

Central Virginia Transportation Technical Committee

In person (CVPDC Offices) & Via Electronic Meeting

Web (audio and video/presentations) access:

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Thursday, December 9, 2021 – 10:30 a.m.

Agenda

1. Call to Order Paul Harvey, *Chair*
2. Approval of Minutes: July 2021 & September 2021 Paul Harvey, *Chair*
3. FY 22 Work Program & Project Updates Ada Hunsberger, *CVTPO*
4. DRPT Equity and Modernization Study Daniel Sonenklar, *DRPT*
5. LRTP 2045 Project Prioritization Phil White, *EPR, P.C.*
6. Matters from the Committee All
7. Adjournment - Next meeting: January 13th at 10:30 a.m.

Informational Items:

- [Electronic Meeting Policy \(Attached below\)](#)
- There are new updates to the Interact VTrans Data Explorer tool – available here (<https://www.vtrans.org/interactvtrans/data-explorer>). There will be tutorials posted on the website in the coming weeks to help you navigate the new data that is available.
- The DRPT Equity and Modernization study is available at: <http://www.vatransitequity.com/>



CVTPO Policy for Participation in Meetings via Video Conference or Telephone¹

1. A quorum of the Policy Board members must be physically present.
2. At the beginning of each meeting the Board must vote to allow electronic participation to verify that the policy is being followed by the member claiming exemption from personal attendance.
3. The member must notify the chair or staff on or before the day of the meeting that he or she plans to use the exemption.
4. The member must identify the reason for the use of the electronic meeting provision
 - a) a temporary disability or other medical condition that prevents the member's attendance or
 - b) a personal matter which prevents the member's attendance. The nature of the personal matter must be specifically identified and included in the minutes. There is no definition of what constitutes a "personal matter."
 - c) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance.
 - d) If a member's personal residence is more than 60 miles from the meeting location, he/she may attend electronically
5. The minutes shall also include a statement as to the remote location where the member is connected electronically.
6. There is no limit to the number of times a member may use:
 - a. the temporary disability or other medical condition reason,
 - c. a family member's medical condition,
 - d. residence more than 60 miles from the meeting location.
7. The use of personal matters (b) is limited to 25% of the annual meetings of the Policy Board.

¹ This policy shall also apply to the Transportation Technical Committee (TTC) as they are an advisory committee of the Transportation Planning Organization.

Central Virginia Transportation Technical Committee

July Minutes

PRESENT

Jeremy Bryant (U/R) Amherst County
Paul Harvey (U/R) Campbell County
Sharon Williams (R) Town of Altavista
Mariel Fowler (U/R) Bedford County
Brian Booth (U) Greater Lynchburg Transit Company
Daniel Sonenklar (U/R) Virginia Dept. of Rail and Public Transportation
Rick Youngblood (U/R) Virginia Department of Transportation

ABSENT

Sara Carter (U) Town of Amherst
Todd Carroll (U) Liberty University
Kevin Jones (U/R) Federal Highway Administration
Andrew LaGala (U) Lynchburg Regional Airport
Johnnie Roark (R) Appomattox County
Gary Shanaberger (R) Town of Appomattox
Russell Thurston (R) Town of Brookneal
Tom Martin (U) City of Lynchburg
Mary Zirkle (R) Town of Bedford

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

OTHERS PRESENT

J.P. Morris Virginia Department of Transportation
David Cook Virginia Department of Transportation
Ada Hunsberger CVPDC

Philipp Gabathuler CVPDC
Ryan Roberts.....City of Lynchburg

1. Call to Order

Paul Harvey, Chair, called the meeting to order at 10:30 a.m.

2. Roll Call

Attendance of the members present was recorded. Rick Youngblood of Virginia Department of Transportation and Daniel Sonenklar of Virginia Department of Rail and Public Transit participated virtually.

3. Approval of the April 2021 Meeting Minutes

The April 2021 Meeting Minutes were unanimously approved.

4. Electronic Meeting Policy

Upon discussion amongst committee members, this matter has been tabled until the next meeting to seek any additional opportunity for the committee to have more flexibility in allowing virtual participation.

5. Transportation Alternatives Program

There are three projects being submitted:

A motion was made by Jeremy Bryant, seconded by Sharon Williams, to recommend that CVTPO approves the adoption of a resolution of support for the Town of Amherst Transportation Alternatives application.

A motion was made by Jeremy Bryant, seconded by Sharon Williams, to recommend that CVTPO approves the adoption of a resolution of support for the Amherst County Transportation Alternatives application.

A motion was made by Sharon Williams , seconded by Jeremy Bryant, to recommend that CVTPO approve the adoption of a resolution of support for the City of Lynchburg Transportation Alternatives application.

Rick Youngblood informed the Committee that the Transportation Alternative Program applications are more competitive this cycle due to a large number of high-cost projects, and a budget of \$2 million. In the future, it is likely that more low-cost improvements will be preferred (under \$1 million).

6. Matters from the Committee

J.P. Morris spoke on the Salem District's new policy on allowing technical assistance on only one SMART SCALE project per locality, and that local governments must inform the district with their intention to submit a project by July 16.

Rick Youngblood asserted that the Lynchburg district will not have a similar policy due to its longstanding SMART SCALE application prioritization process.

There being no further business, the meeting adjourned at 11:04 a.m.

The next meeting will be on August 12, 2021 at 10:30 a.m.

Central Virginia Transportation Technical Committee

September 9th Minutes

PRESENT

Paul Harvey (U/R) Campbell County
Sharon Williams (R) Town of Altavista

Present via Electronic Meeting

Hope Custer (U) Greater Lynchburg Transit Company
Rick Youngblood (U/R) Virginia Department of Transportation
Jeremy Bryant (U/R) Amherst County

ABSENT

Mariel Fowler (U/R) Bedford County
Hope Custer (U) Greater Lynchburg Transit Company
Daniel Sonenklar (U/R) Virginia Dept. of Rail and Public Transportation
Sara Carter (U) Town of Amherst
Todd Carroll (U) Liberty University
Kevin Jones (U/R) Federal Highway Administration
Andrew LaGala (U) Lynchburg Regional Airport
Johnnie Roark (R) Appomattox County
Gary Shanaberger (R) Town of Appomattox
Russell Thurston (R) Town of Brookneal
Tom Martin (U) City of Lynchburg
Mary Zirkle (R) Town of Bedford

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

OTHERS PRESENT (in person or via Electronic Meeting)

J.P. Morris Virginia Department of Transportation
David Cook Virginia Department of Transportation
Ada Hunsberger CVPDC
Ryan Roberts City of Lynchburg
Lee Newland City of Lynchburg
Phil White EPR, P.C.
Bill Wuensch EPR, P.C.

1. Call to Order

Paul Harvey, Chair, called the meeting to order at 10:30 a.m.

2. Approval of the July 2021 Meeting Minutes

The July 2021 Meeting Minutes could not be approved due to a lack of quorum present.

3. Proposed TIP Amendment

Ada Hunsberger reviewed the proposed TIP Amendment which reallocated funds from FFY22 to FFY21 in the preventative maintenance category. The proposed amendment was duly advertised in the News and Advance as well as on the CVTPO website. No action was necessary for this item.

4. DRPT TRIP Application

Ada Hunsberger presented information about the Greater Lynchburg Transit Company's Transit Ridership Incentive Program (TRIP) application.

5. Electronic Meeting Policy

Ada Hunsberger presented the proposed electronic meeting policy which allows for board members to participate electronically under certain circumstances. After consultation with the CVPDC attorney, there is no further flexibility which is allowed to be given. This policy is expected to be adopted at the September 16 CVTPO meeting.

6. LRTP 2045 Project Prioritization

Will Cockrell from EPR, P.C. gave a presentation outlining the process of developing a methodology to implement a constrained project list within the 2045 LRTP. EPR will return later this fall to discuss the methodology and constrained projects list.

7. Matters from the Committee

There were no matters from the committee and with there being no further business, the meeting adjourned. The next meeting will be on October 14, 2021 at 10:30 a.m.