



**Central Virginia Transportation Planning Organization**

**~ DRAFT MINUTES~**

**May 19, 2022 4:00 pm**

**MEMBERS PRESENT (In-Person)**

- Dean Rodgers..... Amherst County
- Robert Hiss..... Bedford County
- Frank Rogers..... Campbell County
- Wynter Benda ..... City of Lynchburg
- Chris Winstead..... VDOT Lynchburg District
- Josh Moore..... Greater Lynchburg Transit Company
- Kenny Craig ..... Liberty University
- Sara McGuffin ..... Town of Amherst

**MEMBERS ABSENT**

- Dwayne Tuggle..... Town of Amherst, Chair
- John Sharp..... Bedford County
- Charlie Watts ..... Campbell County
- Drew Wade ..... County of Amherst
- Daniel Sonenklar..... Dept. of Rail and Public Transportation

**OTHERS PRESENT**

- Beau Wright (virtual)..... City of Lynchburg
- David Cook..... VDOT Lynchburg District
- Alec Brebner (virtual)..... Executive Director, Crater PDC
- Gary Christie..... CVPDC
- Kelly Hitchcock ..... CVPDC/CVTPO

**1. Establish CVTPO Meeting Chair**

**Call to Order & Establishment of Quorum**

Wynter Benda, motioned that Frank Rogers serve as CVTPO meeting Chair in the absence of Mayor Dwayne Tuggle and Councilman Beau Wright. With second by Robert Hiss and unanimous approval, Rogers proceeded to Chair the May CVTPO meeting.

Frank Rodgers called the meeting to order at 4:04 p.m. A quorum was established, therefore any CVTPO voting action was able to proceed.

## **2. Approval of the March 17, 2022 Minutes**

Upon a motion by Sara McGuffin, seconded by Dean Rodgers, the minutes of March 17, 2022 were unanimously approved with the following amendments:

- Correction of meeting date from 2021 to 2022; and
- Addition of Dean Rodgers having made the 2<sup>nd</sup> in the motion to adopt the FY2022-202 UPWP Work Plan.

## **3. Proposed FY21-24 CVTIP Amendment (Public Hearing) & Adjustments**

Kelly Hitchcock provided an overview of the proposed amendments to the FY21-24 CVTIP as submitted by the Virginia Department of Transportation (VDOT), Virginia Department of Rail and Public Transit (DRPT), and Greater Lynchburg Transit Company (GLTC) to accommodate adjustments needed to program and project needs. VDOT amendments reflect funding increase needs for Route 221/501 intersection improvements. GLTC's adjustments reflect timing delay in rolling stock replacement, removal of some Transfer Center improvements, and general administrative adjustments. DRPT amendment reflects funding for a new paratransit service in the area and adjustment in paratransit vehicle expenses for Central Virginia Alliance for Community Living (CVACL).

The public comment period ran from April 15 through May 16 and no comments were received. Frank Rogers opened the FY21-24 CVTIP Amendment Public Hearing. Hearing no comments, the public hearing closed.

A motion was made by Robert Hiss, seconded by Sara McGuffin, to approve the amendment to the CVTIP as presented. The motion was unanimously approved.

## **4. FY2023 Unified Planning Work Program (UPWP)**

Hitchcock reviewed the CVTPO approved FY2023 UPWP confirming the program budget and the FY23 DRPT allocation of \$144,627, an amount that was not confirmed at the March UPWP approval. Hitchcock noted that the FY23 budget was an eighteen percent (18%) increase from FY22 budget. Finally, Hitchcock confirmed that there will DRPT rollover funds given the current staffing and that these funds will provide the foundation for a multimodal study initiative, via consultant services, in the pending year.

## **5. US DOT Safe Roads and Streets for All (SS4A) Grant Program**

Hitchcock provided an overview of the US DOT Safe Roads and Streets for All (SS4A) grant program, noting the summary in the Board package. Some key program points,

including the \$1 billion per year funding for planning and infrastructure/construction projects; CVMPOs and localities are only eligible for infrastructure funding if an USDOT-approved Community Action Safety Plan, or vision zero plan, has been adopted.

Hitchcock noted that the details of the Notice of Funding Opportunity had just opened on May 16<sup>th</sup> thus, too many specific regarding the program and funding were unknown. Hitchcock did note that the TTC was aware of the pending funding and that Erik Smedley, Bedford County, and David Cook, VDOT-Lynchburg District had agreed to, along with Hitchcock, serve to review the program and serve to outline potential action for the CVPDC/CVTPO and localities.

Hitchcock invited any CVTPO members to also serve on a group to review the program and evaluation process. After some discussion, it was agreed the TTC should serve as the review body to initiate and consider potential grant action. will oversee the program evaluation process. Chris Winstead, VDOT, reiterated the assistance of the VDOT in evaluating this program and the other Federal programs being announced.

## **6. Other Matters from the Board and/or Staff**

### **a. VDOT Highway Safety Improvement Program (HSIP) and SMART Scale**

Hitchcock reminded the Board that SMART Scale Round 5 applications are actively underway and support resolution will be brought to the CVPTO for consideration in July.

Hitchcock also confirmed that via the coordination with the UVA Local Assistance Program (LAP) that rural and urban roadway crash and potential Systemic Safety Countermeasures were being evaluated via the UVA LTAP program via Kimley-Horn and in coordination with the TTC and locality planners. The goal will be to arm localities with potential Highway Safety Improvement Program (HSIP) grant round – which will only be open to Systemic Safety Initiatives – which will open in August with applications due November 1<sup>st</sup>.

### **b. CVPDC/CVTPO Staff**

Hitchcock noted that Ada Hunsberger will not be returning fulltime to the CVPDC. She will serve as a part-time employee; we retain her skills and she is able to spend more time with her baby. Consideration of future staffing is underway.

## **7. Adjournment**

There being no further business, Chris Winstead motioned, seconded by Wynter Benda, to adjourn. With unanimous approval the meeting adjourned at 4:31p.m.