

# Central Virginia Transportation Technical Committee

828 Main Street, 12th Floor, May 8, 2025, at 10:30 a.m.

## Draft Minutes

### PRESENT

Paul Harvey, Chair (U/R) ..... Campbell County  
Brad Butler (U) ..... Greater Lynchburg Transit Company  
Carson Eckhardt (U/R) ..... VDOT-Lynchburg District  
Josh Moore (U) ..... Greater Lynchburg Transit Company  
Johnnie Roark (R) ..... Appomattox County  
Rachel Frischeisen (U) ..... City of Lynchburg  
Mary Zirkle (R) ..... Town of Bedford  
Rick Youngblood (U/R) ..... VDOT-Lynchburg District  
Jamie Gillespie ..... Town of Altavista  
Mariel Fowler ..... Bedford County  
Carol Moneymaker (U/R) ..... VDOT-Salem District  
Evan Tuten (U/R) ..... Virginia Department of Rail and Public Transportation

### ABSENT

Rober Fowler (R) ..... Town of Appomattox  
Sara McGuffin (U) ..... Town of Amherst  
Tyler Creasy (U/R) ..... Amherst County  
Ryan Roberts (U) ..... City of Lynchburg  
Leslie Gamble (U/R) ..... Amherst County  
Erik Smedley (U/R) ..... Bedford County

*U- Members representing the urbanized area of the region*

*R- Members representing the rural area of the region*

### STAFF PRESENT

Kelly Hitchcock ..... CVPDC/CVTPO  
Alec Brebner ..... CVPDC/CVTPO  
Patti Lassiter ..... CVPDC/CVTPO  
Richard White ..... CVPDC/CVTPO

## **1. Welcome and Virtual Participation Acknowledgement**

Paul Harvey, Chairman, called the meeting to order at 10:30 a.m.

## **2. Approval of Minutes – Action Requested**

Mr. Harvey requested a motion to approve the April 10, 2025, minutes.

**MOTION:** Josh Moore moved to approve the minutes and Johnnie Roark seconded the motion.

All were in favor, and the motion passed.

## **3. VDOT Safety Circuit Rider Program – Town Crash Data Update**

Kelly Hitchcock informed the TTC that Walt Catlett, Virginia Safety Circuit Rider Program, has confirmed they are prepared to run updated 2023 crash data analysis for those localities that maintain their roadways – being Altavista, the Town of Bedford and Lynchburg City. Hitchcock confirmed that she will coordinate with Catlett, who will then coordinate with each locality for program participation interest.

Hitchcock further reported that Catlett noted the LTAP program can assist localities in developing SHIP applications.

#### 4. **FY26 Urban and Rural Work Program – Approval Consideration**

##### FY26 Rural Work Program

Kelly provided an update on the rural work program. During the last TTC meeting, participants reviewed the program. Hitchcock noted there had been no changes to the document that was reviewed at the April meeting. Hitchcock did note that she has communicated with Appomattox in seeking assistance with the Transportation Chapter of a pending Comprehensive Plan update, but pointed executing such assistance is already noted within general technical assistance and thus is not directly pointed out in the document.

##### FY26 Urban Work Program

Hitchcock provided a summary of the Draft FY26 UPWP. She noted that the only real change is the recent confirmation of the DRPT FY26 allocation funding, which reflected approximately \$12,000 more than the FY24 allocation funding that was used as a placeholder. Hitchcock noted that as the increase was small, none of the previous staff and program budget allocations were changed with additional FY26 DRPT funding reflected in an increase of \$12,554 in anticipated FY27 rollover funding shown in the budget table, located at the end of the document.

Hitchcock noted another change in the document is the adjustment for federal program prioritization, with wording to reflect federal program language at the end of Purpose Section, the Federal MPO Transportation Planning Factors. Hitchcock thanked Evan Tutton for his assistance on this element.

Paul Harvey entertained consideration by the TTC to recommend approval of the FY26 Rural Work Program by the CVPDC.

**MOTION:** Josh Moore moved for the TTC to approve the FY2026 Unified Planning Work Program and recommended approval by the Central Virginia Transportation Planning Organization. Johnnie Roark seconded the motion. All were in favor; the motion passed.

TTC Chair, Paul Harvey called for a motion for approval for the FY2026 Urban Work Program and CVTPO approval recommendation.

**MOTION:** Josh Moore moved to approve the urban work program and Rachael Frischeisen seconded the motion. All were in favor, and the motion passed.

#### 5. **FY2024-2027 CVTIP Amendment**

Kelly provided an overview of the CVTIP administrative adjustment request received by DRPT; noting as the program change is less than \$2 million is classified as an adjustment. The adjustment reflects the \$8,000 FTA5310 mobility program funding anticipated for FY25. Staff are seeking approval and recommendations for this adjustment.

**MOTION:** Josh Moore moved to approve the CVTIP Amendment and Ken seconded the motion. All were in favor; motion passed.

#### 6. **FY24 Work Program Update**

##### a. **221 Corridor Study**

The Draft 221 Corridor Study recommendations were presented to Bedford County BOS. Jeanie Alexander, EPR, presented, there was good coverage, and the feedback has been generally positive. Erik Smedley will be able to provide more details as Hitchcock noted she was not at the meeting. Smedley and Hitchcock will coordinate with EPR

on finalizing the study and any near-term follow-up activity related to advancing any of the draft recommendations; they will keep the TTC informed.

**b. Central Virginia Safety Action Plan**

Kelly provided an update on the Safety Plan completion timeline. Hitchcock noted that there had been some editing feedback with some of the localities and, confirmed through Hitchcock locality communication, there was not a completion time constraint as there were no localities planning on a USDOT SS4A Implementation Application, it was determined to ensure the Safety Action Plan reflects the locality needs, including supporting VDOT HSIP and SMART SCALE programs.

The Draft will not be provided to the CVTPO in May. The new schedule will have the Draft SAP to the CVTPO in July, execute 30-day comment period and prepare for CVTPO adoption at the September meeting.

EPR and Kimley-Horn team will be coordinating edits to the SAP and communication with the locality partners. Hitchcock noted she will, through June reach out to the localities to determine the timing to present the Draft SAP and consider locality commitment to reducing fatal and serious accidents, with the ability to use VDOT's where the Virginia Strategic Highway Safety Plan (SHSP) sets a vision to reduce roadway fatalities and serious injuries by half by 2045.

**c. Lynchburg Multimodal Plan**

Hitchcock provided an overview of the Multimodal Plan activities, noting the planning process is progressing well. Hitchcock presented the preliminary GIS maps and a shore review of the data and how it is depicted in the project maps.

Hitchcock noted at the May meeting, review of the recommendation methodology and corridors will be reviewed. Kelly further noted that she and the work group will begin coordinating with area businesses and agencies to advance a public engagement process in June/July. Hitchcock noted activities include coordination with the local bike shops, and some non-profits. Hitchcock noted the process was beginning, welcomed suggestions and will be coordinating with Lynchburg communication department. Rachel suggested reaching out to the local running clubs.

**7. Long Range Transportation Plan**

Kelly apologized for not having time to work on the Long-Range Transportation Plan. She noted that she is working to develop a scope that incorporates data from existing plans. Hitchcock will be coordinating with Youngblood and Eckhardt in the final Draft Scope development before sharing with the full TTC.

**8. Matters from the Committee**

**a. State and Federal Partner Program Updates**

- Evan Tuten, DRPT, noted that the FTA5303 application cycle has been extended to June 2<sup>nd</sup>.
- Rick Youngblood, VDOT-Lynchburg District, reminded TTC that the Transportation Alternatives and Revenue Share program application was now open, preapplications due the end of May. Rick reminded folks that he and Carson are available to support their application, reach out with assistance needs.
- Mary Zirkle noted the Six-Year Improvement Plan comment period is open and public meetings are taking place.

**b. Other**

Grant Cycles

Hitchcock noted that a range of grant funding cycles and program information was shared in the TTC meeting announcement email.

Hitchcock noted that if any localities are submitting TA or Revenue Share applications and will with the full application seek CVTPO or CPVDC support, the closest meeting will be the July 17, 2025 meeting. Please let Kelly know, and she will be sure to have information available for support consideration.

#### Virginia Clean Cities

Hitchcock referenced the Virginia Clean Cities document provided as Attachment 8 in the package where funding can be made available for Level 2 electric vehicle chargers. Hitchcock noted the Virginia Clean Cities contact was provided in the document.

#### FY2027-2030 CVTIP update

Hitchcock noted that the FY2027-2030 STIP update will begin in the next fiscal year. VODT will be providing a training on the update process later this summer. Hitchcock will keep the TTC informed as the CVTIP update process begins.

#### Ada Hunsberger

Hitchcock noted that Ada and her husband had a baby girl named Lucy. Congratulations from the TTC were extended to Hunsberger.

#### CVPDC Housing Summit

Hitchcock shared information about the June 25<sup>th</sup> Central Virginia Housing Summit that will be held at the LRBA. Hitchcock noted the Summit was through the good work of Jefrado Granger, in securing a \$15,000 grant from Virginia Housing to set the stage for the Summit. Noted for folks to be on the lookout for more information and to please share with colleagues.

### 9. Adjourn:

**MOTION:** Josh Moore moved to adjourn the meeting, and Rachael seconded it. The vote was unanimously approved, and the meeting was adjourned.