



**Central Virginia Transportation Planning Organization  
FINAL MINUTES~**

**December 15, 2022 4:00 pm**

**MEMBERS PRESENT (In-Person)**

Frank Rogers, Vice-Chair .....Campbell County  
 Jeremy Bryant ..... Amherst County  
 Robert Hiss..... Bedford County  
 Wynter Benda..... City of Lynchburg  
 Dwayne Tuggle ..... Town of Amherst  
 Sara McGuffin..... Town of Amherst  
 Josh Moore .....Greater Lynchburg Transit Company  
 Chris Winstead..... VDOT Lynchburg District

**MEMBERS PRESENT (Virtual)**

Rick Youngblood ..... VDOT Lynchburg District

**MEMBERS ABSENT**

Drew Wade..... Amherst County  
 John Sharp..... Bedford County  
 Charlie Watts.....Campbell County

**OTHERS PRESENT**

David Cook ..... VDOT-Lynchburg District  
 Kelly Hitchcock ..... CVPDC/CVTPO

**1. Call to Order & Establishment of Quorum**

Frank Rogers, welcomed everyone to the meeting and established the Quorum.

**2. Approval of the October 13, 2022 Minutes**

Frank Rogers, CVTPO Vice-Chair, requested consideration of the October 13, 2022 CVTPO Meeting Minutes for approval.

**MOTION:** Sara McGuffin motioned for approval of the October 13, 2022 minutes, with the correction of Jeremy Bryant as the attendee. The motion was seconded by Josh Moore and with unanimous agreement. The motion passed.

**3. Proposed TIP Amendment Consideration (Public Hearing)**

Frank Rogers, at 4:10 p.m., opened the Public Hearing to consider amendment to the FY21-24 CVTIP. No public comments were received. Rogers closed the Public Hearing at 4:12 p.m.

Kelly Hitchcock provided a brief overview of the proposed amendment to the FY221-24 CVTIP as submitted by VDOT, to provide for additional funding for preventative bridge maintenance throughout the Lynchburg District and to provide adjustment and increase in funding for the

Greenview Drive to allow for capacity expansion. GLTC amendment request is to account for a series of administrative and rolling stock funding adjustments.

**MOTION:** Sara McGuffin motioned, seconded by Dwayne Tuggle, to approve the CVTIP amendment as presented. With unanimous approval, Rogers confirmed the motion approval.

**4. Work Program Activity Reports**

Hitchcock reminded the CVTPO that the Safe Streets and Roads for All (SS4A) application had been submitted and as such, it was determined to hold procurement for the Multimodal Plan to see, with awards anticipated in January, if the award was made and look for the opportunity to coordination in scope and procurement.

Staff focus will on the CVTPO Title VI Update and public outreach process, another Work Program activity. Hitchcock noted that Alec Brebner and she would be attending a VAMPO Title VI training December 16, 2023. The Draft Title VI Plan will be brought to the CVTPO for review and approval to move forward with public comment and move to adoption in spring.

Hitchcock noted that EPR, consultant, will also begin the PSI Intersection Safety study. Communication with the localities for suggestions of intersections for study consideration has begun. Hitchcock noted that part of the study activity will be to evaluate some of the 221 intersections, to provide a foundation for a more extensive 221 study in the future per Bedford's request.

**5. Other Matters from the Board and/or Staff**

**a. Safe Streets and Roads for All (SS4A)**

Staff noted no word on the submitted SS4A application, award announcements anticipated in January, 2023.

**b. CVTPO Staff Update**

Ada Hunsberger will now manage the CVPDC Commuter Assistance Program (CAP), RIDE Solutions. A few promising applicants, with one applicant scheduled for a visit to the area. However, all fell through with candidates taking other positions. Search continues.

**c. VDTO and/or DRPT Updates**

David Cook noted that a STARS study for Wards Road, from Candler's Mountain to 460 interchange, has begun. Cook noted counters have already been installed at key intersections, including pedestrian activity review at Liberty. Cook noted this is the largest study, in terms of funding and scope, led by the District.

Chris Winstead noted that draft SMART SCALE funding scenarios should be available in February, with an assumed spring public comment process. CTB will consider approval in June.

**d. Other**

VDOT and DRPT Safety Performance Measures will be provided in early 2023 and provided for CVTPO consideration.

VTrans will be evaluating Midterm needs and priority locations starting in 2023. Area workshops, similar to those in 2019, are anticipated for spring.

Robert Hiss asked what the 501/Lakeside project timeline is. Wynter confirmed that T.Y. Lin under contract and that there was a need to get items in line. Confirmed the project is easily two years out.

**6. Adjournment**

Dwayne Tuggle motioned, seconded by Chris Winstead, to adjourn. With unanimous approval, Frank Rogers adjourned the meeting at 4:24 p.m.

By:   
CVTPO Chair

Date: 3/16/23