



Central Virginia Transportation Planning Organization

March 20, 2025, 4:30 p.m. Meeting

CVPDC Office, 828 Main St., 12th Floor Lynchburg, VA

Draft Minutes

MEMBERS PRESENT

John Sharp, Chair (virtual).....Bedford County
Jeremy Bryant, Chair.....Amherst County
Drew Wade.....Amherst County
Chris Winstead.....VDOT Lynchburg District
Marty Misjuns (virtual).....City of Lynchburg
Dwayne Tuggle.....Town of Amherst
Tom Lawton.....Campbell County
Rick Youngblood (virtual).....VDOT Lynchburg District
Frank Rogers.....Campbell County

MEMBERS ABSENT

Robert Hiss.....Bedford County
Kathryn Benedict.....FHWA-Virginia
Kenny Craig.....Liberty University
Wynter Benda.....City of Lynchburg
Evan Tuter.....Virginia Department of Rail & Public Transit
Josh Moore.....Greater Lynchburg Transit Company
Carson Eckhardt.....VDOT Lynchburg District

OTHERS PRESENT

Richard White.....CVPDC
Alec Brebner.....CVPDC/CVTPO
Patti Lassiter.....CVPDC
Kelly Hitchcock.....CVPDC

1. Call to Order & Establishment of Quorum

John Sharp called the meeting to order at 4:30, thanked everyone for attending, and stated that the meeting had a quorum. The Chair called for a motion to allow for virtual participation by Rick Youngblood, Marty Misjuns, and Jeremy Bryant.

MOTION: Frank Rogers made a motion to approve Rick Youngblood, Marty Misjuns, and Jeremy Bryant's virtual participation for March 20, 2025. Drew Wade seconded the motion. All were in favor, and the motion passed.

The Chair asked for a motion to amend the agenda to include the DRPT 5303 program application.

MOTION: Frank Rogers made a motion to amend the agenda to include the DRPT 5303 program application. Drew Wade seconded the motion. All were in favor, and the motion passed.

2. Approval of Minutes: January 16, 2025

The Chair asked if there were any corrections, revisions or questions for staff to the January 16, 2025, meeting minutes. No comments were received.

MOTION: Frank Rogers made a motion to approve the January 16, 2025, CVTPO Meeting Minutes as submitted. Drew Wade seconded the motion. All were in favor of the motion.

3. FY2026 Unified Planning Work Program

Kelly Hitchcock presented the Draft FY2026 Unified Planning Work Program (UPWP), the annual document that guides staff activity and program/projects undertaken. The FY26 VDOT funds are comprised of a combination of the FY26 \$344,252 budget and \$269,990 from FY24 carry over funds.

Hitchcock noted the FY26 budget is larger than typically as a function of not being fully staffed and a function of the \$280,000 Federal Safe Streets and Roads for All (SS4A) for the regional Safety Action Plan project. Hitchcock reminded the TPO that funds not directly used are not lost but carryover to future years.

Key projects are the Long Range Transportation Plan (LRTP) 2050 update, completion of the Safety Action Plan (SAP) and advancing project development from the SAP. Hitchcock noted the UPWP includes a task to provide staff and consultant-on call support, as requested by localities and with CVTPO and VDOT approval, to execute transportation-related grant development and planning services. This task provides flexibility to assist with short projects and additional studies as a function of the SAP, LRTP, and any additional studies.

Frank Rogers sought confirmation on the Draft FY26 presented and confirmation on the implication of fewer identified direct projects. Rogers confirmed that with the fewer direct projects identified and the larger than typical funding, that during the year if a locality identifies a project or grant opportunity, that is directed towards priority outlined in a document, there is the opportunity to advance that project even if not explicitly noted in the UPWP. Hitchcock confirmed, that with VDOT and CVTPO approval for that project expenditure, that is correct.

Hitchcock noted that the CVTPO and CVPDT projects need to focus on the localities needs. Hitchcock noted in meeting with local staff that given the number of existing projects, that include the VDOT-Lynchburg STARS projects, underway that there were not near-term identified studies identified. Rather, with the Safety Action Plan and existing studies, future assistance with grant development and follow up studies, preliminary engineering could be more valuable.

Hitchcock noted that at the time of this meeting, the FTA/DRPT FY26 allocated funds are not known. However, the FTA 5303 funds are fairly consistent in the \$142,000 to \$147,000 range and thus, on DRPT's suggestion, the FY24 \$144,027 allocation funding is what was used in developing

the program activities that support Greater Lynchburg Transit Company, which includes any activity that supports access to (e.g. pedestrian, bicycle, sidewalk) bus stops/routes.

Hitchcock noted the DRPT/FTA Section II includes continuation of the Lynchburg Multimodal Plan and the USDOT Thriving Communities 12th Street Transit-Oriented Development project. Hitchcock reminded the TPO that they approved funding allocation for three years for staff support to that effort. Two new projects are a GLTC Bus Stop Inventory and Facility Recommendation Plan and a Timberlake GLTC Service Expansion Study. The Timberlake study will involve coordination with Timberlake Businesses and the public to evaluate interest, need for service expansion into Campbell County.

The final FY2026 UPWP will be brought to the CVTPO for adoption consideration at the May meeting.

4. DRPT 5303 Program Application

CVPDC every year submits a FTA 5303 application, the funding being those dollars that fund Section II of the UPWP, or those GLTC-supportive planning initiatives. Hitchcock noted the application is submitted in May and that slightly different than the VDOT program, the 5303 grant is an 18-month program, meaning we have two grants running simultaneously. The CVTPO resolution provides the authority to apply on behalf of the CVTPO.

TPO does this every year as part of the 5303 program. The funds are allocated to execute initiatives such as the Timberlake study and the Multimodal plan. It's slightly different each year; we apply annually, but it is an 18-month program, allowing us to have two cycles running simultaneously. This resolution provides the authority for Alec to submit that application on behalf of TPO.

MOTION: Frank Rogers made the motion to authorize the filing of an application with the Department of Rail and Public Transportation for federal grant funds under the Federal Transit Administration Section 5303 program. Tom Lawton seconded the motion. All were in favor, and the motion passed.

5. FY25 Work Program Update

a. Route 221 Corridor Study

The Route 221 Corridor study public meeting was held Tuesday, March 18, 2025 . A public meeting was held on Tuesday night (March 18) to present recommendations for improving safety, reducing congestion, and enhancing efficiency along that roadway. There was a good turnout at the meeting, and the survey related to the study is now available. Kelly encouraged the members to look at it, as it allows you to review the recommended intersections at Perryville Corporate Park, Burn Bridge, Thomas Jefferson, Ambassador in Clover Hill, and Enterprise at Graves Mill. You can access the survey at the TPO website: cd.tpo.org. The study will be completed in collaboration with Bedford County, and once they are ready, we will present it to the Board of Supervisors.

b. Central Virginia Safety Action Plan

Regarding the Central Virginia Safety Action Plan, there was a Transportation Summit on January 31st. Although 71 people had registered, we had 43 participants in attendance, likely impacted by the sunny weather, which may have affected those relying on transit. We gathered

comments on safety, goals, needs, and strategy development during the summit. Kelly included a summary handout of what we heard, a copy of the presentation, and details on the currently underway strategies. You can also visit the project website at cv.safeststreets.org, or access everything through the TPO website.

The draft plan will be presented to the TPO for informational purposes at the May 15 meeting. Following that, there will be a public comment period before bringing the plan back to the TPO for your approval and consideration at the July meeting.

c. Lynchburg Multimodal Plan

The Timmons Group has developed a series of connectivity analysis maps and preliminary prioritization criteria factors, which will be evaluated by the Steering Committee at the next March 27th meeting. The project will advance public engagement and interaction with corridor recommendation and connection scenarios in late spring/summer.

d U.S. DOT Thriving Communities Program

We are also excited about the U.S.D.A. Thriving Communities Program, which is a Lynchburg project focused on transit-oriented development along 12th Street. This program is funded by the federal government, and we received great news that we have been awarded up to \$50,000 to implement additional initiatives related to this project. We are collaborating with city staff to develop a sub-award grant application that we plan to finalize and submit to the USDA Office of Transportation on April 1.

Our proposal includes allocating \$1,500 to host a Housing Summit this summer. This event will feature a speaker who will discuss the connection between transit, urban development, and affordable housing, particularly in the context of workforce housing. We are also exploring a partnership with the city through their Brownfields Program and Economic Development Department to create a scope of work that outlines desired parameters for developing open spaces.

Overall, it’s encouraging to know that while we were initially thrilled to receive three years of technical assistance, we now have this additional \$50,000 for detailed consultant’s work. It truly is a pleasant bonus!

6. Opportunity for Public Comment..... John Sharp, Chair
No public comments were received at this time, and the public comment session was closed.

7. Matters from the Board and/or Staff John Sharp, Chair
State & Federal agency partner update

Chris Winstead provided a brief update from VDOT. The formal letters have been sent out and will arrive soon. Our public meeting will take place on April 23, during which the Secretary of Transportation will visit to gather public input. Linda Green, our CTB member, will also be present. The meeting is scheduled for April 23 from 4 PM to 6 PM at our district office, and it’s a great opportunity to emphasize the importance of teamwork and collaboration.

At TPO, we have two projects to discuss: the 29 safety improvements in Campbell County, which may extend to the boundaries of the TPO, and the Timberlake improvement project from Greenview to Laxton. This Timberlake project is under consideration for \$33.4 million in funding. The 29 Safety Improvements in southern

Campbell County are estimated at \$30.4 million. In total, that adds up to \$66.8 million from the Lynchburg district funding for this round of Smart Scale, which totals \$82.4 million. Most of these funds are concentrated in Campbell County.

It's important to remind the Secretary of our presence and our ability to effectively use these investment opportunities.

Marty Misjuns from Lynchburg wanted to thank VDOT for their efforts. Could someone send me an email regarding when the Secretary will be visiting? Marty would be happy to attend and show his support if he is available.

Marty appreciates the work VDOT is doing to raise awareness. As many of you may have seen in the news, we recently approved a significant development on Wiggington Road, consisting of around 750 units. This is an important development to keep on our radar, as it impacts both Lynchburg residents and those in Bedford County.

Due to the expected increase in traffic volume, improvements to Wiggington Road should be considered. Additionally, Lynchburg would be very interested in pursuing any opportunities to secure extra funding for safety enhancements on that road.

b. Other

8. Adjourn CVTPO Chair

MOTION: Dwayne Tuggle made the motion for adjournment. The motion was seconded by Tom Lawton. All were in favor and the motion was approved. The meeting adjourned at 4:59 PM.

Informational Item: The CVTPO next meeting: May 15, 2025

The CVTPO ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you have questions or concerns about your civil rights regarding participation or need special assistance for persons with disabilities or limited English proficiency, please contact the CVTPO. Sign language or non-English language interpreters will be provided if needed and requested in advance of this meeting. Please contact the CVTPO at 434-845-3491 to request an interpreter.