

# Central Virginia Transportation Technical Committee

Region 2000 Partnership Offices

*Large Conference Room*

828 Main Street, 12<sup>th</sup> Floor

Lynchburg, Virginia 24504

**Thursday, December 10, 2015 - 10:30 a.m.**

## Agenda

**1. Call to Order**.....Paul Harvey, Chair

**2. Approval of the September 10, 2015 Meeting Minutes**.....Paul Harvey, Chair  
(See Attachment 2)

**3. Discussion and Recommendation of the Central Virginia Metropolitan Planning Organization Title VI Plan Update**.....Bob White, Deputy Director  
Philipp Gabathuler, Senior Planner  
(See Attachment 3)

DRPT has requested the CVMPO's Title VI Plan be updated to current practice. Staff has worked with DRPT staff to accomplish this update. Staff will provide a review of this effort and request the Committee to recommend its approval to the CVMPO. A narrative of changes to the Plan is attached for your review.

**4. Region 2000 Rural Long Range Transportation Plan Update**.....  
.....Scott Smith, Senior Planner

Staff is in the initial efforts to undertake the Region 2000 Rural Long Range Transportation Plan update. Scott Smith will provide background on the update as well as the approach to moving forward.

**5. Matters from the Committee**.....All

**6. Adjournment** - Next meeting: **January 14, 2016 at 10:30 am**

### General Information

- Transportation Technical Committee Statement of Purpose (See attachment GI)

**Central Virginia Transportation Technical Committee**

828 Main Street, 12th Floor  
September 10, 2015 at 10:30 a.m.

**MINUTES**

**URBAN MEMBERS**

**PRESENT**

Christopher Arabia.....Virginia Department of Rail and Public Transportation  
Jeremy Bryant.....Amherst County  
Lee Beaumont.....Liberty University  
Paul Harvey.....Campbell County  
Richard Metz.....Campbell County Citizen’s Representative  
Brad Robinson.....Bedford County  
Rick Youngblood.....VDOT-Lynchburg District

**ABSENT**

Doyle Allen.....Bedford County Citizen Representative  
Josh Baker.....GLTC  
Mark Courtney.....Lynchburg Regional Airport  
Michael Gray.....VDOT-Salem District  
Jack Hobbs .....Town of Amherst  
Tom Martin.....City of Lynchburg

**RURAL MEMBERS**

**PRESENT**

Christopher Arabia.....Virginia Department of Rail and Public Transportation  
Jeremy Bryant.....Amherst County  
Paul Harvey.....Campbell County  
Richard Metz.....Campbell County Citizens Representative  
Brad Robinson.....Bedford County  
Rick Youngblood.....VDOT-Lynchburg District

**ABSENT**

Doyle Allen.....Bedford County Citizen Representative  
Michael Gray.....VDOT-Salem District  
Johnnie Roark.....Appomattox County  
Russell Thurston.....Town of Brookneal  
Bart Warner.....Bedford City  
Dan Witt.....Town of Altavista

**OTHERS PRESENT**

Brian Casella.....VDOT  
Gary Christie.....Local Government Council  
David Cook.....VDOT  
Philipp Gabathuler.....Local Government Council  
Vlad Gavrilovic.....Renaissance Planning  
Nishant Patel.....VDOT  
Matt Perkins.....Local Government Council  
Bill Wuensch.....EPR

**Minutes**

**1. Call to Order**

Chairman Paul Harvey called the meeting to order at 10:30 a.m.

**2. Approval of the August 13, 2015 Meeting Minutes**

Upon the motion of Richard Metz to approve the minutes of August 13, 2015 as presented, seconded by Rick Youngblood, the meeting minutes of August 13, 2015 were approved unanimously.

**3. Continued Discussion of the Central Virginia Long Range Transportation Plan**

Bill Wuensch provided an update to the CVLRTP and presented the draft plan and technical appendix. Wuensch noted that the project list consist of two parts, the constrained list and the vision list. He noted that the Six-Year Improvement program list is the Constrained List as those projects consume the available funding. The remainder of the identified projects will remain on the vision list until further funding becomes available. Wuensch also noted that the project map lists the priority projects and their ties to economic development.

Upon a motion by Richard Metz to recommend the Central Virginia Long Range Transportation Plan 2040 to the Central Virginia Metropolitan Planning Organization for adoption, duly seconded by Rick Youngblood, this motion passed unanimously.

Wuensch announced the Public Meeting scheduled for this same evening, September 10, and noted that the Plan 2040 would be brought to the CVMPO in October for adoption.

**4. VTrans2040 Multimodal Transportation Needs Assessment Update**

Vlad Gavrilovic presented and overview of direction and review of the goals of the VMTP regional network needs assessment as it fits into the overall VTrans2040 update.

Gavrilovic stated that the justification of needs has been placed with it serving an economic purpose and addressing one or more transportation deficiencies. Additionally, he reviewed the economic conditions and transportation conditions of the region and how those conditions translated into the draft transportation needs listing. He stated that it is important to remember that the draft transportation needs listing is “needs focused” not project specific.

Gavrilovic defined next steps and provided some additional advice on HB2 applications, most notably being as specific as possible in describing how the HB2 project submission correlates to VTrans2040.

Rick Youngblood stated that rural entities needs in the VTrans2040 Plan are not adequately addressed, though Region 2000 is not as affected as those counties that surround the region. Youngblood also emphasized that the VTrans2040 is the key to HB2 project application success.

#### **5. Matters from the Committee**

Chris Arabia noted that the application process for 2016 tax credits for private sector businesses to upgrade or expand their telework program runs through October 31 and further information can be found on the DRPT website.

Arabia also announced that September 21 – 25 is Try Transit Week and provided some highlights of the program.

Rick Youngblood noted that VDOT received funding for an additional STARS study and also received SERP II funding from FHWA for use of software called PlanWorks to do a strategic plan for the RT 29 Corridor in Campbell County (from the Airport south to Calohan Road).

#### **6. Adjournment**

A motion to adjourn was made by Richard Metz, seconded by Rick Youngblood, and with no objections being heard, Chairman Harvey adjourned the meeting at 11:33 a.m.

Signed: \_\_\_\_\_

Paul E. Harvey, Chair

## **Narrative of Changes to the Central Virginia MPO Title VI Plan**

As part of DRPT's Title VI Plan triennial documents update as required by the FTA, each MPO was asked to review their Title VI Plan and ensure they meet certain requirements.

Staff reviewed the CVMPO Title VI Plan and made the following changes/additions to ensure that it meets the requirements in the checklist:

- **Added section with the following heading and accompanying text (Page 8/Responsibilities of the CVMPO Title VI Coordinator)**

### **List of Transit-Related Title VI Investigations, Complaints, and Lawsuits**

Since the submission of the last Title VI Program to the Federal Transit Administration (FTA), there have been no Title VI investigations, complaints, or lawsuits received by the CVMPO Transportation Department or the CVMPO Agency related to transit.

- **Added language into Appendix regarding outreach efforts to the Limited English Proficiency population: (Page 32, Appendix VI)**

### **Introduction and Legal Basis**

LEP is a term that defines any individual not proficient in the use of the English language. The establishment and operation of an LEP program meets objectives set forth in Title VI of the Civil Rights Act and Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP). This Executive Order requires federal agencies receiving financial assistance to address the needs of non-English speaking persons. The Executive Order also establishes compliance standards to ensure that the programs and activities that are provided by a transportation provider in English are accessible to LEP communities. This includes providing meaningful access to individuals who are limited in their use of English. The following LEP language implementation plan, developed by CVMPO is based on FTA guidelines.

- **Updated data in Appendix VI. regarding Limited English Proficiency Population (Page 32/Page 37)**

Data from the U.S. Census Bureau's American Community Survey (ACS) were obtained through [www.census.gov](http://www.census.gov) by CVMPO's service area. The agency's service

area includes a total of 3,107 persons (1.39%) with Limited English Proficiency (those persons who indicated that they spoke English “less than very well” in the 2009-2013 ACS Census.

Information from the 2009-2013 ACS also provides more detail on the specific languages that are spoken by those who report that they speak English less than very well. Languages spoken at home by those with LEP are presented below. These data indicate the extent to which translations into other language are needed to meet the needs of LEP persons.

• Spanish	1,222	0.55%
• Indo-European	580	0.26%
• Asian and Pacific Island Languages	1,228	0.55%
• Other Languages	77	0.03%

It is noted that there are relatively low number of LEP persons in the service area - no language is spoken by over 5% and only Spanish and Asian and Pacific Island Languages are above 1,000 persons in the LEP population (note: the largest Asian and Pacific Island Language where English is spoken less than “very well” is Korean where 679 people reported that, below the 1,000 threshold). The complete LEP table is found in Appendix 8.

CVMPO planning staff used this data to determine how best to disseminate information that is accessible to persons with LEP. Based on this relatively low percentage, the need to address the LEP population is somewhat limited. The discrimination complaint form is translated into Spanish in the appendix of this plan. Requests for document translations will be provided as needed. The CVMPO uses the same translator/interpreter services as the Lynchburg VDOT District Office.

- **Added a summary of outreach efforts made since the last Title VI Program submission: (Appendix VI, Page 35)**

These efforts are in addition to the federally required outreach efforts:

- The CVMPO continues to post public meeting notices in all fixed route buses serving the Greater Lynchburg Transit Company’s service area. The buses serve a high minority/low income population.
- The CVMPO continues to post public meeting notices in public libraries throughout the MPO service area.

- **Added a table showing membership (broken down by race) of the CVMPO Transportation Technical Committee and a description of the process the agency uses to encourage the participation of minorities on such committees. (Appendix VIII, Page 36)**

Central Virginia MPO Transportation Technical Committee Membership		
Jeremy Bryant	Amherst County	White
Jack Hobbs	Amherst Town	White
Brad Robinson	Bedford County	Black
Doyle Allen	Bedford County	White
Paul Harvey	Campbell County	White
Richard Metz	Campbell County	White
Tom Martin	City of Lynchburg	White
Ivan Rucker	FHA	Black
Josh Baker	Greater Lynchburg Transit	White
Lee Beaumont	Liberty University	White
Mark Courtney	Lynchburg Regional Airport	White
Rick Youngblood	VDOT	White
Chris Arabia	VDRPT	White

TTC membership is comprised of staff-level officials of local, state, and federal agencies. In addition, the technical committee includes representatives of interest groups, various transportation modes, and local citizens. Members are appointed by the localities rather than by the MPO. Therefore, the role of the MPO is to encourage diversity of appointees to the localities served.

STATEMENT OF PURPOSE

Approved September 5, 2002

The Central Virginia Transportation Technical Committee (Committee) is responsible for supporting the Central Virginia Metropolitan Planning Organization's (CVMPO) and Region 2000 Regional Commission's transportation policy decision-making efforts.

The Committee provides technical advice in coordinating the federally-mandated "3-C" or continuing, comprehensive, and cooperative, transportation planning and programming process.

The Committee's three principal work efforts are updating the long range transportation plan, updating the transportation improvement program (TIP), and developing the annual unified planning work program. The Committee, in conjunction with its rural colleagues, also develops the annual Rural Transportation Planning Assistance Program Scope of Work. The Committee's intent is to review and comment on TIP projects and work program products.

The Committee acknowledges that the long range transportation plan update is the primary planning document for transportation issues in the Central Virginia region. This planning initiative drives the formulation of the transportation improvement program, as well as the annual work programs.

The Committee further realizes that the long range transportation planning process must identify regional priorities in order to fully influence project funding decisions ultimately exercised by the Commonwealth Transportation Board. The Committee's intent is to recommend priorities and encourage the CVMPO to set these priorities at the regional level.

Because of its importance, the Committee is fully committed to actively being involved in the long range transportation planning process.

In carrying out its responsibilities, the Committee will:

1. Coordinate with local planning departments to ensure an understanding of pertinent local development issues and their impact on the region;
2. Coordinate with nearby MPOs and develop an ongoing dialogue with them;
3. Strive to integrate land use and economic development, as well as transportation considerations, in its planning process;
4. Strive to be proactive as opposed to reactive in problem solving.