

Central Virginia Transportation Technical Committee

Thursday, January 12, 2023 at 10:30 a.m.

Electronic Meeting

Draft Minutes

PRESENT (all virtual)

Paul Harvey, Chair (U/R)..... Campbell County
 Mariel Fowler (U/R)..... Bedford County
 Catherine (Leslie) Gamble (U/R) Amherst County
 Ryan Roberts (U)..... City of Lynchburg
 Erik Smedley (U/R)..... Bedford County
 Sharon Williams (R)..... Town of Altavista
 Daniel Sonenklar (U/R)..... Virginia Dept. of Rail and Public Transportation
 David Cook (for Rick Youngblood) (U/R)..... VDOT – Lynchburg District
 J.P. Morris (U/R) VDOT – Salem District
 Natalie Wilkins (for Josh Moore) (U) Greater Lynchburg Transit Company
 Tyler Creasy (U/R) Amherst County

ABSENT

Todd Carroll (U).....Liberty University
 Kevin Jones (U/R)..... Federal Highway Administration
 Andrew LaGala (U).....Lynchburg Regional Airport
 Sara McGuffin (U) Town of Amherst
 Johnnie Roark (R).....Appomattox County
 Russell Thurston (R)..... Town of Brookneal
 Mary Zirkle (R) Town of Bedford

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

OTHERS PRESENT (virtually)

Alec Brebner.....CVPDC/CVTPO
 Kelly Hitchcock.....CVPDC/CVTPO
 Kirsten Trautman.....CVPDC/CVTPO

1. Call to Order

Paul Harvey, Chair, called the meeting to order at 10:30 a.m. and confirmed participation Quorum. Hitchcock confirmed that with the virtual meeting policy change approved and enacted by the CVTPO at the October 20, 2022 meeting, the TTC could, when needed, execute meetings and action virtually.

2. Approval of the December 8, 2022, Meeting Minutes

Attendance of the members present was recorded, and quorum was established.

MOTION: Sharon Williams motioned for the approval of the December 8, 2022 TTC minutes as presented. The motion was seconded and approved.

3. FY23 Work Program

UPWP

- **Multimodal Plan**
Will continue to hold for consultant procurement until the end of January, per USDOT information on Safe Streets and Roads for All application award announcements. Depending on the status.
- **CVTPO Title VI Plan Update**
Hitchcock noted in Title VI training was attended by Alec Brebner, Natalie Wilkins, GLTC, and herself December 16, 2022 in Charlottesville. Hitchcock will begin drafting the Plan and moving through the development and update process, including the Public Outreach.
- **CVTPO Travel Demand Update**
Coordinating with Yifang Ywan, VDOT Transportation & Mobility Planning Division Central Office and their consultants, Cambridge Systems, to update the CVTPO Travel Demand model. VDOT and Cambridge System will begin the project around April 2023.

David Cook, VDOT Lynchburg District, will be the primary local contact in ensuring our area's local TAZ data is accurately accounted, transferred to VDOT and accounted within the pending CVTPO Travel Demand update process. 2022 will be the baseline year and the model horizon year will be 2050.

In preparation for the CVTPO Travel Demand project developing accurate population and travel demand factors to establish the TAZ 2022 baseline population and employment demand is the action that CVTPO partners, with David's guidance, will be providing.

CVTPO member localities are asked to provide, in GIS format, parcel data regarding construction permits, single family households, or multifamily households that have been built in the last two years (2020 – 2022) to add to the 2020 Census. This information is needed to ground truth, correct for population growth as shown from the 2020 Census to account for growth to the 2022 CVTPO Travel Demand 2022 baseline year.

CVPDC TTC Locality Member Action

Each locality please provide Kelly and David the following data.

Single or multifamily development data within the CVMPO boundary

- Information ideally provided in parcel data; GIS format.
- If GIS information is not available, the information can be provided in an Excel Format with address points and construction status of single or multifamily.

Information on any primary employer resulting in large employment base/travel changes (new business or closing business)

- Primary employers that have closed (e.g. kdc one)
- Primary employers that have undertaken or undertaking expansion that will result in large employment base changes.

Hitchcock noted that around the end of February individual locality meetings will be scheduled to review the Data with locality staff. Hitchcock noted this action will be similar to what was completed in 2019 with Philipp Gabathuler and David Cook, noting those meetings tended to be about four (4) hours and included Economic Development, planning staff representation.

- **PSI Study**
EPR will begin a study similar to the FY22 PSI Study. As last year, the focus is to look at evaluating those unstudied, unfunded intersections with safety needs.

At this time, we would like to hear from each locality regarding any intersections that you have concerns about and would like to submit for potential evaluation within this project. ERP will review each intersection with existing VDOT data and come back to the February TTC meeting with study recommendation locations for final TTC review, consensus. Hitchcock noted that that Bedford did provide a list of six intersections, prioritized along 221. They may have others as well.

TTC Locality Member Action: Please send to Kelly any intersections that you have safety concerns for potential inclusion in the EPR-lead safety evaluation study.

SPR

- Other than the Title VI and Public Participation Plan update, there is no other specific rural transportation work plan activity.

4. Matters from the Committee and/or staff

- **David Cook, VDOT-Lynchburg District**
Provided Wards Road STARS study update noting the project Kickoff meeting was held. The study, starting in 11/22, will run for about 14 months. Cook noted that Hitchcock, representing the CVTPO, City of Lynchburg, GLTC, and DRPT were represented at the kickoff meeting. Traffic and pedestrian counts, including the tunnel from Liberty, and vehicle turning movement counts, took place in November/December. A field visit will take place in early February. VDOT will be keeping stakeholders informed throughout. Cook noted the largest study in terms of cost and scope in the area and looking forward to working with stakeholders on addressing the multiple needs along the corridor.
- **Dan Sonenklar, DRPT**
Sonenklar reminded folks that the DRPT grant round is open and due back to DRPT February 1st. Sonenklar noted most of these grant impact Transit but there are a number of special program grants that are for localities, MPOs, PDCs and other partners including technical assistance or new technology pilot program grants. Dan noted he is available for any assistance. Hitchcock noted that the CVPDC will be submitting its Commuter Assistance Program grant in this grant cycle. Hitchcock also noted that Ada Hunsberger is the new RIDE Solutions Program Coordinator.
- **US DOT RAISE Grant is open.** Applications are due at the end of February. Hitchcock noted a number of how to apply workshops. Asked if any of the localities are intending to apply. No one spoke up of RAISE Grant submittal interest. David Cook noted that from VDOT he has only heard from Farmville and Danville as potential RAISE Grant applicants thus far.
- **US Census 2020 Urban Area Adjustment**
Information is out and mapping on what the adjustments look like. David Cook will be providing a short presentation on any changes from our area at the February TTC meeting.
- **VDOT and DRPT Safety Performance Measures**
VDOT and DRPT Safety Performance Measures for the CVPTO is forthcoming. The information will be presented to the TTC in February and action on adoption and incorporation within the CVTIP will be required to VDOT and DRPT by 3/27/2023.

- VDOT Non-Metro Consultation Guide Available for Review/Comment
VDOT, in partnership with DRPT and OIPI is updating Virginia's Non-Metropolitan Area Consultation Process Guide, essentially a document that outlines the process by which rural project evaluation, planning, funding within the non-MPO areas will take place.

Comments on the document, in the form of a survey, are taking place through March 17, 2023. Hitchcock will provide the information link.

5. Adjourn

MOTION: Sharon Williams motioned, seconded by Mariel Fowler, to adjourn the meeting. With unanimous approval, Paul Harvey adjourned the meeting at 10:49 a.m.