

Central Virginia Transportation Technical Committee

Thursday, January 8, 2026, 10:30 a.m.

Virtual Meeting

Draft Meeting Minutes

PRESENT

Paul Harvey, Chair (U/R) Campbell County
Jay Brown (U/R) VDOT – Lynchburg District
Tyler Creasy (U/R) Amherst County
Mariel Fowler (U/R) Bedford County
Rob Fowler (R) Town of Appomattox
Rachel Frischeisen (U) City of Lynchburg
Jamie Gillespie (R) Town of Altavista
Tom Martin (U) City of Lynchburg
Josh Moore (U) Greater Lynchburg Transit Company
J.P. Morris (U/R) VDOT – Salem District
Erik Smedley (U/R) Bedford County
Evan Tuten (U/R) Virginia Department of Rail and Public Transportation

ABSENT

Sara McGuffin (U) Town of Amherst
Johnnie Roark (R) Appomattox County
Mary Zirkle (R) Town of Bedford

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

GUEST and STAFF PRESENT

Kelly Hitchcock CVPDC/ CVTPO
Ada Hunsberger CVPDC/ CVTPO
Hannah Mitchell CVPDC
Carol Moneymaker VDOT – Salem District
Bruce Vlk CVPDC

1. Welcome & Call to Order

Paul Harvey, Chairman, called the meeting to order at 10:30 a.m.

2. Approval of Minutes: November 13, 2025

Paul Harvey entertained a motion to approve the November 13, 2025, minutes.

MOTION: Rob Fowler moved to approve the November 13, 2025, minutes as presented. Tyler Creasy seconded the motion. The motion passed unanimously.

3. FY26 Work Program

- Long Range Transportation Plan: Kelly Hitchcock reported that CVPDC Executive Director, Alec Brebner, signed the LRTP Scope of Work contract with Timmons Group on December 29, 2025. Timmons will present an outline, timeline, and kickoff meeting plan soon. Hitchcock will follow up with the Scope and the meeting schedule, potentially including meetings between typical TTC meeting dates.

- Lynchburg Multimodal Plan: Hitchcock reported that Timmons is creating the draft document.
- USDOT Thriving Communities: Hitchcock reminded the TTC of the \$50,000 award, originally planned for a demonstration project, but the funding has been reallocated to advance an engineering/design plan to include pedestrian safety features such as curb extensions and high-visibility crosswalks. Timmons group will execute the \$50,000 subaward project.
- GLTC Stop Inventory and Facility Recommendation Plan: Bruce Vlk stated that 4 of 14 routes have been inventoried, including ADA compliance status, infrastructure conditions, and a sampling of photos. Moving forward it is anticipated that Kimley-Horn will assist with the project's completion.
- Timberlake Service Expansion Assessment: Vlk reported a preliminary meeting with Campbell County and GLTC. He also mentioned two draft surveys, one for the business community and one for the public, has been developed. The surveys will be reviewed soon, and the next steps for the expansion will occur in the spring.

4. **Title VI Implementation Plan & Public Participation Plan**

Vlk reported changes to this federal and state-required document. The CVTPO and CVPDC were separated in the language and the narrative. The phrase “English Language proficiency” changed to “English language barriers.” Additionally, reference to Environmental justice language was removed. And finally, the disadvantaged business enterprise section was updated to reflect the new Federal ruling of case-by-case demonstration.

5. **Draft FFY2027 – 2030 CVTIP**

Vlk stated that the draft is underway, with many edits to the narrative. Final financial information is expected in January and February. He described it as a collaborative process involving VDOT, DRPT, GLTC, and the Lynchburg airport.

Vlk announced leaving the organization and expressed appreciation in working with the locality and TTC representatives.

6. **FY27 Rural and Urban Work Program – Project Development**

Hitchcock reported that conversations will begin soon to lay a foundation for the next work program. She will follow up with each board member about potential FY2027 programs or projects.

7. **Central Virginia Commuter Services**

Ada Hunsberger reported that the application for DRPT grant funding is due February 1st. She is developing a work program and requests input from locality representatives about what projects or events they would like to participate in this year, particularly regarding May Bike Month. Central Virginia Commuter Services will focus program efforts on assisting local employers with transportation challenges.

8. **Matters from the Committee**

- **State and Federal Partner Program Updates**
Evan Tuten reminded the board that the DRPT's grant season is open through February 1st.
- **Other**
BUILD Funding: Hitchcock informed the board that federal BUILD funding for planning or construction projects is open through February 24th. She offered additional information for interested localities. Tyler Creasy reported that Amherst County is applying for BUILD funding to plan sidewalks and will request a letter of support from the CVPDC.

Bicycle and Pedestrian Resources: Hitchcock reported that the VDOT TMPD Bicycle Facility Inventory is available on the TMPD website. She also recommended the Statewide Bicycle and Pedestrian Program Newsletter developed by David Cook as a helpful resource.

CVTIP Timeline: Hitchcock followed up on Vlk's CVTIP report to clarify that the process and timeline follow VDOT's schedule, with the goal of a draft by March and adoption in May. She reported similar expectations for the Title VI & Public Participation Plan.

Town of Pamplin: Hitchcock reported that in 2024, the CVPDC invested \$10,500 of the Brownfields grant to do a Phase I assessment on a 12-acre former dump site in Pamplin. The CVPDC then brokered a relationship with DEQ to conduct a \$150,214 market study, Phase II assessment, and site reuse plan for the site. Pamplin also received technical assistance from the EPA, which provided approximately \$100,000 in engineering support. They then recently applied to the DEQ for a \$2.1 million sewer extension project.

9. Adjourn:

Paul Harvey entertained a motion to adjourn.

MOTION: Rob Fowler moved to adjourn the meeting. Jamie Gillespie seconded the motion. The motion passed unanimously, and the meeting adjourned at 10:50 a.m.