

# Central Virginia Transportation Technical Committee

Thursday, November 13, 2025, 10:30 a.m.

Hybrid Meeting

## Draft Meeting Minutes

### PRESENT

Paul Harvey, Chair (U/R) ..... Campbell County  
Tyler Creasy (U/R) ..... Amherst County  
Erik Smedley (U/R) (virtual) ..... Bedford County  
Brad Butler (U/R) (virtual) ..... City of Lynchburg  
Rob Fowler (R) ..... Town of Appomattox  
Jay Brown (U/R) (virtual) ..... VDOT – Lynchburg District  
Rachel Frischeisen (U) ..... City of Lynchburg  
Erik Smedley (U/R) (virtual) ..... Bedford County  
Jamie Gillespie (R) (virtual) ..... Town of Altavista  
Katherine Reusch (U/R) (virtual) ..... Campbell County  
Brad Butler (U) (virtual) ..... City of Lynchburg  
Mariel Fowler (U/R) (virtual) ..... Bedford County  
Evan Tuten (U/R) (virtual) ..... Virginia Department of Rail and Public Transportation

### ABSENT

Mary Zirkle (R) ..... Town of Bedford  
Sara McGuffin (U) ..... Town of Amherst  
J.P. Morris (U/R) ..... VDOT-Salem District  
Josh Moore (U) ..... Greater Lynchburg Transit Company  
Johnnie Roark (R) ..... Appomattox County

*U- Members representing the urbanized area of the region*

*R- Members representing the rural area of the region*

### GUEST and STAFF PRESENT

Kelly Hitchcock ..... CVPDC/CVTPO  
Ada Hunsberger (virtual) ..... CVPDC/CVTPO  
Hannah Mitchell ..... CVPDC

#### **1. Welcome and Virtual Participation Acknowledgement**

Paul Harvey, Chairman, called the meeting to order at 10:30 a.m.

#### **2. Approval of Minutes: September 11, 2025**

Paul Harvey entertained a motion to approve the September 11, 2025, minutes.

**MOTION:** Rob Fowler motioned for approval of the September 11, 2025, minutes as submitted. Erik Smedley seconded the motion. The motion passed unanimously.

#### **3. CVTPO 2026 Safety Performance Targets**

Kelly Hitchcock reported that this is MPO an annual process to establish safety performance targets in five categories: number of fatal accidents, fatality rates, serious injuries, serious injury rate, and non-motorized fatalities and serious injuries. Each MPO reports to VDOT, which in turn must report to Federal Highway. Hitchcock noted

that the CVTPO has in the past adopted VDOT safety targets. Hitchcock noted the CVTPO workbook records rating factors through 2024. It was noted that MPOs are not subject to penalties for failure to achieve or make significant process toward targets. Of value, the CVSAP provides local supporting safety mitigation actions to advance safety targets. With approval, the Safety Targets will be submitted to VDOT.

**MOTION:** Tyler Creasy moved for the board to recommend that the TPO adopt the Virginia State Safety Performance Targets. Rob Fowler seconded the motion. All were in favor, and the motion passed.

#### 4. **Draft Central Virginia Safety Action Plan**

The resolution is the same as the state's: the reduction of serious and fatal accidents by 50% by 2045. Hitchcock noted draft changes, including the addition of projects requested by the City of Lynchburg and additional visuals/graphics. It has undergone the 30-day comment period and is ready for approval by the PDC. Once approved, the PDC will adopt the plan and present it to each locality for potential adoption. She noted that while there are no current federal funds available for the program, it commonly receives bipartisan support.

**MOTION:** Jamie Gillespie moved to recommend the TTC adopt the draft Central Virginia Safety Action Plan and recommend adoption by the CVTPO and CVPDC. Rachel Frischeisen seconded the motion. All were in favor, and the motion passed.

#### 5. **CVTPO FY25 Annual Obligation Report**

Hitchcock explained that this VDOT report summarizes the projects receiving federal funds are summarized in the Annual Obligation Report, which is a supporting document to the CVTIP. DRPT also provides an Obligation Report. Both documents must be posted to the CVTPO website by the end of the calendar year.

#### 6. **FY26 Urban Planning Work Program**

- Lynchburg Multimodal Plan: Hitchcock reported that the plan is underway and will be completed early next year.
- Long Range Transportation Plan – VDOT provided the CVTPO Long Range Constrained Revenue Forecast, a preliminary financial forecast. The Timmons Group has provided a Scope and partial constrained list information. Hitchcock confirmed the LRTP focus is to complete the Constrained Long Range Project list with the focus to amplify are priorities for VDOT program funding and advance evaluation that reflects the Commonwealth Transportation Board (CTB) and Office of Intermodal Planning and Investment (OIPI) priorities and program funding focus.
- GLTC Bus Stop Inventory & Facility Recommendation Plan: This project is underway. Bruce Vlk is coordinating with the GLTC using the DRPT's facility document. Hitchcock noted discussion with Kimley-Horn to provide technical project assistance.
- Timberlake Service Expansion Assessment: Campbell County expressed interest in expanding transit services on Timberlake Road. Vlk is in the beginning stages of developing public and employer outreach surveys.

#### 7. **CVTIP FY2027 – 2030 Update**

Hitchcock reminded the TTC that VDOT/DRPT are advancing the FFY2027-2030 STIP update and that all MPOs are on the same schedule advancing TIP updates, in coordination with and according to VDOT/DRPT development schedule. Bruce Vlk is leading the project and working directly with VDOT and DRPT contacts in developing the pending CVTIP update. The draft 27-30 CVTIP will be ready for TTC and CVTPO review at the beginning of the year, followed by public comment, and final adoption in April/May.

#### 8. **Title VI and Public Participation Plan Update**

Hitchcock reported that Vlk is updating the 2023 Title VI Implementation Plan and the Public Participation Plan to reflect updated federal language and program changes. This will be presented to the board for recommendation to the CVPDC and CVTPO on a similar CVTIP adoption timeline.

## 9. Central Virginia Commuter Services

- Ada Hunsberger reported that the Clean Commute Challenge was a success. In the two-week challenge, over 175 clean commute trips were recorded, saving 2,000+ vehicle miles traveled. She noted there will be more challenges in the spring.
- Hunsberger noted the DRPT launch of the Ride Home Rewards program, streamlined through the Connecting VA app. The program will cover the cost for commuters using carpooling or public transport to hire an emergency ride home.
- Hunsberger noted that commuter services entered into an agreement with Stimulus Advertising for marketing services in the upcoming year.
- Hunsberger mentioned the commuter assistance program grant application is due on February 1, 2026.

## 10. Matters from the Committee and Staff

State and Federal Partner Program Updates:

- Evan Tuten, DPRT, reported that DRPT grant cycle opens on December 1, 2025. Upcoming webinars include human service programs on the 18<sup>th</sup>, transit programs on the 19<sup>th</sup>, and commuter assistance programs on the 20<sup>th</sup>.

Locality Information/Updates:

- Hitchcock noted that VDOT held locality meetings about the next Smart Scale round, plus other future opportunities. Hitchcock noted that currently Campbell County is the only locality that will seek the CVPDC to be the Smart Scale applicant for the Gladys/501 passing lane project.

Other

- 2020-2024 Crash Data Analysis: Hitchcock reported that Altavista, the Town of Bedford, and the City of Lynchburg received updated crash analysis data assistance from VDOT Local Technical Assistance Program (LTAP), with Kimley-Horn as the project consultant.
- October State Bicycle and Pedestrian Meeting: This meeting was held in Lynchburg on October 28, 2025. Timmons presented the Lynchburg Multimodal Plan, with focus on the GIS data and evaluation methodology. Hitchcock noted that the TMPD has information available upon request for localities completing a road reconfiguration.
- The December 11, 2025 TTC meeting is tentatively cancelled, unless approval actions come up over the month.

## 11. Adjourn:

Paul Harvey entertained a motion to adjourn.

**MOTION:** Rob Fowler moved to adjourn the meeting. Tyler Creasy seconded the motion. The motion passed unanimously, and the meeting adjourned at 11:00 a.m.