



## Central Virginia Transportation Planning Organization (CVTPO)

March 16, 2022

### Staff Report

**1. Call to Order & Establishment of Quorum**

Concurrence of Electronic Meeting Policy.

**2. Approval of Minutes: December 15, 2022 (Attachment 2)**

October 20<sup>th</sup> CVTPO meeting minutes provided for review and approval.

Recommendation: Approval of Minutes.

**3. Draft FFY 2024 – 2027 CVTIP (Attachment 3)**

The document before the CVTPO is an early draft version. This Draft version includes the VDOT-funded projects, the CVTPO Safety Performance Measures (with the CVTPO adopting VDOTs Statewide measure), the DRPT Public Transportation Performance Measures, and DRPT Transit Asset Management (TAM) targets. A summary of the FY2023 CVTPO Safety Performance Measures is provided as *Attachment 3a*.

Still to be added to the draft, GLTC projects, and any Airport projects.

Staff will continue to finalize the DRAFT FFY2024 – 2027 CVTIP for readiness to post for Public Comment, April 14 – May 15, 2023. Host Public Hearing and CVTPO adoption consideration at May 18, 2023 CVTPO meeting.

Recommendation: CVTPO approve staff continue development of the FFY2024-2027 CVTIP, to include TTC approval at the April 13, 2023 meeting, and approve moving to Public Comment in April in preparation for Public Hearing and CVTPO approval consideration May 18, 2023.

**4. Draft CVPDC/CVTPO Title VI Plan (Attachment 4)**

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The CVTPO has in the past operated under a CVTPO, and the CVPDC has utilized this document. The CVTPO (then CVMPO) in February 21, 2018.

The *Draft CVPDC Title VI Implementation Plan*, presents the CVPDC as the lead agency and the CVPTO, as a CVPDC Committee, adopts the program actions and Title VI, meeting FHWA, FTA compliance. In addition to this adjustment, the overall document has been shortened to focus on the program intent – providing clear overview of programmatic actions to ensure Title VI compliance, to include Public Outreach, contracts, Limited English Proficiency (LEP), and complaint procedures.

The document presented is in Draft Form. The writing content represents the final draft. However, final editing, graphics, etc. will be enhanced before moving to 30-day Public Comment, April 14 – May 15, 2023. Final to be brought to the CVTPO, after TTC April 13 review, for Public Hearing and adoption consideration at the May 18, 2024 meeting.

***Recommendation:*** CVTPO support staff continue final Draft document completion, to include TTC approval at the April 13, 2023 meeting, and approve moving to Public Comment in April in preparation for Public Hearing and CVTPO approval consideration May 18, 2023 meeting. Action includes CVTPO support of a combined CVPDC/CVTPO document that incorporates uniform language and action for assurance of Title VI compliance.

#### **5. US DOT Safe Streets and Roads for All (SS4A) Program**

The CVPDC applied in September for a \$ 280,000 US DOT Safe Streets and Roads for All (SS4A) Planning Grant, to be matched by \$70,000 of CVPDC funds, to execute a Comprehensive Safety Action Plan. The CVPDC was awarded a SS4A Planning grant, one of 473 SS4A Planning Grants awarded across the County and one of 18 awarded in Virginia.

***Recommendation:*** Authorize CVPDC Executive Director and staff to move forward with necessary grant authorization actions with US DOT. Staff looks forward to updating the CVTPO, CVPDC localities details of the pending project with anticipated action in late spring.

#### **6. FY2024 Urban Work Program**

Staff, in coordination with member localities, is beginning preparation of the FY2024 Urban (PL) Work Program. Both VDOT and DRPT have provided the FY24 CVTPO budget allocations. Below is a table of the FY2024 Urban Funding, that includes the FY2024 VDOT allocation and, as a function of the unfilled staff position, the FY2022 rollover funding.

<b>Agency/Program</b>	<b>Project Cost</b>	<b>Local Funds</b>	<b>State Funds</b>	<b>Federal Funds</b>
FTA Section 5303	\$146,533.00	\$14,654.00	\$14,654.00	\$117,225.00
PL 2024 Allocation	\$308,939.28	\$30,893.93	\$30,893.93	\$247,151.42
PL 2022 Rollover	\$169,386.58	\$16,938.66	\$16,938.66	\$135,509.26
<b>Total UPWP</b>	<b>\$624,858.86</b>	<b>\$62,486.59</b>	<b>\$62,486.59</b>	<b>\$499,885.68</b>

Staff is coordinating with locality staff, VDOT, and area stakeholders in developing the Draft CVTPO Work Program. It is anticipated to have the final CVTPO FY2024 PL Work Program for CVTPO consideration at the May 18, 2023 meeting.

***Recommendation:*** In coordination with locality staff, evaluate projects and communicate with CVTPO staff process for Work Program inclusion consideration. Be prepared to review the Draft Work Program and consider adoption at the May 18, 2023 CVTPO meeting.

#### **7. Approval consideration DRPT Section 5303 Program Application (Attachment 7)**

FTA Section 5303 is the funding program that the CVTPO, CVPDC staff execute programs that support our GLTC transit, multimodal programming. This is a standard CVTPO program. The yearly program application is due May 1, 2023, with funding to begin July 1, 2024.

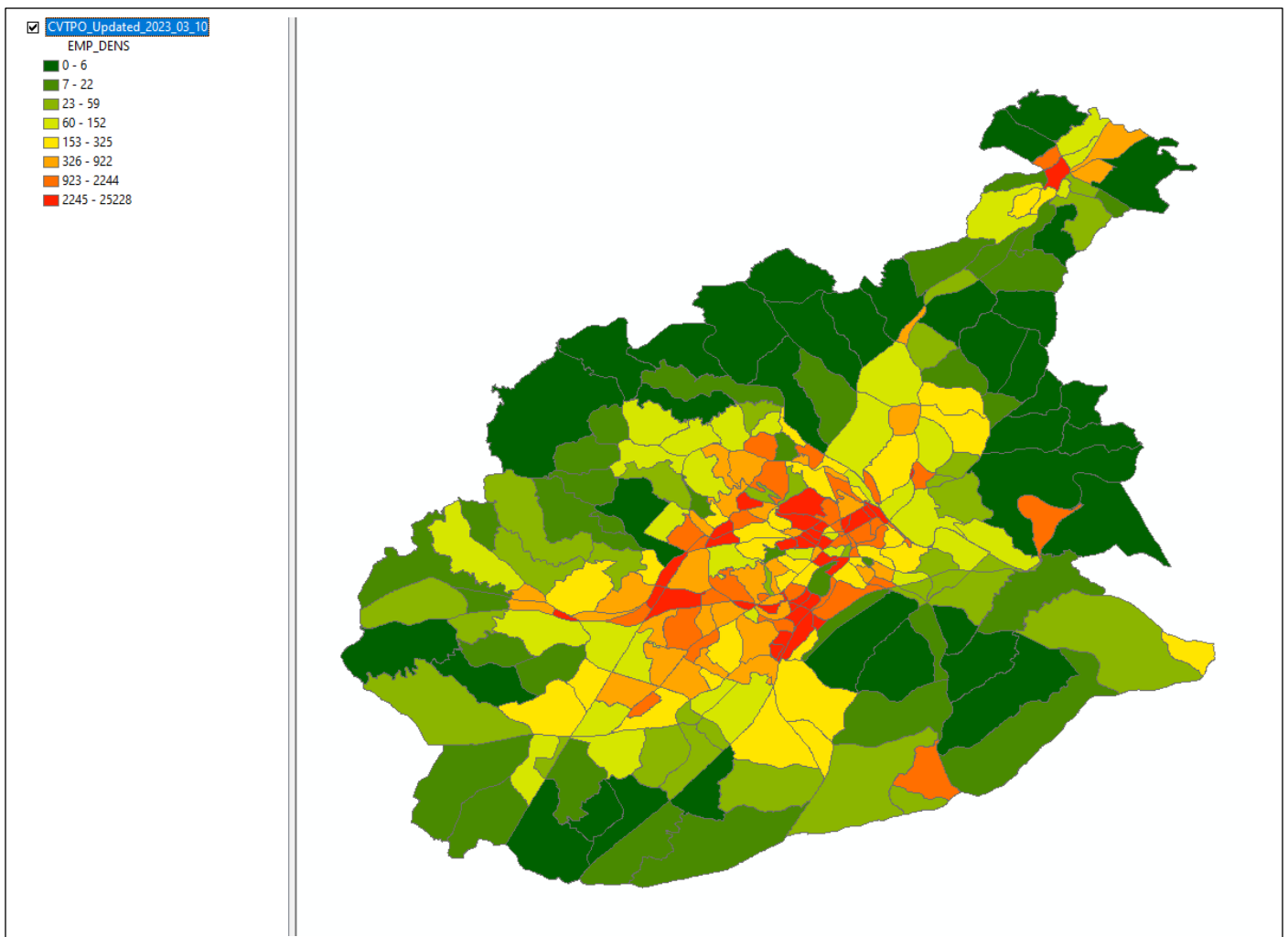
*Recommendation:* CVTPO approve Section 5303 Application and approve CVPDC staff in preparing and executing the 5303 application.

#### 8. CVTPO Travel Demand Update

The CVTPO has begun the process of updating its Travel Demand Model as required by FHWA and VDOT every five years. The Travel Demand Model provides important travel data that is used in the CVTPO Long Range Transportation Plan (LRTP). VDOT Central Office, utilizing consultants Cambridge Systems, is leading the travel modeling effort. Cambridge Systems will begin the project in April, 2023.

In preparation for the model update, David Cook, VDOT-Lynchburg District, and CVPDC staff have been coordinating with local staff to update 2020 Census Data to reflect the project 2022 baseline. This effort has included updating statistical data (households, population, employment) data throughout the 275 Traffic Analysis Zones (TAZ) that make up the CVTPO area. The week of March 13<sup>th</sup>, David Cook and Kelly Hitchcock will meet with locality planning and economic development staff, to discuss growth zones, future land use, and development plans to develop a good estimate where population and employment will grow, with in each TAZ, at the 2050 projection year.

**Figure: CVTPO Area 2022 Employment Density** (David Cook, VDOT-Lynchburg District)



**9. Other Matters from the Board and/or Staff**

- a. VDOT and/or DRPT Updates
- b. Other

**10. Adjourn**

**11. Informational Item**

CVTPO next meeting: Thursday, May 18, 2023, 4:00 p.m.

A quorum will be required at this meeting for multiple document approval and adoption actions.