

Central Virginia Transportation Technical Committee

February 13, 2025, at 10:30 a.m.

828 Main St., 12th Floor, Lynchburg – Hybrid Meeting

Final Minutes

PRESENT

Paul Harvey, Chair (U/R) Campbell County
Erik Smedley (U/R) (v) Bedford County
Tyler Creasy (U/R) (v) Amherst County
Ryan Roberts (U) (v) City of Lynchburg
Rick Youngblood (U/R) (v) VDOT-Lynchburg District
Carson Eckhardt (U/R) (v) VDOT-Lynchburg District
Josh Moore (U) Greater Lynchburg Transit Company
Evan Tuten (U/R) (v) Virginia Department of Rail and Public Transportation
Leslie Gamble (U/R) (v) Amherst County
Jamie Gillespie (R) (v) Town of Altavista

ABSENT

Rachel Frischeisen (U) City of Lynchburg
Sara McGuffin (U) Town of Amherst
Rob Fowler (R) Town of Appomattox
Johnnie Roark (R) Appomattox County
Chelsea Beytas (U/R) Federal Transit Administration
J.P. Morris (U/R) VDOT – Salem District
Kathryn Benedict (U/R) FHWA Virginia
Jared Thompson (R) Town of Bedford
Abigail Courington (U/R) Bedford County

U- Members representing the urbanized area of the region

R- Members representing the rural area of the region

v – Virtual

STAFF PRESENT

Alec Brebner (v) CVPDC/CVTPO
Patti Lassiter CVPDC/CVTPO
Kelly Hitchcock CVPDC/CVTPO

1. Welcome and Virtual Participation Acknowledgement

Paul Harvey, Chair, called the meeting to order at 10:30 a.m. Mr. Harvey requested that those attending virtually enter their names in the chat box to assist staff tracking assistance.

2. Approval of Minutes

Mr. Harvey asked for a motion to approve the January 9, 2025 minutes.

MOTION: Josh Moore made a motion to approve the January 9, 2025 minutes as presented. Rick Youngblood seconded the motion. All were in favor, and the motion passed.

3. FY24 Work Program Update

a. 221 Corridor Study

Hitchcock noted the next project meeting will be held February 18, 2025 at 2:30 p.m. Hitchcock noted there has been good locality and VDOT stakeholder participation in the project throughout and that the February 18th meeting will be to review/discuss the safety and congestion recommendations that will be the basis for the 2nd Public Meeting and study survey. The Route 221 Corridor Study 2nd Public Meeting, Tuesday March 18, 2025 at the Forest Public Library.

Hitchcock and Erik Smedley noted they will coordinate to discuss the approach to share project information, including preliminary recommendations, the Public Meeting and Public Survey with the Bedford Board of Supervisors.

b. Intersection Safety Study

Hitchcock confirmed that the project is complete, with Draft having been provided to the Bedford, Amherst, and Lynchburg and Salem VDOT stakeholders. Hitchcock noted that Tyler Creasy had reached out to Robert Brown, VDOT, regarding the stop bar recommendations and a response was received regarding justification. Hitchcock confirmed that she had not, as she suggested she would after the January TTC meeting, followed up with Robert. Tyler Creasy provided an update on the situation confirming that the County submitted a Workorder Request to VDOT and that two of the intersections had already been addressed and expressed thanks to VDOT for the work.

c. Central Virginia Safety Action Plan

- Hitchcock provided a summary of the Friday, January 31, 2025 Central Virginia Transportation Safety Summit, noting the event went well and generally had good representation from across the region, with an exception of Appomattox County. Hitchcock noted she had received contact from Appomattox stakeholders expressing regret they could not attend and commitment to the project. Hitchcock noted that EPR will shortly have the event summary to reflect key discussion points.
- Hitchcock noted that Alan Simpson, EPR, had sent a January 14th email to each locality with a Safety Action Plan (SAP) Self-Assessment document and requested any locality that had not already done so, to please complete and provide to Alan or Kelly.
- It was also noted that Alan Simpson, on February 7th sent an email to the SAP Work Group the Draft CVPDC Safety Analysis Documentation. The document, developed by Mark Herman, Kimley-Horn, presents the accident data, locality analysis and data foundation for the SAP. Hitchcock noted that EPR request document comments.
- Hitchcock presented the updated SAP development schedule. The schedule preliminarily includes holding a full SAP Work Group meeting Thursday, March 13th, corresponding to the TTC meeting. Paul Harvey asked the TTC if they are amenable to holding an earlier TTC meeting start time that will result in a combination TTC and SAP Work Group meeting March 13th.

It was agreed the March 13th TTC meeting will begin early and be followed with the full SAP Work Group meeting. Hitchcock will provide the TTC with the March 13th start time well in advance of the meeting.

d. Lynchburg Multimodal Plan

Timmons Group continues current system analysis and review of the first survey responses. Thomas Ruff, Timmons, attended the Safety Summit and obtained valuable information on key pedestrian and bicycle safety concerns, roadway and route preference and experiences. The next Multimodal Plan Steering Committee Meeting will be March 27th.

e. USDOT Thriving Communities

Hitchcock informed the TTC that a Communities of Practice, a program for all Thriving Community award localities, meet was held January 23rd. Information was provided about a potential grant to

assist with execution with small supporting pilot project initiative; more information to come. The first full project kickoff since the USDOT Work Program approval, that included City, GLTC, CVPDC staff and Nelson/Nygaard, EPR, and Smart Growth America consultants was held January 24th.

f. Long Range Transportation Plan

Hitchcock noted she had not completed the LRTP Scope for TTC review. The Scope will be completed and distributed before the March meeting.

4. FY26 Work Program Development

Hitchcock reiterated, as noted at the January meeting, the FY26 UPWP will focus primarily on the execution/completion of the Safety Action Plan, Multimodal Plan, and LRTP. Additionally, Hitchcock noted coordination and support of VDOT Lynchburg District STARS and other projects. Hitchcock confirmed she had not received the FY26 Allocations. Rick Youngblood confirmed that VDOT Districts anticipate receiving the UPWP FY26 Allocation, including past year roll-over funds, by the end of February. The Draft FY26 UPWP will be provided for TTC review at the March meeting.

5. Matters from the Committee

a. State and Federal Partner Program Updates

FHWA: Kathryn Benedict was unable to be at the meeting but confirmed to Hitchcock she did not have a specific program information. Benedict welcomed and encouraged TTC members to contact her if there were any specific program questions.

VDOT: Rick Youngblood confirmed the FY26 allocations would be provided soon.

DRPT: VDOT SMART SCALE award recommendations will be released soon; noted he is looking forward to seeing how the region fared.

DRPT: Evan Tuten, DRPT, noted that the FTA 5303 grant applications are due May 1, 2025.

b. Other

VDOT Transportation Alternatives and Revenue Sharing Grant Round: Hitchcock reminded the TTC that 2025 is a TA and Revenue Sharing grant year. The SMART Portal opens April 1, with required pre-applications closing 5/3 and full application closing 9/15. Hitchcock noted that VDOT was holding How to Apply Workshops – 3/19 for TA and 3/5 for Revenue Sharing. Finally, Hitchcock reminded TTC members that in this grant round any TA application project must be included in the locality CIP. Rick Youngblood confirmed that the TA program is adopting the CIP requirements that have been in place, CIP inclusion, with the Revenue Sharing Program.

6. Adjourn:

Mr. Harvey reminded everyone that the next meeting will be March 13, 2025, which will meet at an earlier time and will be followed by a full SAP meeting. Harvey asked for a motion to adjourn.

MOTION: Josh Moore moved to adjourn, seconded by Rick Youngblood. Harvey adjourned the meeting.