

# Central Virginia Transportation Technical Committee

828 Main Street, 12th Floor, November 14, 2024, at 10:30 a.m. (Virtual Meeting)

## Final Minutes

### PRESENT

Paul Harvey, Chair (U/R) ..... Campbell County  
Erik Smedley (U/R) ..... Bedford County  
Tyler Creasy (U/R) ..... Amherst County  
Josh Moore (U) ..... Greater Lynchburg Transit Company  
Rachel Frischeisen (U) ..... City of Lynchburg  
Rick Youngblood (U/R) ..... VDOT-Lynchburg District  
Evan Tuten (U/R) ..... Virginia Department of Rail and Public Transportation  
Kathryn Benedict (U/R) ..... FHWA Virginia  
Carol Moneymaker (U/R) ..... VDOT – Salem District  
Jared Thompson (R) ..... Town of Bedford  
Leslie Gamble (U/R) ..... Amherst County  
Johnnie Roark (R) ..... Appomattox County

### ABSENT

Sara McGuffin (U) ..... Town of Amherst  
Andrew LaGala (U) ..... Lynchburg Regional Airport  
Rob Fowler (R) ..... Town of Appomattox  
Chelsea Beytas (U/R) (virtual) ..... Federal Transit Administration  
Jamie Glass (R) ..... Town of Altavista  
Ryan Roberts (U) ..... City of Lynchburg

*U- Members representing the urbanized area of the region*

*R- Members representing the rural area of the region*

### OTHERS ATTENDING

Mariel Fowler ..... Bedford County  
Carson Eckhardt ..... VDOT – Lynchburg District

### STAFF PRESENT

Ada Hunsberger ..... CV Commuter Services  
Kelly Hitchcock ..... CVPDC/CVTPO  
Patti Lassiter ..... CVPDC/CVTPO

## **1. Welcome and Virtual Participation Acknowledgement**

Paul Harvey, Chair, called the meeting to order at 10:30 a.m. Mr. Harvey requested that those attending virtually enter their names in the chat box to assist staff tracking assistance.

## **2. Approval of Minutes**

Mr. Harvey entered a motion to approve the September 12, 2024, minutes.

**MOTION:** Rick Youngblood moved to approve the September 12, 2024 TTC minutes as submitted. Tyler Creasy seconded the motion. With unanimous approval the motion passed.

### 3. CVTPO Travel Model Approval

Rick Youngblood provided an update on the Travel Demand Model update, referring to the Cambridge Systematics presentation provided to the TTC at the September meeting. Youngblood reminded the TTC that the CVTPO is required to undergo a constrained long-range plan update process every five years to comply with federal requirements. As a preliminary step, a travel demand model update is conducted to ensure current land use and travel data reflects up-to-date information in used in the LRTP process. This model incorporates data related to future growth and applies it to the road network, which is utilized to identify problematic areas within the TPO boundary.

The outputs from this model are essential for updating the constrained long-range plan. This process has involved a coordinated effort between the VDOT Central Office, VDOT Lynchburg/Salem Districts, TTC, locality and consultant partners over the past year and a half. All parties involved are confident and agree that the model has been set, validated, and calibrated according to the thresholds and requirements established by VDOT and the Federal Highway Administration (FHWA). Paul Harvey asked for any questions for Rick and a motion to approval the Travel Demand Model.

**MOTION:** Rick Youngblood moved to approve the CVTPO Travel Demand Model and recommend approval to the CVTPO. Josh Moore seconded the motion. All were in favor and Paul noted the motion passed.

### 4. CVTPO Boundary Adjustment

Carson Eckhardt, Transportation Planner, VDOT-Lynchburg District provided an update regarding two VDOT Central Office recommended minor boundary adjustments. The first adjustment involves shifting the boundary line in the Yellow Branch area of Campbell County to extend the CVTPO along Route 24/Colonial Highway to the Route 29/Wards Road intersection. The other area is in the Town of Amherst to provide inclusion of a small residential pocket and potential growth area in the Kenmore Road to Sunset Drive corner. Both updates are a result of urban area boundaries being revised from the 2010 to 2020 Census.

**MOTION:** Tyler Creasy made a motion that the TTC recommend the CVTPO approve the CVTPO Boundary Adjustments as presented to account for 2020 Census changes in the Yellow Branch, Campbell County and Town of Amherst. Rick Youngblood seconded the motion. With unanimous approval Paul Harvey approved the motion.

### 5. FY24 Work Program Update

#### a. 221 Corridor Study

Hitchcock noted the first 221 Corridor Study stakeholder meeting took place on October 29, 2024 which was well attended by Lynchburg, Bedford County, and VDOT district representatives. EPR presented existing safety data, highlighted study area locations within the VDOT Potential Safety Improvement (PSI) and the Pedestrian Bicycle Safety Action Plan (PBSAP), and reviewed traffic operations and movements. They also confirmed future conditions and potential impacts on traffic volumes and discussed preliminary improvement concepts. There was unanimous agreement on EPR's direction for developing corridor recommendations. The presentation is available for anyone who would like to review it.

ERP will conduct a more detailed analysis of some preliminary recommendations presented to the Technical Stakeholder Team during the meeting on October 29. A second public meeting for the project is expected to take place in February, with a final draft for the CVTPO planned for April or May 2025.

b. Intersection Safety Study

The Draft CVTPO Select Intersection Study is a comprehensive plan that evaluates current conditions and provides safety recommendations. This document was completed and shared with the project teams from Bedford, Amherst, VDOT Lynchburg, and Salem on November 4. EPR is requesting feedback from stakeholders. Once the comments are received and incorporated into the document, we will present it to the Technical Coordination Committee (TCC) for a full review, with the goal of moving forward to the TPO's meeting in January.

c. Central Virginia Safety Action Plan

Staff is actively advancing this project. Please share information about the project on your local websites and in newsletters. The project website – cvsafeststreets.com – is live and the public survey is open. A second series of press releases and outreach will take place. Hitchcock noted the locality focus group meetings have yielded positive outcomes, with strong participation from stakeholders.

EPR and Kinley Horn have created a summary of the high-injury network's primary locations, which is based on accident data and input from the focus group meetings regarding sites they wanted us to evaluate. The site location summary has been sent to each VDOT District, requesting their assessment of the potential sites, including elimination of sites with current or pending projects. The final lists will be evaluated/coordinated with locality staff to prepare for preliminary site visits to assess identified sites. Locality staff will be contacted by Kelly and/or EPR staff to finalize site visits.

Hitchcock noted the next project meeting will take place on the regular TTC meeting date will focus on the Safety Action Plan and will be a 9:00 to 11:00 meeting for the full SS4A Steering Committee.

Staff have also tentatively scheduled a Transportation Safety Summit for the morning, 9:00 am to noon, of January 30th or 31<sup>st</sup>. This will be an invitation event and staff requests that you send the names of individuals who should attend. Maps and data will be presented by both consulting firms, EPR and Kinley Horn, as well as Timmons Group. The summit will begin with a combined informational session that will break into groups based on locality, allowing each locality to participate in a facilitated presentation of maps.

Hitchcock did note she is available to attend any special program or committee meetings to share information about the Safety Action Plan project and you just needed to contact her.

d. Lynchburg Multimodal Plan

Project underway. PDC staff resulted in slower start and website readiness. Hitchcock noted that Anna Benson from Lynchburg City has been an excellent resource and has provided communication/outreach support and coordinating directly with CVPDC and Timmons team on website/survey development which will be ready in late November.

e. USDOT Thriving Communities

This is a federal grant that the staff developed in partnership with the Greater Lynchburg Transit Company (GLTC) and Lynchburg City. The project scope has been finalized and will focus on the 12<sup>th</sup> Street project, that will look at multimodal connections and explore potential redevelopment at several site locations, including the old GLTC site. The draft scope has been submitted to the U.S. Department of Transportation (USDOT) with the project to begin in earnest in late February.

f. Long Range Transportation Plan

Staff will begin with Scope development and Request for Proposals from existing bench contractors. Hitchcock noted if any TTC wishes to be on the review committee to reach out to her. Kelly will send the RFP to Rick Youngblood for his review. Once we have his feedback, we will distribute the

RFP to everyone to ensure we have included all the components you wanted. Following this, we will proceed with the Long-Range Transportation Plan (LRTP) at the start of 2025.

g. Electrical Vehicles

This project will be on hold until we can find another staff member to take the lead.

**6. Central Virginia Commuter Services**

Ada Hunsberger provided an overview of the newly launched commuter assistance program called Central Virginia Commuter Services. Ada has provided a link to the website, which contains valuable information for both commuters and employers interested in the program. The staff has been collaborating with Stimulus Advertising, our on-call consultant, who has helped with the website development. They are also creating handouts for upcoming events. In addition to the website, Hunsberger will seek CVPDC adoption of the Strategic Plan at the November 21, 2024 meeting. Hunsberger thanked those TTC members that contributed to developing the Strategic Plan.

**7. FY26 Work Program Development**

Hitchcock noted that each year the FY26 Rural and Urban Work Programs will be developed and prepared for approval in March/April 2025. Hitchcock noted a significant focus for the upcoming year will be the Long Range Transportation Plan (LRTP). We have already included the Safety Action Plan and the Multimodal Plan for the City of Lynchburg in our current work plan. Kelly encouraged localities to reach out if they have any projects they would like us to consider for the work program.

**8. Matters from the Committee**

a. State and Federal Partner Program Updates

Evan Tuten, DRPT, introduced himself as the new DRPT representative to the TTC and CVTPO. He noted the Rail and Transit grants are opening on December 1.

Kathryn Benedict, FHWA-Virginia, provided few updates noting the FY 25 RAISE grant Notice of Funding Opportunity (NOFO) is currently open until the January 30 deadline. Please reach out if you have any questions.

b. Other

- Hitchcock noted the American Trail US Forest Service has opened applications for the Legacy Trail Program, allowing requests up to \$100,000 for trail and grassland projects. The deadline is December 16, 2024. Hitchcock noted folks can contact her if more information is needed.
- Tyler Creasy asked if anyone had been working on their FEMA map updates and asked if any localities had received DCR feedback DCR regarding your local ordinance? Rachel Frischeisen mentioned that she had received one round of edits and agreed to coordinate with Tyler on the City's process to date.

**9. Adjourn**

**MOTION:** Tyler Creasy moved to adjourn the meeting; Rick Youngblood seconded. The meeting was adjourned at 11:04 a.m.