

Central Virginia Transportation Technical Committee

CVPDC Large Conference Room

Web (audio and video/presentations) access:

<https://global.gotomeeting.com/join/187089197>

Phone (audio only) access: [+1 \(646\) 749-3122](tel:+16467493122) Access Code: 187-089-197

The GoToMeeting app may be downloaded here: <https://global.gotomeeting.com/install/187089197>

Thursday, July 8, 2021 – 10:30 a.m.

Agenda

- 1. Call to Order** Paul Harvey, *Chair*
- 2. Roll Call** Ada Hunsberger, *CVTPO*
- 3. Approval of Minutes: April 2021** Paul Harvey, *Chair*
- 4. Electronic Meeting Policy** Ada Hunsberger, *CVTPO*
- 5. Transportation Alternatives Program Applications** Ada Hunsberger, *CVTPO*
- 6. Matters from the Committee** *All*
- 7. Adjournment** - Next meeting: **August 12th** at **10:30 a.m.** (via GoToMeeting)

Central Virginia Transportation Technical Committee

828 Main Street, 12th Floor, April 8, 2021 at 10:30 a.m.

Electronic Meeting: GoToMeeting

MINUTES

PRESENT

Brian Booth (U) Greater Lynchburg Transit Company
Sara Carter(U) Town of Amherst
Mariel Fowler (U/R) Bedford County
Catherine Gamble (U/R) Amherst County Citizen Representative
Paul Harvey (U/R) Campbell County
Andrew LaGala (U).....Lynchburg Regional Airport
Tom Martin (U) City of Lynchburg
Daniel Sonenklar (U/R).....Virginia Dept. of Rail and Public Transportation
Sharon Williams (R) Town of Altavista
Rick Youngblood (U/R)..... Virginia Department of Transportation

ABSENT

Jeremy Bryant (U/R)Amherst County
Todd Carroll (U)Liberty University
Kevin Jones (U/R) Federal Highway Administration
Lee Newland (U).....City of Lynchburg
Johnnie Roark (R) Appomattox County
Gary Shanaberger (R) Town of Appomattox
Russell Thurston (R) Town of Brookneal
Mary Zirkle (R) Town of Bedford

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

OTHERS PRESENT

David Cook Virginia Department of Transportation
Mallory Cook CVPDC
Ada Hunsberger CVPDC

1. Call to Order

Paul Harvey, Chair, called the meeting to order via GoToMeeting at 10:30 a.m.

2. Roll Call

Mallory Cook conducted a roll call of the TTC members and other participating individuals present at the meeting.

3. Approval of March 11, 2021 Meeting Minutes

Upon a motion made by Sharon Williams, seconded by Brian Booth, the minutes for the March 11, 2021 meeting were unanimously approved.

4. 2022 Urban and Rural Work Programs

Ada Hunsberger explained that there are additional funds in the rural portion of the work program and staff are proposing a rural flood impact project based off the CVPDC's Hazard Mitigation Plan. This project would focus on working with the localities to evaluate the potential need for vehicle rerouting in emergency situations. This would be the only major change from the last proposed Rural Work Plan. Staff is requesting a vote of approval for both the Rural and Urban Work Programs so that they can be brought before the TPO policy board at the next meeting.

A motion was made by Catherine Gamble, seconded by Sharon Williams recommending approval of the Work Programs to the TPO Policy Board. The motion was unanimously approved.

5. Proposed TIP Amendment & Administrative Updates

Staff have two recommendations related to TIP Amendments and updates. The first is a proposed TIP Amendment from DRPT to increase funding for paratransit service providers in the region. The funding increase does not come from CVPDC or CVTPO money but does require a 30 day public comment period which began on March 15, 2021 ahead of the CVTPO meeting this month.

Upon a motion made by Sara Carter, seconded by Brian Booth, recommendation of approval for the TIP Amendment was unanimously approved.

Additionally, GLTC requested that the TPO make administrative adjustments to reflect the changes in their funding streams. These changes are considered administrative adjustments and do not require board approval or a public comment period.

6. Census Proposed Changes

Proposed changes to the census will impact how they quantify urbanized areas in the future. At this time, it is unclear what the specific impacts would be. Staff are currently completing a GIS analysis on this to determine what these changes may mean for the region.

7. Matters from the Committee

Several webinars are going to be available in the coming weeks and information for the webinars has been provided in the agenda packet.

Staff are working to coordinate a Planners lunch at some point in May. A survey will be distributed in the coming days to determine availability and the meeting structure.

CVPDC and CVTPO will be meeting in April in a hybrid format. Staff are recommending that TTC meetings continue to be conducted electronically and will consider hybrid and in-person meetings in the future.

There being no further business, the meeting adjourned at 11:01 a.m.
The next meeting will be on May 13, 2021 at 10:30 a.m.



CVTPO Policy for Participation in Meetings via Video Conference or Telephone¹

1. A quorum of the Policy Board members must be physically present.
2. At the beginning of each meeting the Board must vote to allow electronic participation to verify that the policy is being followed by the member claiming exemption from personal attendance.
3. The member must notify the chair or staff on or before the day of the meeting that he or she plans to use the exemption.
4. The member must identify the reason for the use of the electronic meeting provision
 - a) a temporary disability or other medical condition that prevents the member's attendance or
 - b) a personal matter which prevents the member's attendance. The nature of the personal matter must be specifically identified and included in the minutes. There is no definition of what constitutes a "personal matter."
 - c) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance.
 - d) if a member's personal residence is more than 60 miles from the meeting location, he/she may attend electronically
5. The minutes shall also include a statement as to the remote location where the member is connected electronically.
6. There is no limit to the number of times a member may use:
 - a. the temporary disability or other medical condition reason,
 - c. a family member's medical condition,
 - d. residence more than 60 miles from the meeting location.
7. The use of personal matters (b) is limited to 25% of the annual meetings of the Commission.

¹ This policy shall also apply to the Transportation Technical Committee (TTC) as they are an advisory committee of the Transportation Planning Organization.