

Central Virginia Transportation Technical Committee
828 Main Street, 12th Floor, March 9, 2023, at 10:30 a.m.

In-Person and Electronic Meeting

Meeting Minutes

PRESENT

Paul Harvey, Chair (U/R)Campbell County
Mariel Fowler (U/R) Bedford County
Ryan Roberts (U) City of Lynchburg
Erik Smedley (U/R) Bedford County
Sharon Williams (R) Town of Altavista
Tyler Creasy (U/R) Amherst County
David Cook (U/R)..... VDOT – Lynchburg District
Josh Moore (U)Greater Lynchburg Transit Company
Rick Youngblood (U/R) VDOT-Lynchburg District
Daniel Sonenklar (U/R) Virginia Dept. of Rail and Public Transportation

ABSENT

Catherine (Leslie) Gamble (U/R)..... Amherst County
Todd Carroll (U) Liberty University
Kevin Jones (U/R) Federal Highway Administration
Andrew LaGala (U) Lynchburg Regional Airport
Sara McGuffin (U)..... Town of Amherst
Johnnie Roark (R)..... Appomattox County
Russell Thurston (R).....Town of Brookneal
J.P. Morris (U/R) VDOT – Salem District
Mary Zirkle (R)..... Town of Bedford

U- Members representing the urbanized area of the region
R- Members representing the rural area of the region

OTHERS PRESENT

Kelly Hitchcock CVPDC/CVTPO
Kirsten Trautman CVPDC/CVTPO

1. Call to Order

Paul Harvey welcomed everyone and called the meeting to order.

2. Approval of Minutes: February 15, 2023,

Before the approval of the February 15th meeting minutes, Mariel made a note that highway 221 should be 122 on page 4 under item B. With that, Paul entertained a motion to approve the meeting minutes from February 15th.

MOTION: Sharon Williams made the motion, and Josh Moore seconded, to approve the February 15, 2023 minutes. All were in favor; the motion passed.

3. FY23 Work Program

a. Draft CVTPO Title VI Plan

Kelly explained that the old title VI plan only spoke about the TPO. The key adjustment to the Title VI plan is that it is now a CVPDC will be the leading agency and the CVTPO will be incorporated as an organization of the PDC. The draft that they had before them is something they will be able to review again in April prior to moving to public comment. A final review of comments received, and approval recommendations will be provided to the TTC in May for a targeted May 18th CVTPO adoption consideration.

b. CVTPO Travel Demand Update

Kelly thanked everyone for providing their schedules because they have been able to schedule a meeting with each locality about the travel demand. Kelly and David Cook from VDOT will be meeting with each locality to review the data and discuss population growth factors.

c. VDOT Rural Park and Ride

Kelly mentioned that they would be assisting VDOT with their Park and Ride Lot Count and Evaluation and confirmed only the Brookneal lot is included. The evaluation will need to be done by mid-April.

4. Draft FFY2024 – 2027 STIP Update

Kelly provided a review of the Draft Transportation Improvement Program for Fiscal Years 2024-2027. She stated that the TIP at this time had the DRPT performance measures and the Transit Asset Management numbers information provided by Wood Hudson. The TIP also included VDOT Safety performance metrics and all of the projects submitted by VDOT to date. Currently, they are working on getting the GTLC projects that will be included in the TIP. Kelly explained that they would like to have the public comment period for this draft TIP at the same time as the Title VI public comment period. Thus the TTC will see again prior to the May 18th CVTPO adoption consideration.

5. FY 2024 UPWP and SPR Work Program

Hitchcock noted that the VDOT FY24 funding allocations had been received. She explained that the PL budget for '24 is \$478,325 which is compared to this Fiscal budget of \$255,333. They had a \$139,509 rollover from FY '22. Kelly encouraged everyone to think about different projects that they considering and speak to her about them.

Eric S asked if she knew when the list of finalized locations from the latest PI study will be available. Kelly said that she will be sending this information. She noted she will be contacting folks to talk about potential projects to be brought for TTC consideration in April. A final UPWP and Rural Work Program development and approval for May.

6. Matter from the Committee and/or Staff

a. VDOT and DRPT Program Updates

Paul opened the floor to David Cook who announced that his final day with this district will be March 20th. Everyone congratulated David on the new opportunity.

Dan Sonenklar from DRPT spoke up saying that their section 5303 application is open and due on May 1st.

b. TTC Citizens Advisory Committee

Kelly noted in the past there was an effort to have a TTC advisory committee. She noted the potential value in revisiting formation; with committee would be there to aid and awareness of things that the TTC has not taken count of.

Marief Fowler asked her to clarify this more and if they would need to approach their county administrator. Paul Harvey spoke explaining that the committee would not be a part of TTC and because of this no one would need to be appointed to the committee. Hitchcock agreed noting the idea is that the CVPDC would guide an application/participation process and thus, appointment by localities would not be required.

It was agreed by the TTC that staff could outline the process, including the application and distribution process, and bring it back to the TTC for review and comment prior to any action.

c. VDOT TAP and Revenue Share Grant Round

This was a reminder for everyone that this grant round is coming up, with the pre-applications due in June. .

d. DCR Recreational Trails Program (RTP) Grant

This grant program is open right now and the current round is exclusively for maintenance and updates to existing trails.

e. DOT Reconnecting Communities Pilot Program

Kelly said that she wanted to mention this grant. Two Virginia communities had received this federal funding, Richmond, and Norfolk. She said that DOT is starting Reconnecting Communities institute and it is a technical assistance grant that will provide staff to help localities to be competitive with these grants.

7. Adjournment

MOTION: Josh Moore motioned, seconded by Marief Fowler. Harvey ended the meeting.

By: 

Date: 4/13/2023

