



Central Virginia Transportation Planning Organization
January 18, 2024, 4:30 p.m. Meeting
 CVPDC Office, 828 Main St., 12th Floor Lynchburg, VA

~ DRAFT MINUTES~

MEMBERS PRESENT

Frank Rogers, Vice-Chair Campbell County
 Rick Youngblood VDOT Lynchburg District
 Wynter Benda (virtual) City of Lynchburg
 Robert Hiss Bedford County
 Dwayne Tuggle Town of Amherst
 Josh Moore Greater Lynchburg Transit Company
 Sara McGuffin Town of Amherst
 Drew Wade Amherst County
 Jeremy Bryant Amherst County
 Tom Lawton Campbell County
 Marty Misjuns City of Lynchburg
 Mitch Huber (virtual) Virginia Department of Rail & Public Transit
 Kathryn Benedict (virtual) FHWA-Virginia

MEMBERS ABSENT

Kenny Craig Liberty University
 John Sharp Bedford County

OTHERS PRESENT

Alec Brebner CVPDC/CVTPO
 Kirsten Trautman CVPDC
 Mariel Fowler CVPDC/CVTPO
 Kelly Hitchcock CVPDC/CVTPO

1. Call to Order & Establishment of Quorum

Frank Rogers called the meeting to order at 4:30 and thanked everyone, including new member, Tom Lawton of Campbell County.

MOTION: Sara McGuffin made the motion to allow electronic participation of members attending virtually. Josh Moore seconded the motion. All were in favor.

2. Approval of Minutes: June 15th, 2023 & November 16th, 2023

MOTION: Rick Youngblood made the motion to approve both the June 15th and November 16th meeting minutes. Dwayne Tuggle seconded the motion. All, with one abstaining, approved the motion.

3. FY2024- 2027 CVTIP Amendment Consideration

Kelly Hitchcock provided an overview of the proposed CVTIP Amendment to reflect federal program funding adjustments for GLTC and inclusion of the Virginia Rail Passenger Rail Authority for two commuter trains that run through the CVTPO service region, the CVTIP update also reflects wording changes that clearly articulates GLTC uses the CVTIP as an instrument to reflect program funding and public outreach. a 30-day (10/16/2023-11/15/2023) comment period and Public Hearing, called to order and held at the November 16, 2023 CVTPO meeting, no comments were received.

Rogers noted there was not a quorum at the November meeting, seeking a motion to approve the CVTIP Amendments.

MOTION: Rick Youngblood made a motion, seconded by Sara McGuffin, to approve CVTIP amendment. Sara McGuffin seconded the motion of approval. All were in favor the motion passed unanimously.

4. Lynchburg City USDOT RAISE Application, Support Consideration

Lynchburg City will be submitting a RAISE application for the US501/US 221 Intersection Improvement Project, a recognized regional transportation priority project in the Long Range Transportation Plan (LRTP). The City is seeking CVTPO support to the RAISE application, anticipated at \$25 million.

Wynter Benda offered the importance of the project and hoped the TPO would support the application. Robert Hiss asked is the grant is not awarded, will this cause a delay in the project moving forward. Benda confirmed the project will move forward, with the City committed to the construction. Kathryn Benedict, FHWA-Virginia, offered any assistance that she could provide to Lynchburg in preparing the application and confirmed the applications are due February 28, 2024.

MOTION: Robert Hiss made the motion to approve the support resolution. Jeremy Bryant seconded the motion, and the motion passed unanimously.

5. FY2024 Urban Work Program Updates

a. Intersection Safety Study

Hitchcock provided a brief update on the Safety Study. She explained that after meeting with Amherst and Bedford staff, they have adjusted the scope which removes two Amherst intersections, adds a new Amherst intersection, and shifts safety evaluation at a Bedford County intersection.

b. Route 221 Study

Kelly stated that the project is actively underway and initial concepts will be brought in early spring.

c. Safety Data Analysis/ SS4A

VDOT-Central Office, through on-call consultants Kimley-Horn, is evaluating and analyzing the region's crash data using a range of factors, including social economics, employment, and land use. The preliminary data was presented to the TTC at the 11/9/23 meeting. Locality staff will review the final data, which includes the newest VDOT crash data. A summary and data integration as the foundation of the CVPDC Comprehensive Safety Action Plan will be presented at a future TPO meeting.

6. Matter from the Board and/or Staff

a. On-Call Consultant Procurement

The PDC had 10 firms submitted qualifications and they will use the pending approval of several firms.

b. US DOT Thriving Communities Grant Program

Hitchcock confirmed that the CVPDC, in partnership with City of Lynchburg, and Greater Lynchburg Transit Company, submitted a Thriving Communities Letter of Intent (LOI) on November 15th, 2023. If awarded, the application is focused on 12th Street, Fort Avenue to Church Street, and Kemper Street, 12th to Park Avenue with technical assistance with transit-oriented and multimodal improvements along the corridor, that includes schools, GLTC Transfer Station, community center, and Diamond Hill neighborhood.

Staff learned Phase I, Letter of Intent, was approved and the CVPDC are candidates for the final/Phase II application submittal. Phase II application includes program and partner commitment letters from CVPDC, CVTPO, GLTC, and Lynchburg.

Hitchcock confirmed there is no direct match cost associated with the CVPDC/CVTPO staff activity. However, there are costs in the form of staff allocation via the Unified Work Program, which equate to financial match through approved staff time/program funding allocation. Given a three-year program, the commitment is for the three years (FY25, FY26 and FY27 UPWP) of staff time commitment or integration in the UPWP. The staff request from the CVTPO is approval for this action and approval for a letter from CVTPO chair and/or CVPDC Executive Director confirming commitment and development of the final application elements to USDOT.

MOTION: Dwayne Tuggle made a motion to approve the submittal of the USDOT Thriving Communities application and incorporation of the project in three years of CVTPO Unified Work Programs if awarded. Drew Wade seconded the motion. All were in favor and the motion passed unanimously.

c. State and Federal Partner Updates

Rick Youngblood, VDOT Lynchburg District, offered an update noting that the VDOT SMART Scale Round 6 had initially included landuse changes, but they are reverting to the previous round definition. VDOT staff will be reaching out to localities to summarize know readiness for submittal in the pending round. Youngblood noted that any project not already coordinated with VDOT staff need to be submitted and allowed evaluation to ensure will be ready to advance with the pending pre-application cycle.

Mitch Huber, DRPT, noted the DRPT grant cycle is closing February 1st and encouraged anyone who may have projects to submit what they have.

7. Adjournment

Frank Rogers noted the next is scheduled for March 21, 2024, and entertained a motion to adjourn.

MOTION: Dwayne Tuggle made a motion to adjourn the meeting. All were in favor of the motion. The meeting adjourned.