



Central Virginia Transportation Planning Organization

~ MINUTES ~

March 17, 2021, 4:00 pm

MEMBERS PRESENT (In-Person)

Dwayne Tuggle..... Town of Amherst, Chair
 Dean Rodgers..... Amherst County
 John Sharp..... Bedford County
 Robert Hiss..... Bedford County
 Frank Rogers..... Campbell County
 Chris Winstead..... VDOT Lynchburg District
 Josh Moore..... Greater Lynchburg Transit Company
 Kenny Craig..... Liberty University
 Drew Wade..... County of Amherst

MEMBERS PRESENT (Virtually)

Beau Wright [Electronic Policy present] City of Lynchburg
 Sara Carter [Electronic Policy present]..... Town of Amherst
 Daniel Sonenklar [Electronic Policy present]..... Dept. of Rail and Public Transportation

MEMBERS ABSENT

Charlie Watts Campbell County

OTHERS PRESENT

Rick Youngblood (virtual)..... VDOT Lynchburg District
 Gary Christie..... CVPDC
 Kelly Hitchcock CVPDC/CVTPO
 Robin Craig..... CVPDC/CVTPO

1. Call to Order & Establishment of Quorum

Mayor Tuggle, chair, called the meeting to order at 4:00 p.m. There was an established quorum physically present, and therefore voting was able to proceed.

2. Electronic Meeting Policy

The electronic meeting policy was presented to provide for the participation of CVTPO members Sara Carter, Beau Wright, and Dan Sonenklar. Frank Rogers motioned, duly

seconded by Chris Winstead, to adopt the electronic meeting policy. The motion was unanimously approved

3. Approval of the September 21, 2021 Minutes

Frank Rogers motioned, seconded by John Sharp, that the minutes of September 21, 2021 be approved as presented. With abstention by Drew Wade, who had not attended the meeting, the motion passed unanimously.

4. Connect Central Virginia 2045 LRTP Amendment

The amendment to the September 17, 2020 Connect Central Virginia 2045 Long Range Transportation Plan to reflect an updated Constrained Long-Range Plan (CLRP), or list of transportation projects anticipated to receive funding during the planning period, was presented. Representatives from EPR, P.C. were prepared to provide an overview of the project documents provided in the Board's Agenda package. However, technical difficulties prevented the presentation. Hitchcock confirmed that project has been presented to the CVTPO and that the TTC oversaw the project.

Noted were the main document adjustments, highlighted in Attachment 1 of the Board package, were presented. Included is the confirmation that there was an expansion of projects within the Constrained List and that Project Profiles, developed according to grant submittal format to assist localities in grant development and funding applications.

Frank Rogers provided a summary of the activities undertaken and confirmed the importance of the project and document approval by the CVTPO.

Frank Rogers made a motion for the CVTPO to adopt the Constrained Long-Range Plan (CLRP) and Connect Central Virginia 2045 Long Range Transportation Plan Amendments as presented. The motion was seconded by Dean Rodgers. The motion, with abstention by Drew Wade, passed unanimously.

5. FY2023 Unified Planning Work Program

Kelly Hitchcock provided an overview of the proposed FY2023 Unified, or Urban Area, Planning Work Program. Hitchcock highlighted some format changes from past years and pointed out some key projects proposed to be executed in FY23 with CVTPO approval. The VDOT FY23 allocation, \$183,920 and the \$22,990 FY 21 rollover, comprise the foundation for the VDOT program activities. Hitchcock noted that the DRPT FY23 allocation was not known at the time of the meeting, however the anticipated funds support the proposed program activities.

Projects of note include, via VDOT program funds: execute a Regional Potential Safety Improvement (PSI) study similar to the valuable FY22 project; date foundation to update

the regional greenways, trail plan; development of new Title VI Plan. Hitchcock noted that some of these activities were to have been completed in FY22 but limited staff prevented. It was noted that the unused funds will rollover and will be eligible to provide planning benefit to the CVTPO in FY2024.

Hitchcock presented the proposed DRPT-funded project activities which, given the amount of direct rollover funds that will be available, includes the foundation for a multimodal study within the GLTC service area. Frank Rogers asked if the study could serve as an evaluation template to be used in other areas. Hitchcock confirmed that would be an evaluation factor in developing the RFP and executing the project. Frank Rogers made a motion that the CVTPO approve the FY2023 Urban Planning Work Program as submitted. The motion was seconded by Dean Rodgers, with the abstention by Drew Wade, the motion was unanimously approved.

6. Regional Potential for Safety Improvement (PSI) Project Update

An overview of the Regional Potential for Safety Improvement (PSI) study was provided. Hitchcock noted that the top ten (10) unstudied and unfunded PSI intersections were evaluated by EPR, P.C. Hitchcock noted that within the report, EPR, has developed recommendations and project profiles to provide foundation for implementation according to VDOT rating, application factors. Hitchcock referred to the final project report provided in the Board package, noting that the final Study Report would be completed in April and that each locality, Bedford, Campbell, and Amherst would be provided a presentation and project summary documentation to provide to the policy boards.

7. Smart Scale Round 5 – Area Anticipated Applications

Provided for informational purposes only, Hitchcock confirmed there were multiple Smart Scale Round 5 applications being submitted by the localities. Hitchcock noted that only one locality, Bedford County, has requested that the CVPDC be the applicant on their behalf. No locality had requested the CVTPO to serve as a project applicant for Round 5. Finally, Hitchcock noted Smart Scale Round 5 application support Resolutions would be an anticipated July 21, 2022 CVTPO action.

8. Matters from the Members

Chris Winstead noted that the Commonwealth Transportation Board (CTB) would be holding the Fiscal Year 2023-2028 Six-Year Improvement Program (SYIP) public meeting at the Virginia Hotel May 3rd and reminded members that Round 5 Smart Scale applications would be due August 1st.

Hitchcock noted that the CVPDC/CVTPO is working with UVA Local Technical Assistance Program (LTAP) to assist area localities in evaluation potential projects for

VDOT's next Highway Safety Improvement Program (HSIP) applications that will be focused on Systemic Safety Improvements.

Kenny Craig noted he would like an update on the 501/221 project in the future.

9. Adjournment: There being no further business, John Sharp made a motion to adjourn, which was seconded by Robert Hiss. With unanimous approval, the meeting adjourned.