



Central Virginia Transportation Planning Organization (CVTPO)

May 16, 2023 Meeting

Staff Report

1. Call to Order & Establishment of Quorum

If needed, concurrence of Electronic Meeting Policy

2. Approval of Minutes: March 16, 2023 (Attachment 2)

March 16, 2023 CVTPO meeting minutes provided for review and approval consideration.

Recommendation: Approval of Minutes.

3. Item a) Public Hearing on Proposed Amendments to the Central VA Transportation Improvement Program (CVTIP) FY2021-2024 (Attachment 3a)

Proposed amendments to the FY21-24 CVTIP has been available for public comment for thirty days (4/15 – 5/16) and duly advertised in the News & Advance, and on the CVTPO website. This hearing is an opportunity for the public to speak for or against the amendments.

Action: Call for Public Hearing to receive public comment.

Item b) Consideration for the CVTPO Resolution Amending the FY21-24 CVTIP (Attachment 3b)

VDOT has requested CVTIP amendment consideration to accommodate for increased funding availability towards district wide maintenance funding and GLTC for funding adjustments in rolling stock needs and adjustment in administrative programming and funding cycles. The proposed amendments have been available for public comment and the Transportation Technical Committee (TTC) recommended approval at their 5/11/23 meeting. A resolution (Attachment 3b) is provided for CVTPO consideration.

Recommendation: Staff recommends CVTIP 2021 – 2024 Amendment Resolution adoption.

4. Item a) Public Hearing on the FY2024 – 2027 Central VA Transportation Improvement Program (CVTIP) (Attachment 4a)

The FY2024 – 2027 Central Virginia Transportation Improvement Program (CVTIP) is presented for CVTPO adoption consideration. The TIP is the mechanism for allocating transportation resources and establishes federal and state funding eligibility. It is a the four-year program that addresses the immediate funding needs for transportation system management (TSM) and operations.

The TIP also addresses immediate funding needs for the transportation projects drawn from the VDOT's Six-Year Improvement Program (SYIP), public transit agencies, social service transportation services, Lynchburg Regional Airport's Capital Improvement Plans, and the Central Virginia Long Range Transportation Plan 2045. Finally, the TIP articulates targeted transportation program performance measures.

Action: Call for Public Hearing to receive public comment.

**Item b) FY 2024 – 2027 Central VA Transportation Improvement Program (CVTIP)
Adoption consideration (Attachment 4a)**

The Draft FY24-27 CVTIP has Proposed amendments to the FY21-24 CVTIP has been available for public comment for thirty days (4/15 – 5/16) and duly advertised in the News & Advance, and on the CVTPO website. This hearing is an opportunity for the public to speak for or against the CVTPO adoption of the recognized transportation programs and projects recommended for project funding.

Recommendation: Staff recommends FY 2024-2027 CVTIP Resolution adoption.

5. Item a) Public Hearing on the CVTPO Public Participation Plan

Federal regulation requires that designated Metropolitan Planning Organizations establish and utilize a documented plan by which public stakeholders and interested parties are provided reasonable opportunities to be engaged, involved and provide comment to transportation planning programs and projects that take place in the urbanized area. The Central VA Public Participation Plan (PPP) outlines the proactive procedures that will be employed by CVTPO staff and its consultants to support effective participation, communication, and consultation with all interested parties to ensure compliance with all federal, state, and local regulations. The CVTPO is required to review and update the plan every three years.

Action: Call for Public Hearing to receive public comment.

Item b) Consideration for CVTPO Public Participation Plan adoption

The *CVTPO Public Participation Plan* has been updated to more clearly articulates the CVTPO public engagement goals, moving from nine to three, and now presents the specific strategies that will be employed to meet the engagement and outreach goals. Finally, the PPP presents evaluation process and metrics that will be used to measure success and guide adjustments if needed.

The *CVTPO Public Participation Plan* has been on the CVTPO website, advertised, and been available for a 30-day comment period from 4/15 – 5/16. Additionally, the Transportation Technical Committee (TTC) at its May 11, 2023 recommended adoption by the CVTPO.

Recommendation: Staff recommends CVTPO adoption of the CVTPO Public Participation Plan.

6. FY2024 Urban Work Program (Attachment 6)

The proposed CVTPO FY24 Unified Planning Work Program (UPWP) is provided for approval consideration. The UPWP serves as the guiding document for primary project and program activity and includes staff and consultant activity guidance.

Finally, the UPWP presents federal (FHWA and FTA), state (VDOT and DRPT) program partners and local program funding.

The proposed FY2024 UPWP activities were developed in consultation with locality, VDOT, DRPT, and GLTC program partners. Projects of note include, via VDOT program funding, a Route 221 Corridor Study, between Perrowville and Graves Mill roads, funding for staff execution of all Public Participation Plan (PPP) new evaluation and outreach federal procedures, staff oversight of the pending Safe Streets and Roads for All (SS4A) Safety Action Plan project. Also included in the FY24 budget, as a function of pending projects and the opportunity to bank funding for future project implementation, including those identified through the SS4A Safety Action Plan project, is direct rollover of \$34,058 to FY2025.

The DRPT (FTA 5303) program will be continuation of the multimodal study effort (pg. 15) and assist with ridership origin and destination analysis utilizing Streetlight data software (pg. 15) and execution of the Mobile Fare Ridership Impact Survey to assist in gaining understanding and impact of the pending use of mobile fare technology (pg. 16).

The Transportation Technical Committee (TTC) were instrumental in the UPWP development and reviewed at their 5/11/223 meeting and recommended CVTPO adoption of the FY24 UPWP as presented.

Recommendation: Staff recommends FY24 Unified Planning Work Program (UPWP) be adopted by the CVTPO as presented.

7. CVTPO FY23 UPWP Project Update

a. CVPDC Title VI Plan

As presented to the CVTPO at the March meeting, the CVTPO will utilize the CVPDC Title VI Plan as the document to meet federal Title VI regulations. As the CVPDC will now be the lead agency for the new Title VI Plan, it is the CVPDC that needs to adopt the plan first. The Draft CVPDC Title VI Plan is, with the exception of images and formatting, similar to the draft presented to the TPO in March. The Plan has been available for public comment (4/15 – 5/16) and a Public Hearing will be held at the 5/18/2023 CVPDC meeting, after which will be considered for adoption. The CVPDC Title VI Plan will be brought to the CVTPO for adoption consideration at the June 15, 2023 meeting.

b. Safe Streets and Roads for All (SS4A) – VDOT Safety Data Assistance

VDOT Central Office, Traffic Operations Division, will be assisting in the evaluation and development of safety data evaluation in preparation for the U.S. DOT awarded Safe Streets and Roads for All (SS4A) Planning Grant to develop the Comprehensive Safety Action Plan. This assistance provides this important data development and analysis do be executed in advance of the SS4A contract and expands the impact/availability of the grant award (\$280,000) to be available. Kimley-Horn is the VDOT on-call consultant that will be leading the safety data effort which will get under way in the coming month.

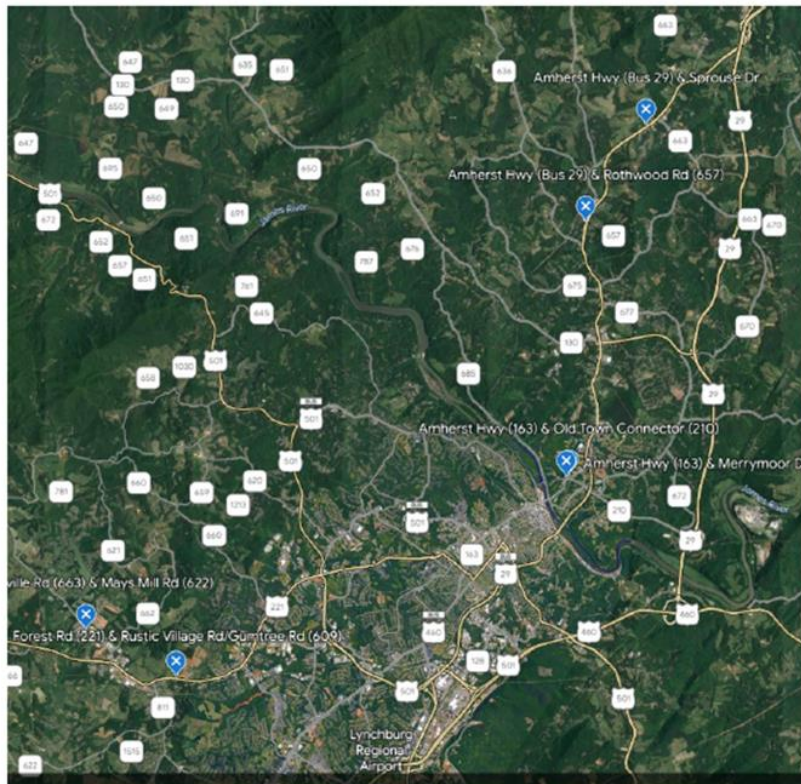
c. CVTPO Travel Demand Update

VDOT and Cambridge Systematics have started the population, employment, growth and land use data evaluation process. Ground-truthing of the data and some anticipated Transportation Analysis Zone (TAZ) boundary adjustments are anticipated. A summary of the TAZ population findings and potential boundary adjustments – all of which influence the transportation modeling effort that will take place over the summer/early fall – will be brought to the CVTPO for review and methodology approval in June (June 15, 2023 meeting).

d. Intersection Safety Study

Six intersections are included in this consultant-led safety study; 4 in Amherst, 2 in Bedford.

- Forest Rd (221) & Rustic Village Rd/Gumtree Rd (609)
- Perrowville Rd (663) & Mays Mill Rd (622)
- Amherst Hwy (Bus 29) & Sprouse Dr
- Amherst Hwy (Bus 29) & Rothwood Rd (657)
- Amherst Hwy (163) & Old Town Connector (210)
- Amherst Hwy (163) & Merrymore Dr (1059)



e. On-Call Consultant Procurement

CVTPO staff are participating in a CVMPO Procurement training course on May 19th. Are preparing to execute consultant on-call procurement. This includes transportation program, with the current on-call consultants final year expiring at the end of this year; all can/will be extended for current projects. Staff will keep the CVTPO informed as we move through the procurement process.

8. Adjourn

9. Informational Item

CVTPO next meeting: Thursday, May 18, 2023, 4:00 p.m.

A quorum will be required at this meeting for multiple document approval and adoption actions.