amendment is attached.

Recommendation: Staff recommends adoption of the resolution.

6. Amendment to FY 2017-18 CVMPO Unified Planning Work Program (UPWP) (Attachment #6)

The CVMPO's annual Unified Planning Work Program (UPWP) serves as the organization's guiding document for transportation planning activities during the fiscal year. To save resources, the current UPWP is not attached to this packet, but may be downloaded or viewed here: http://www.localgovernmentcouncil.org/images/17_04-CVMPO-FY-2018-UPWP.pdf

In Section II (FTA, VDRPT, CVMPO-funded Activities) of the FY 2018 UPWP, under 44.22.00 (General Development and Comprehensive Planning), Task 5 authorized CVMPO staff to "work with GLTC and other stakeholders to explore the viability of intercity bus service between Lynchburg and Charlottesville and/or Lynchburg and Roanoke."

To that end, CVMPO staff have participated in meetings with stakeholders in Lynchburg, Nelson County, and Charlottesville during the past seven months. On January 10, 2018, a meeting on van pool programs was facilitated by Virginia Department of Rail and Public Transit at the Region 2000 Local Government Council offices in Lynchburg. In attendance were individuals representing transit providers, MPOs, PDCs, workforce boards, and transportation demand management organizations from Lynchburg, Danville, Martinsville, Roanoke, and Blacksburg.

During this meeting, participants expressed interest in pursuing van pools throughout the area as a way of proving long-range transit primarily to commuters, but possibly also to job-seekers taking vocational training courses and individuals seeking specialized medical care. Van pools may be a way of providing more customized, cost-effective transportation between towns and cities in the greater region rather than establishing a fixed-route bus service.

Because of this opportunity, staff would like to **edit the text of Task 5** (on page 11 of the UPWP) from:

"CVMPO Staff will work with GLTC and other stakeholders to explore the viability of intercity bus service between Lynchburg and Charlottesville and/or Lynchburg and Roanoke."

to

"CVMPO staff (with consultant support, if necessary) will work with stakeholders within the region as well as neighboring regions to explore the viability of inter-community van pools or other transit options as recommended in the Transit and Transportation Demand Management (TDM) Strategy Area of the Lynchburg Regional Connectivity Study (March 2017)."

If procuring a consultant becomes necessary, the MPO has \$23,361 available that we do not plan to use for staff hours or other purposes. This is a result of \$23,361 in carryover from FY 16-17, which is the residue of a surplus created by a staff vacancy during the first quarter of that fiscal year.

The CVMPO Transportation Technical Committee met on January 11, 2018 and recommended these amendments for approval by the MPO Policy Board.

Recommendation: Staff recommends adoption of the resolution.

7. Update on the Graves Mill Corridor Study

Each year, the CVMPO funds and manages development of a study or plan that provides meaningful transportation-related benefit to one or more area localities. This year staff and consultants are conducting a study of the Graves Mill Road corridor from Gristmill Drive in Bedford County to McConville Road in the City of Lynchburg. Staff will provide a brief report of the project's progress, including the December 12, 2017 public meeting.

Recommendation: Participate in the discussion.

8. Update on Route & Schedule Changes to The Hopper (Downtown Circulator Bus)

Brian Booth of GLTC will give a brief update on upcoming changes to the route and schedule of The Hopper, Lynchburg's downtown circulator bus, which began service in July 2017. The rolling stock was funded through Round 1 of SmartScale, and the operation is being funded by a DRPT demonstration grant.

The following *News & Advance* articles provide background on the changes:

http://www.newsadvance.com/news/local/gluc-official-lynchburg-s-free-downtown-bus-is-doomed-without/article_56a3845a-dac2-11e7-a680-7f2448a00529.html

http://www.newsadvance.com/news/local/gluc-set-to-change-hours-route-of-downtown-circulator-bus/article_52abb722-88c8-541e-9e6b-0496987f324b.html

Recommendation: Participate in the discussion.

9. Matters from the Members

10. Adjournment

11. Informational Items

The CVMPO will be meeting at 4:00 p.m. on the following dates, unless otherwise noted or notified.

- April 19, 2018
- July 19, 2018 (tentative)
- October 18, 2018
- January 17, 2019

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION



Central Virginia Metropolitan Planning Organization

Holiday Inn Lynchburg, 601 Main Street, Lynchburg, VA 24504

~DRAFT MINUTES~

October 19, 2017, 4:00 pm

MEMBERS PRESENT

Lee Beaumont..... Liberty University
 Carl Boggess.....Bedford County
 William Mays, *Vice Chair*.....Amherst County
 Turner Perrow, *Chair*..... City of Lynchburg
 Dean Rodgers..... Amherst County
 Frank Rogers..... Campbell County
 John Sharp..... Bedford County
 Bonnie Svrcek.....City of Lynchburg
 Dwayne Tuggle..... Town of Amherst
 Chris Winstead.....VDOT Lynchburg District

MEMBERS ABSENT

Brian Booth..... Greater Lynchburg Transit Company
 Peter Huber Town of Amherst
 Michael RousseauCampbell County

OTHERS PRESENT

Nick Britton Virginia Department of Rail and Public Transportation
 Gary Christie..... Local Government Council/CVMPO
 Susan CookLocal Government Council
 Jennifer Martin..... Lynchburg Area Center for Independent Living
 W. Scott Smith..... Local Government Council/CVMPO
 Rick Youngblood..... VDOT Lynchburg District

1. Call to Order

Turner Perrow, Chair, called the meeting to order at 4:00 pm.

2. Approval of Minutes – July 27, 2017 Meeting

Upon a motion by Will Mays to approve the minutes of the July 27, 2017 meeting, seconded by Bonnie Svrcek, this motion carried by unanimous vote.

3. Opportunity for Public Comment – There were none.

4. Public Hearing, Consideration, and Approval of Proposed Amendments to the FY 2018-2021 Central Virginia Transportation Improvement Program (CVTIP)

Rick Youngblood explained that VDOT has proposed a funding adjustment to the Central Virginia Transportation Improvement Program (CVTIP). The adjustment reflects changes in funding regarding the Odd Fellows Road GARVEE Debt Service., in the amount of \$5,853,387, and has been reviewed and approved by the TTC.

Turner Perrow opened the public hearing at 4:05 p.m. There being no public comments, the public hearing was closed at 4:06 p.m.

Upon a motion by Frank Rogers, and seconded by John Sharp, to approve the adjustment to the CVTIP, the motion was unanimously approved.

5. Adoption of Resolutions Supporting Highway Safety Improvement Program Applications from Localities within the MPO Boundary

MPO approval is required by VDOT for applications for the Transportation Alternatives Program for FY 2019, being submitted by two localities within the MPO. These projects have been reviewed and approved by the TTC.

- 1) The Blackwater Creek Bikeway Extension to Linkhorne Middle School and pedestrian trail along Atlanta Avenue
- 2) The Riveredge Trail Extension in Amherst County

The motion was made by John Sharp, and seconded by Bonnie Svrcek, to approve these applications. The motion carried unanimously.

6. Adoption of Resolutions Supporting Highway Safety Improvement Program Applications from Localities within the MPO Boundary

The City of Lynchburg is submitting applications to VDOT'S Highway Safety Improvement Program (HSIP). These are:

- 1) Graves Mill Road Adaptive Signals
- 2) Nationwide Drive Roundabout and Pedestrian Improvements
- 3) Old Forest Road Pedestrian Improvements
- 4) Kemper Street Pedestrian Improvements

Although not required, the City is requesting a Resolution of Support from the MPO. These projects have been reviewed by the TTC and are being recommended for a Resolution of Support by the MPO.

A motion was made by Frank Rogers, and approved by John Sharp, to adopt resolutions of support for these projects. The motion was unanimously approved.

7. Discussion on Upcoming Adoption of Safety Performance Targets

Scott Smith explained that the current federal transportation bill, MAP21, addresses how to measure the effectiveness of projects that have been done. MAP21 requires the states and the MPOs to adopt performance measures for a number of key areas, including:

- 1) Transit performance
- 2) Safety
- 3) Bridge and pavement condition
- 4) Congestion
- 5) Freight movements on Interstates

These performance measures will serve as a baseline that will help determine the success of certain projects and programs. The two measures currently being developed and adopted are transit system performance and safety. Mr. Smith added that most MPOs in Virginia are adopting the safety measures developed by VDOT. In January, the MPO will be asked to affirm the performance goals adopted by GLTC, and to establish safety targets for the MPO area.

8. Presentation and Discussion on the Role of MPOs in Virginia

Scott Smith gave a presentation on the overview of the roles and responsibilities of the MPO.

9. Matters from Members

- 1) Nick Britton reported that there will soon be a bus travelling from Blacksburg to Washing D.C. twice each day.
- 2) Scott Smith reported that the Governor's Transportation Conference is next week and he will be moderating a session.
- 3) Mr. Smith also reported that there will be a kick-off meeting for the Graves Mill Road Corridor Study on November 16.¹

10. Adjournment – There being no further business, the meeting adjourned at 5:00 p.m.

¹ This meeting was later rescheduled for December 12, 2017.



RESOLUTION AMENDING THE CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION’S TITLE VI POLICY STATEMENT AND PLAN

WHEREAS, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

WHEREAS, the CVMPO commits to assure that no person shall, on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (PL 100.259), be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any CVMPO program or activity regardless of the funding source; and

WHEREAS, the CVMPO has the responsibility under the provisions of the Moving Ahead for Progress in the 21st Century (MAP 21) for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the Metropolitan Area; and

WHEREAS, the CVMPO receives Federal transportation funding; and

WHEREAS, the CVMPO receives Federal funding from other agencies that also have Title VI requirements; and

WHEREAS, the CVMPO desires to update the Title VI plan to meet additional FTA requirements as requested by DRPT and shown in the attached document “Narrative of Changes to the Central Virginia MPO Title VI Plan”.

NOW, THEREFORE, BE IT RESOLVED THAT the Central Virginia Metropolitan Planning Organization does hereby approve the amended Central Virginia Metropolitan Planning Organization’s Title VI Plan, dated April 18, 2013, as amended, to meet Title VI and attendant federal requirements.

Upon motion by Member _____duly seconded by Member _____, adopted this **21st** day of **February 2018**.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Central Virginia Metropolitan
Planning Organization

Edgar J. T. Perrow, Jr., Chair
Central Virginia Metropolitan
Planning Organization

Narrative of Changes to the Central Virginia MPO Title VI Plan

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The CVMPO approved a plan for its compliance with Title VI on April 18, 2013. The plan was amended on January 11, 2016.

Since that amendment, there have been changes to the staff organizational structure within the CVMPO and the Region 2000 Local Government Council. Previously, the Deputy Director of Planning and Core Services had been appointed the organizations' Title VI Coordinator.

Because that position no longer exists, it is recommended that the organizations' Transportation Planning Director be designated as the Title VI Coordinator.

The current Title VI plan may be viewed here:

<http://www.localgovernmentcouncil.org/ada-title-vi-2.html>

Changes to the text reflecting the newly-designated Title VI coordinator will occur as needed throughout the document, with attention to pages 4, 7, and 8.

- **Page 4-** Name, title and contact information for Title VI Coordinator updated.
- **Page 7-** Title VI Coordinator changed from Deputy Director of Planning & Core Services to Transportation Planning Director.
- **Page 8-** Name, title and contact information for Title VI Coordinator updated.



**RESOLUTION AMENDING THE FISCAL YEAR 2018
UNIFIED PLANNING WORK PROGRAM (UPWP)**

WHEREAS, the Central Virginia Metropolitan Planning Organization (CVMPO) Policy Board approved the annual Unified Planning Work Program (UPWP) for fiscal year 2018 on April 20, 2017; and,

WHEREAS, the staff of the CVMPO is requesting an amendment to the FY 18 UPWP, modifying Task #5 under 44.22.00 General Development and Comprehensive Planning to include the exploration of inter and intra-regional van pools and other transit options; and,

WHEREAS, the amendments to the UPWP have been reviewed and recommended for approval by the Transportation Technical Committee; and,

WHEREAS, these amendments to the UPWP are now before the CVMPO for approval.

NOW, THEREFORE, BE IT RESOLVED THAT that the Central Virginia Metropolitan Planning Organization does hereby amend the UPWP for Fiscal Year 2018 and authorizes it to be submitted to the Virginia Department of Transportation, the Federal Highway Administration, the Virginia Department of Rails and Public Transportation, and the Federal Transit Administration.

ADOPTED this 21st day of February 2018 on a motion by _____,
duly seconded by _____.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, *Secretary*
Central Virginia Metropolitan
Planning Organization

Edgar J. T. Perrow, Jr., *Chair*
Central Virginia Metropolitan
Planning Organization