

Central Virginia Transportation Technical Committee

828 Main Street, 12th Floor, May 11th, 2023, at 10:30 a.m.

Final Minutes

PRESENT

Mariel Fowler, Acting Chair, (U/R) Bedford County
Ryan Roberts (U) City of Lynchburg
Josh Moore (U) Greater Lynchburg Transit Company
Sharon Williams (R) Town of Altavista
Tyler Creasy (U/R) Amherst County
Erik Smedley (U/R) Bedford County
Rick Youngblood (U/R) (virtual) VDOT-Lynchburg District
J.P. Morris (U/R) VDOT – Salem District

ABSENT

Paul Harvey, Chair (U/R) Campbell County
Mary Zirkle (R) Town of Bedford
Catherine (Leslie) Gamble (U/R) Amherst County
Todd Carroll (U) Liberty University
Kevin Jones (U/R) Federal Highway Administration
Andrew LaGala (U) Lynchburg Regional Airport
Sara McGuffin (U) Town of Amherst
Johnnie Roark (R) Appomattox County
Russell Thurston (R) Town of Brookneal
Daniel Sonenklar (U/R) Virginia Dept. of Rail and Public Transportation

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

OTHERS PRESENT

Alec Brebner CVPDC/CVTPO
Kelly Hitchcock CVPDC/CVTPO
Kirsten Trautman CVPDC/CVTPO
Ada Hunsberger (virtual) CVPDC/CVTPO

1. Call to Order

Mariel Fowler, serving as acting Chair for the meeting called the meeting to order at 10:30.

2. Approval of Minutes: April 13, 2023

Meeting minutes were reviewed.

MOTION: Sharon Williams made the motion to approve the meeting minutes. Josh Moore seconded and with unanimous approval, the motion passed.

3. FY23 Work Program

- **CVPDC Title VI Plan**

Hitchcock noted, other than images and some grammatical changes the Draft Title VI Implementation Plan was as presented at the April meeting. She noted the public comment

period started on April 6th, and it will come to an end on May 16th and that no public comments had been received thus far. With TTC recommendation, will go before the CVPDC at the May 18th meeting, reminding that written for CVPDC as the lead agency. The document will then be taken to the CVTPO at the June meeting.

MOTION: Tyler Creasy made the motion to approve the Title VI plan recommend moving forward to the CVPDC and CVTPO for adoption. Sharon Williams seconded the motion. The motion passed unanimously.

- **Public Participation Plan**

Hitchcock provided a summary of the CVTPO Public Participation Plan noting it outlines the proactive procedures that will be employed by the CVTPO staff and support effective participation, communication, and consultation with interested parties to ensure compliance with all federal, state, and Local regulations. The public comment period was the same as the Title VI plan; also, no comments received. Hearing no questions, Mariel entertained a motion to approve the Public Participation Plan.

MOTION: Josh Moore made the motion to approve the PPP and recommend adoption by the CVTPO. Tyler Creasy seconded the motion. All were in favor; the motion passed.

- **Travel Demand Update**

Kelly described that the VDOT Central office and Cambridge Systematics were working on updating the Travel Demand Modeling effort, noting 2022 as a base year and 2050 the horizon year. This is in advance for the pending LRTP 2050 update. They will be directly looking at Traffic Analysis Zone (TAZ) 39, that will include boundary adjustments with TAZ 28. For the TAZ structure adjustment, they will need to go directly to the TPO for approval. Hitchcock noted the consultants noted some potential inconsistencies with the Census numbers and suggested house and population number in a few Amherst County TAZ and noted she will follow up to schedule a meeting with Amherst to confirm.

MOTION: Josh Moore made a motion to approve for the TAZ population updates and structure format as presented, with confirmed comfort from Amherst County after the TAZ review and recommended taking to the CVTPO for adoption. Tyler Creasy seconded the motion. All were in favor.

- **PSI Study**

There were some adjustments made on the PSI/Intersection Study locations, noting that this project will extend into FY24. There are six locations, 4 in Amherst, with two of these reflecting Amherst requests at 163 Amherst Hwy and Old Town Connection (210) and Merrymore Drive. Other Amherst locations are Amherst Bus 29/Sprous Dr., and Bus 29/Rothwood Rd. There will also be two (2) Bedford intersections, both of which will support the larger 221 study that is included in the FY24 UPWP, to be considered for approval. The intersections are Forest/ Rustic Village/Gumtree Road and Perrowville/May Mill.

These adjustments provided the opportunity to address some intersections presented by Amherst and adjust Bedford locations to include the larger 221 corridor evaluation for the FY24 UPWP.

Ryan Roberts asked what the time frame of the study is/ Kelly said that they estimate the end of this year. After hearing no more questions, Mariel thanked Kelly and moved to the next item on the agenda.

4. FY2024-2027 CVTIP

The TIP is currently out for public comment and Kelly made the recommendation for approval to take this to the CVTPO. She also said that the Virginia Passenger Rail Authority learned that in every area that has passenger rail going through, in order for them to receive their mitigation federal dollars they have to include this in every TIP.

MOTION: Josh Moore made a motion to approve the 2024-2027 Tip and Shannon Williams Seconded the motion for approval. All were in favor.

5. FY 2021-2024 CVTIP Amendment

This is the amendment to the current TIP, 2021-2024. The amendment is specifically about increased funding within the Maintenance Grouping for Preventative Maintenance for Bridges, Preventative Maintenance and System Preservation, and Traffic and Safety Operations to be distributed throughout the Lynchburg District. Also supports fleet funding changes for GLTC.

MOTION: Sharon Williams made a motion to recommend approval of the 2021-2024 TIP amendment and Tyler Creasy seconded the motion for approval. All were in favor.

6. FY 2024 Rural Work Program

Kelly said that there have been no adjustments to the Rural Work Program as what was presented to the TTC in April.

MOTION: Josh Moore made a motion to approve the Rural Work Program and Sharon Williams seconded the motion. The motion passed.

7. FY2024 Urban Work Program

Kelly highlighted some of the key projects that were considered to be a part of the proposed FY24 Urban Work Program. Hitchcock noted that two larger projects were submitted by localities – English Tavern Road/Campbell and Route 221/Bedford. There is not enough to accomplish both, Route 221 was submitted for consideration in FY23 and does have the pending intersection studies. Additionally, Rick Youngblood is working on a recommendation to have the English Tavern Rd study done through the Lynchburg district.

Thus, the FY24 UPWP includes a consultant-led study for 221. Kelly continued showing the budget, including a \$34,058 direct rollover to hold for future projects and better present to new CVTPO members a standard project budget. Other projects include Streetlight Data analysis to assist in evaluating rider start and end location evaluation and a public survey to assist in evaluating the use of the pending mobile fare system.

MOTION: Josh Moore motioned to approve the FY24 Urban Work Program as presented and to recommend adopted by the CVTPO. Sharon Williams seconded the motion for approval. All were in favor.

8. Matters from the Committee and/or Staff

- **VDOT and DRPT Program Updates**

Kelly reminded everyone that the TAP and Revenue Share portal opens May 15th and pre-applications are due June 30th. Josh Moore also stated that the Public Input meeting is happening next week for CTB. Alec Brebner confirmed he will speak at the meeting for the CVTPO.

- **VDOT/ Kimley-Horn Safety Data Development Project**

Kelly noted she had been contacted by Steven Read, Highway Safety Planning Manager, VDOT Central Office with an offer to assist with safety data analysis as a component of the pending SS4A project. Hitchcock noted that Read has offered the service to utilize their on-call consultants Kimley Horn who have assisted other localities in assessing the Safety Data needs and evaluation according to US DOT SS4A Comprehensive Safety Action Plan needs.

Hitchcock noted the great benefit of this service, an advance on the contract timing with US DOT and the financial benefit of this action, resulting in the removal of the data analysis from the pending SS4A consultant scope. Hitchcock noted that Mark Harmon, Kimley Horn, will be leading the effort and will begin the effort in the summer. More detail will be brought to the TTC once the project is ready to get underway.

- **US DOT Charging and Fueling Infrastructure (CFI) Discretionary Grant**
This information is about advancing different charging stations and fueling stations. Kelly explained that applications for this grant were in May and thought she would let the board know if they were looking into the grant.
- **FHWA Equity in Roadway Safety webinar series**
This information was something that Kelly wanted to provide to let the board know and let them have it at their disposal.
- **Other**
Sharon Williams asked about the Transportation Director hiring process. Alec Brebner said that they had interviewed one candidate and had had another strong candidate that took another job. Evaluating the priority needs and actively seeking a planner.

Ada Hunsberger announced the Bike to Workday event that was happening on May 19th and invited anyone able to participate to join.

9. Adjournment

After not hearing any questions or comments, Mariel Fowler asked for a motion to adjourn.

MOTION: Josh Moore made the motion to adjourn the meeting, and Tyler Creasy seconded the motion for adjournment. The meeting ended at 11:16 am.

By: 

Date: July 13, 2023