



Central Virginia Transportation Planning Organization
May 21, 2026, 4:00 p.m. Meeting
CVPDC Office, 828 Main St., 12th Floor, Lynchburg, VA

DRAFT MINUTES

MEMBERS PRESENT

Chris Adams Amherst County
Kenny Craig (virtual) Liberty University
Tyler Creasy (proxy for Jeremy Bryant) Amherst County
Robert Hiss Bedford County
Josh Moore Greater Lynchburg Transit Company
Frank Rogers..... Campbell County
John Sharp, Chair Bedford County
Dwayne Tuggle, Vice-Chair Town of Amherst
Kent White (proxy for Wynter Benda) City of Lynchburg
Chris Winstead VDOT – Lynchburg District

MEMBERS ABSENT

Tom Lawton Campbell County
Sara McGuffin Town of Amherst
Martin Misjuns Lynchburg City Council
Evan Tuten Virginia Department of Rail & Public Transit

OTHERS PRESENT

Alec Brebner CVPDC/CVTPO
Michael Gray (virtual) VDOT – Salem District
Kelly Hitchcock CVPDC/CVTPO
Ada Hunsberger (virtual) CVPDC/CVTPO
Hannah Mitchell CVPDC
Kelli Rowan VDOT – Lynchburg District

1. Call to Order & Establishment of Quorum

John Sharp, Chair, called the meeting to order at 4:00 p.m. and confirmed a meeting quorum.

2. Approval of Minutes: April 16, 2026

Sharp entertained a motion to approve the minutes.

MOTION: Frank Rogers moved to approve the April 16, 2026, minutes as presented. Robert Hiss seconded the motion. The motion passed unanimously.

3. Proposed FY2027 – 2030 CVTIP

Sharp opened the floor for public comment. Hearing none, he closed the session.

Ada Hunsberger reported receiving support from state partners, and no public comments on the draft.

MOTION: Frank Rogers moved to adopt the FY2027 – 2030 CVTIP as presented. Dwayne Tuggle seconded the motion. The motion passed unanimously.

4. Proposed FY2027 Unified Planning Work Program (UPWP)

Kelly Hitchcock reported minor changes in the draft since the last meeting, noting the removal of environmental justice language. She also noted adding the FAST Act Planning Factors to the introductory section and the responsible parties to each task.

She then addressed Frank Rogers and Robert Hiss' question from the April meeting about money budgeted to support Smart Scale applications. She confirmed that the funding may be used for planning but not design engineering. Kelli Rowan offered to connect those interested in VDOT resources with the appropriate party. Hiss described an unexpected cost Bedford County encountered in last year's application process.

MOTION: Frank Rogers moved to adopt the FY2027 Unified Planning Work Program as presented. Robert Hiss seconded the motion. The motion passed unanimously.

5. Support Consideration for Smart Scale Applications

The board considered 10 Smart Scale applications from within the TPO planning boundaries.

MOTION: Dwayne Tuggle moved to approve the resolution of support as presented. Frank Rogers seconded the motion. The motion passed unanimously.

6. CVTPO Long Range Transportation Plan (LRTP)

Hitchcock reported that consultant firm Timmons Group is working with localities to update and confirm the 2023 travel demand model and transportation analysis zones (TAZs). They are updating the distribution of projected growth to better reflect recent planning and development. The Transportation Technical Committee and CVTPO will review the updated model in July for approval consideration.

Hitchcock noted scheduling an August 20, 2026, CVTPO meeting at 4:30 p.m. to work on the LRTP.

Upon questioning, Hitchcock confirmed that the LRTP will contain a constrained list and a larger "wish list" for future transportation projects within the TPO planning boundaries.

7. FY26 Work Program Update

a. US DOT Thriving Communities

Hitchcock reported that consultant Timmons Group is progressing in the 12th Street facility design.

b. GLTC Bus Stop Inventory and Facility Recommendation Plan

Hitchcock noted receiving a scope of work from consultant Kimley Horne to complete the bus stop inventory and create foundational GIS data in partnership with GLTC, VDOT, DRPT, and the City of Lynchburg.

c. Timberlake GLTC Service Expansion Assessment

Hitchcock thanked Hunsberger for her work in partnership with GLTC and the Campbell County Office of Economic Development. They developed a survey to assess transportation needs among Timberlake businesses, employees, and the public. Upon questioning, Hunsberger and Josh Moore confirmed that the survey wording is careful to avoid setting expectations for expansion.

8. Opportunity for Public Comment

Sharp opened the public comment period. Hearing none, Sharp closed the public comment period.

9. Matters from the Board and/or Staff

a. State & Federal agency partner updates

Chris Winstead updated that VDOT received a bid for the Candler Mountain Road Interchange Improvement project outside of the engineer's range, and they hope to receive more bids in June.

Winstead also reported receiving two bids for the Wards Ferry Roundabout project, which was awarded to Allegheny Construction for \$7.7 million.

He noted speaking with VDOT – Salem District about the stop bar at Route 811 / Everett Road, which Sharp reported at the April meeting.

Finally, he reminded the board of the upcoming May 26, 2026, VDOT – Lynchburg District public meeting. He encouraged board members to attend and show their support for the region, including the potential Carter Glass Bridge project.

Moore noted an upcoming meeting with DRPT on May 26, 2026.

b. Other

Moore reported that GLTC recently received two awards from the Virginia Transit Association. One was first place in their size group for ridership growth.

Moore also noted upcoming projects, including shelter and bench installations, bike canopy and bike locker design engineering, and long-term work to move the Virginia Breeze bus to the transit facility.

Sharp asked about GLTC's operator shortage. Moore reported hiring four new operators and the retirement of two others, resulting in a small net increase of two employees. He noted that news articles about the shortage boosted interest in the available positions.

Hitchcock reported that many localities have adopted the Central Virginia Safety Action Plan, with several others considering adoption soon. She noted that upon board approval, the PDC may apply for additional Safe Streets & Road for All (SS4A) funding to sustain project momentum through safety demonstration projects.

Moore and Hitchcock noted an upcoming June 1, 2026, DRPT public meeting to discuss passenger and freight rail. DRPT is updating the Virginia Statewide Rail Plan (VSRP).

10. FY2027 Board Elections

Sharp opened the discussion by acknowledging the Town of Amherst and the City of Lynchburg as the next assigned Chair and Vice-Chair, respectively. He proposed electing Dwayne Tuggle as Chair and Wynter Benda as Vice-Chair. Tuggle accepted nomination, and Hitchcock confirmed Benda's willingness to serve.

MOTION: Frank Rogers moved to approve the slate as presented. Robert Hiss seconded the motion. The motion passed unanimously.

11. Adjourn

MOTION: Chris Winstead moved to adjourn the meeting. Dwayne Tuggle seconded the motion. The motion passed unanimously, and the meeting concluded at 4:45 p.m.

Informational Item: The CVTPO's next meeting is July 18, 2026.

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By:

Date:

Wynter Benda, Vice-Chair
Central Virginia Transportation Planning Organization

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