



Central Virginia Transportation Planning Organization (CVTPO)

June 15, 2023 Meeting

Staff Report

1. Call to Order & Establishment of Quorum

If needed, concurrence of Electronic Meeting Policy

2. Approval of Minutes: May 18, 2023 (Attachment 2)

May 18, 2023 CVTPO meeting minutes provided for review and approval consideration.

Recommendation: Approval of Minutes.

3. CVPDC Title VI Plan – CVTPO Adoption Consideration (Attachment 3a)

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. All MPOs must have an adopted measure to ensure compliance. As noted in March, it was determined that the CVPDC should be the leading compliance document and the CVMPO fall within that document as an agency of the CVPDC.

The *CVPDC Title VI Implementation Plan*, presents the programmatic actions to ensure Title VI compliance, to include Public Outreach, contracts, Limited English Proficiency (LEP), and complaint procedures. A public input process was held from April 15th – May 16th; the CVPDC held a Public Hearing at the May 18, 2023 meeting and adopted the document.

A copy of the document is provided as Attachment 3a.

Item b) CVTPO Title Vi Implementation Plan Resolution (Attachment 3b)

Resolution confirming the CVTPO adopts the *CVPDC Title VI Implementation Plan* as the document to confirm the CVTPOs commitment to comply with Federal Title VI of the Civil Rights Act of 1964.

Recommendation: Staff recommends the CVTPO adopt the *CVPDC Title VI Implementation Plan* as its Federal Title VI of the Civil Rights Act of 1964 compliance document.

4. Travel Demand Model – Traffic Analysis Zone (TAZ) Structure (Attachment 4)

As noted in March, the CVPTO, through leadership of VDOT Central Office and their consultants Cambridge Systematics, has begun the process of updating the Travel Demand Model as required by FHWA and VDOT every five years. The Travel Demand Model update is an important transportation data element in preparation for the Long Range Transportation Plan (LRPT) update that will begin in FY25.

A key component in the Travel Model Update is establishing base line (year 2022) and horizon year (year 2050) statistical (households, population, employment) data from the 275 Traffic Analysis Zone (TAZ) areas that are located within the CVTPO boundaries. Through direct coordination with locality planning and economic development staff, VDOT Central Office, VDOT Lynchburg District, through David Cook and Rick Youngblood, CVTPO staff, and Cambridge Systematics, 2022 baseline and 2050 projection data has been established to reflect estimated growth and where the main growth is projected.

As part of the TAZ evaluation, boundary lines and growth distribution is evaluated. In some instances, the consultants, in consultation with local staff, VDOT Lynchburg District, and CVTPO staff, have suggested adjustments to the TAZ boundaries to better reflect landuse, road, and population, household, and employment data.

All of the TAZ boundary recommended adjustments and population projections serve as the foundation for the Travel Demand Modeling project. As such, the CVTPO is requested to approve the TAZ boundary adjustments, known as the TAZ Boundary Structure, and the projected population, development, employment TAZ area 2050 projections. The TTC, at their May 11, 2023 approved the TAZ Boundary Structure – to include the TAZ boundary adjustments and population, household, and employment 2022 baseline and 2050 projection data. NOTE: A full document that outlines the entire TAZ development process will be developed and provided to the CVTPO.

A summary of the TAZ 2022 and 2050 population, household, and employment data is provided as *Attachment 4*. A presentation presenting the proposed boundary adjustments will be presented at the CVTPO meeting.

Recommendation: Staff recommends the CVTPO approve the TAZ Boundary Structure, to include the TAZ boundary adjustments and the 2050 data projections.

5. Matters from the Board and/or Staff

6. Adjourn

7. Informational Item

CVTPO next meeting: To be determined from meeting discussion. To get back on track with matching CVPDC meetings, the CVTPO would meet again July 20th. Staff does not believe there will be much to discuss in July. Question for the CVTPO is do we hold the next meeting, unless an action requires meeting prior, in