



Central Virginia Transportation Planning Organization  
September 18, 2025, 4:30 p.m. Meeting  
CVPDC Office, 828 Main St., 12<sup>th</sup> Floor Lynchburg, VA

DRAFT MINUTES

MEMBERS PRESENT

|                                     |                                   |
|-------------------------------------|-----------------------------------|
| John Sharp, Chair.....              | Bedford County                    |
| Jeremy Bryant, .....                | Amherst County                    |
| Kenny Craig (virtual).....          | University of Lynchburg           |
| Robert Hiss .....                   | Bedford County                    |
| Tom Lawton.....                     | Campbell County                   |
| Josh Moore.....                     | Greater Lynchburg Transit Company |
| Frank Rogers.....                   | Campbell County                   |
| Dwayne Tuggle.....                  | Town of Amherst                   |
| Kent White (for Wynter Benda) ..... | City of Lynchburg                 |
| Chris Winstead (virtual).....       | VDOT- Lynchburg District          |

MEMBERS ABSENT

|                  |                                              |
|------------------|----------------------------------------------|
| Evan Tuten ..... | Virginia Department of Rail & Public Transit |
| Drew Wade .....  | Amherst County                               |

OTHERS PRESENT

|                                |                         |
|--------------------------------|-------------------------|
| Alec Brebner(virtual).....     | CVPDC/CVTPO             |
| Carson Eckhardt (virtual)..... | VDOT-Lynchburg District |
| Kelly Hitchcock .....          | CVPDC                   |
| Craig Hughes .....             | Town of Brookneal       |
| Bruce Vlk.....                 | CVPDC/CVTPO             |

Miscellaneous notes:

Robert/Bedford: zero STARS projects in the Salem VDOT district  
Chris W./VDOT: Project Pipeline is a resource for localities, Danville won the VDOT Project of the Year  
Carson E./VDOT: Wards Road study underway, CVTC study completed, Campbell/Grave Mill project  
Josh M./GLTC: note that there are delays from some federal agencies on funding, it varies by agency

1. Call to Order & Establishment of Quorum

John Sharp, Chair, called the meeting to order at 4:30 p.m. and confirmed a meeting quorum. Sharp called for a motion to allow for virtual member participation.

**MOTION:** Frank Rogers made a motion to approve CVTPO member virtual. Jeremy Bryant seconded the motion. All were in favor, and the motion passed.

2. Approval of Minutes: May 15, 2025

Sharp, asked if there were any corrections, revisions to the May 15, 2025 minutes. With no questions, approval of minutes was sought.

**MOTION:** Frank Rodger made a motion to approve the May 15, 2025, CVTPO Meeting. Robert Hiss seconded the motion. Jeremy Bryant obtained from voting. With all voting participants agreeing the motion passed.

**3. FY2027 – 2030 TIP/STIP Development Schedule** (informational item)

Commonwealth preparing to develop the FFY2027 – 2030 Statewide Transportation Improvement Program (STIP), the program that documents the allocation and obligation of federal transportation funding to individual projects or those that require approval from Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA). The CVTPO prepares the TIP, those projects receiving federal funding in the planning boundary. It was noted that federal regulation requires an every 4-year update, VDOT and DRPT update every three years.

Hitchcock noted that the FFY2027 to 2030 CVTIP update will follow the VDOT STIP development schedule, provided as Attachment 3. In coordination with VDOT, DRPT, locality and GLTC staff, CVTPO staff will update the CVTIP with an anticipated schedule of Draft to CVTPO in early 2026, followed by public input, with a final CVTPO adoption consideration April/May 2026. Hitchcock noted that Bruce Vlk, Senior Transportation Planner, will lead the CVTIP update.

**4. FY25 Work Program Update** (all informational items)

a. Route 221 Corridor Study

The final Draft Central Virginia Safety Action Plan, funded through the USDOT Safe Streets for All (SS4A) program, is in final draft form and will be provided, by EPR, to locality staff and work group members for final review and comment by September 30, 2025. The draft plan to reduce serious and fatal accidents by introduction program and project recommendations will be made available for public comment beginning October 13, 2025. Promotion will be shared through the region. The Draft Safety Action Plan will be brought to the CVTPO/CVPDC for approval consideration at the November 20, 2025 meeting.

Hitchcock noted that the regional plan will be taken to each locality for adoption consideration, which is defined as an action by the locality to advance a commitment to set a target goal and date with which to achieve declines in fatal (K-level) and serious injury (A-level) accidents. Hitchcock noted that a locality can adopt the VDOT's Virginia Strategic Highway Safety Plan (SHSP) goal to reduce roadway fatalities and serious injuries by half by 2045. Hitchcock noted that in her summary to localities, she will provide the detailed locality crash rates to provide a foundation of 50% reduction, should a locality utilize the Commonwealth's goal. Hitchcock confirmed that there is not a penalty to localities in meeting safety target goals.

The CVTPO was informed that the last known USDOT SS4A funding round was in June 2025, a time in advance of the original program funding schedule. Hitchcock noted that while no current federal program by which to submit direct implementation funding, there is value in the study and the approval process as VDOT supports and has integrated the Safe System Approach, as articulated in the 2024-2026 Vulnerable Road User Safety Assessment and Virginia 2022-2026 Strategic Highway Safety Plan (SHSP) documents, in advancing safety programs and integration in Countermeasure and funding consideration factors.

b. Lynchburg Multimodal Plan

Hitchcock provided a project update noting the Draft Multimodal Network Map, along with the Draft Network Survey, which is available for public comment at the project [lynchburgmultimodalplan.com](http://lynchburgmultimodalplan.com) website. A project community meeting will be held at the Miller Center, 301 Grove Street, Wednesday September 24, 2025 4:30 p.m. to 6:30 p.m.

c. GLTC Bus Stop Inventory and Facility Recommendation Plan

Hitchcock noted this project, funded through awarded DRPT/FTA 5303 program and in the FY206 Urban Planning Work Program (UPWP). The study will evaluate GLTC bus stops, to include the development of evaluation metric to guide future amenities (e.g. shelter, bench) and infrastructure investment to improve system access. This project is a follow up to the multimodal plan. Bus stop evaluation and metric will incorporate input from DRPT Statewide Bus Stop Assessment Data Standards, in the analysis and prioritization process. Bruce Vlk, Senior Transportation Planner and CVPDC GLTC Transit Planner, will lead this project.

**6. Opportunity for Public Comment**

John Sharp opened the public comment period. No public comments were received at this time, and the public comment session was closed.

**7. Matters from the Board and/or Staff** (informational items)

a. State & Federal agency partner update

VDOT:

- Chris Winstead reminded the CVTPO that VDOT Project Pipeline is a resource available to localities to assist in developing projects.
- Winstead noted that Danville was recognized for the Arnett Boulevard project.
- Carson Eckhardt noted:
  - The Wards Road Study was nearing completion.
  - The Central Virginia Training Center (CVTC) draft study was completed in July and is currently being reviewed through Governor's office. Eckhardt noted that he had not, as yet, seen the final study document and will keep the region informed.
  - The Campbell Avenue project was underway, with preliminary recommendations under review with City/project stakeholders and that a public survey for recommendation options would be out later in the fall.

GLTC:

Josh Moore, GLTC, noted that there have been delays in some federal agency funding. The impact on transit agencies varies and is being monitored for any potential impacts by GLTC staff.

**8. Adjourn**

**MOTION:** Robert Hiss made the motion for adjournment. The motion was seconded by Frank Rogers. All were in favor, and the motion was approved. The meeting adjourned at 4:57 PM.

**Informational Item:** The CVTPO next meeting: November 20, 2025

The CVTPO ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you have questions or concerns about your civil rights regarding participation or need special assistance for persons with disabilities or limited English proficiency, please contact the CVTPO. Sign language or non-English language interpreters will be provided if needed and requested in advance of this meeting. Please contact the CVTPO at 434-845-3491 to request an interpreter.